



PARISH COUNCIL  
*Kempsey*

Mrs S Dunn  
Clerk and Financial Officer  
Email: [clerk@kempseyparishcouncil.gov.uk](mailto:clerk@kempseyparishcouncil.gov.uk)  
Website: [www.kempseyhub.co.uk](http://www.kempseyhub.co.uk)  
Tel: 01905 828183

Parish Office  
Community Centre  
Main Road  
Kempsey  
Worcester WR5 3LQ

Dear Councillor

**YOU ARE DULY SUMMONED TO A PARISH COUNCIL MEETING  
ON MONDAY 10 AUGUST 2026 AT 7.00PM  
AT KEMPSEY COMMUNITY CENTRE**

where the business set out in the agenda below will be transacted.

Members of the public are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman during Public Question Time. Members of the public may not take part in the Parish Council meeting.

*Sharon Dunn*

Parish Clerk & Responsible Financial Officer  
5 August 2026

## **AGENDA**

1. Apologies: To receive apologies for absence and approve reason for absence
2. Declarations of Interest
  1. Register of Interests: Councillors are reminded of the need to update their register of interest.
  2. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
  3. To declare any Other Disclosable Interests on items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant item/s unless a Dispensation has been granted. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

3. To Consider Written Requests from Councillors for the Council to Grant a Dispensation (S33 of the Localism Act 2011) - written requests to be submitted to the Clerk prior to the meeting.

The meeting will be adjourned for up to 30 minutes for Public Question Time  
The length of time any person can speak during Public Question Time shall be restricted up to 3 minutes, or longer at the discretion of the Chairman. Points raised by a parishioner should be concise and to:  
raise new issues, request an update on a previously raised matter or offer new information on an existing issue.  
Members of the public may not take part in the Parish Council meeting itself.  
Notes will be appended to the minutes.  
***Under General Data Protection Regulations please note your consent is requested for your name and address to be recorded/noted in the Public Question Time notes/comments.***

**County Councillor and District Councillors reports**

4. Minutes: To consider the adoption of the minutes of the Parish Council meeting held on 13.07.2026

5. Correspondence for Information: - Under General Data Protection Regulations names of Identifiable subject/matter withheld
  1. 14.07.2026 - Hedge Cutting - Hedge cutting policy
  2. 16.07.2026 - Worcestershire CALC- Unitary Decision
  3. 16.07.2026 Email from Vic Allison - Reorganisation decision
  4. 27.07.2026 - Resignation Notification & acknowledgement - Stephen Clamp
  5. 14.07.2026 - YMCA Sleep Easy Event - Sponsorship Request
  6. 03.08.2026 - Letter from South Worcestershire Leaders
6. Finance
  1. To authorize payment of accounts as per schedule
  2. Monthly Bank Reconciliation Statement - For Information Only.
  3. Capital Budget - For Information Only
7. Committee Report Updates and Proposals: -
  1. Finance & General Purposes Committee: Cllr Waller
    - a. Update on Kempsey Pavilion Community Café
    - b. Proposal to apply for a Premises Licence for the Pavilion as soon as possible, restricting the application to the sale of alcohol only ahead of the Fireworks Event.
    - c. Proposal to grant delegated authority to the Finance & General Purposes Committee to review and approve the final Fireworks Hire Agreement once the agreed amendments have been incorporated and subject to all requirements being met.
    - d. Proposal that until 30 April 2027, any member of the Parish Council attending a meeting of the Community Centres Committee or the Environment Committee or the Commons & Recreation Committee shall be considered as a member of the committee for the purposes of discussion and voting, in order to maintain quoracy of committee meetings.
    - e. Proposal to accept a quotation for supply and installation of removable bollards at the Napleton Lane entrance and a height restrictor to the entrance of Plovers Rise, playing fields.
    - f. Proposal to accept a quote for the installation of a smoke detector in the electrical enclosure adjacent to the Youth Centre.
    - g. Proposal to consider the request for sponsorship of the YMCA Sleep Easy event. 2026/2027
    - h. Proposal to transfer funds within the agreed budgets from Environment to Community Centres.
  2. Environment: Chairperson position vacant. Proposal sponsored by Cllr Waller
    - a. To discuss and agree the requirements for a new litter bin to be installed at Pear Tree Fields, funded by County Cllr Allen from his Divisional Fund.

- Working Party: LKWP Update: Cllr Stevens
  3. Community Centres: Cllr Stevens
    - a. Proposal to accept a quotation for the supply of up to 100 chairs for use at Kempsey Community Centre and Kempsey Youth Centre
  4. Infrastructure Committee: Cllr Waller
  5. Commons and Recreation: Cllr Cooke
  6. Planning Committee: Cllr Gardener
8. Chairman's Report: Cllr Waller
  - Kempsey Times - Deadline for next contributions 14 August 2026.
  - Local Government Reorganisation meeting 15<sup>th</sup> September 2026
  - PACT meeting 25 August 2026
  - Moving forward with computer gaming at the IT/Youth Hub

Under The Public Bodies (Admission to Meeting(s)) Act 1960 to consider excluding the public and press from discussions only in respect of agenda items 9 & 10. as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

9. The Hair Gallery Lease - Proposal to authorise the Clerk to sign and seal the new lease on behalf of the Parish Council. to be witnessed by two councillors.
10. Update on the contractual arrangements with Calfordseaden LLP
11. **Date of next meeting: Monday 14<sup>th</sup> September 2026 at 7.00pm at Kempsey Community Centre or as otherwise agreed.**