



PARISH COUNCIL
Kempsey

Mrs S Dunn
Clerk and Financial Officer
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Parish Office
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Dear Councillor

**YOU ARE DULY SUMMONED TO A PARISH COUNCIL MEETING
ON MONDAY 8 DECEMBER 2025 AT 7.00PM
AT KEMPSEY COMMUNITY CENTRE**

where the business set out in the agenda below will be transacted.

Members of the public are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman during Public Question Time. Members of the public may not take part in the Parish Council meeting.

Sharon Dunn

Parish Clerk & Responsible Financial Officer
3 December 2025

AGENDA

1. Apologies: To receive apologies for absence and approve reason for absence
2. Declarations of Interest
 1. Register of Interests: Councillors are reminded of the need to update their register of interest.
 2. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 3. To declare any Other Disclosable Interests on items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant item/s unless a Dispensation has been granted. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

3. To Consider Written Requests from Councillors for the Council to Grant a Dispensation (S33 of the Localism Act 2011) - written requests to be submitted to the Clerk prior to the meeting.

The meeting will be adjourned for up to 30 minutes for Public Question Time
The length of time any person can speak during Public Question Time shall be restricted up to 3 minutes, or longer at the discretion of the Chairman. Points raised by a parishioner should be concise and to:
raise new issues, request an update on a previously raised matter or offer new information on an existing issue.
Members of the public may not take part in the Parish Council meeting itself.
Notes will be appended to the minutes.
Under General Data Protection Regulations please note your consent is requested for your name and address to be recorded/noted in the Public Question Time notes/comments.

County Councillor and District Councillors reports

4. Minutes: To consider the adoption of the minutes of the Parish Council meeting held on 10.11.2025
5. Correspondence for Information: - Under General Data Protection Regulations names of Identifiable subject/matter withheld
 1. Resignation and acknowledgement of Simon Bott as Lengthsman
 2. Five Freedom of Information Requests received on various topics from 12-19 November 2025
 3. Email 3.11.2025 - Stonehall Common - Wildflower Meadow
 4. Email 28.11.2025 – Request for a School Governor role
6. Update on other grants and funding applications: Cllr Waller
7. Finance
 1. To authorize payment of accounts as per schedule
 2. Monthly Bank Reconciliation Statement - For Information Only.
 3. Capital Budget - For Information Only
 4. Allowances for elected councillors, matters for consideration
 5. Proposal to agree a preliminary budget for the Financial Year 2026/27
(Please note this will be displayed on the website and noticeboards to allow members of the public to comment before the final agreement in January 2026.)
8. Committee Report Updates and Proposals: -
 1. Finance & General Purposes Committee: Cllr Waller
 2. Environment Committee: Cllr Plummer
- Love Kempsey Working Party (LKWP) Update: Cllr Clamp.
 3. Community Centres Committee: Cllr Stevens
 - a. Proposal to accept a quotation for a damp inspection to be conducted at the Community Centre
 4. Infrastructure Committee: Cllr Waller
 - a. Proposal for the Parish Office to issue a tender for the design and construction of a pump track on the community land at Old Road South / Pixham Ferry Lane subject to review and approval of the tender documents by the Infrastructure Committee in conjunction with the Clerk.
 5. Commons and Recreation Committee: Cllr Cooke
 6. Planning Committee: Cllr Gardener
9. Internal Review Panel
 - a. Proposal to adopt an Internal Review Policy for Information Requests
 - b. Proposal to appoint the Deputy Clerk, Cllr Waller and Cllr Plummer as the Internal Review Panel for Information Requests.
10. Chairman's Report: Cllr Waller
 - Kempsey Times

Under the Public Bodies (Admission to Meeting(s)) Act 1960 to consider excluding the public and press from discussions only in respect of agenda item 11. as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

11. Proposal to respond to five Freedom of Information requests.

Date of next meeting: Monday 12 January 2026 at 7.00pm at Kempsey Community Centre

Wishing You all A Merry Christmas
May this festive season bring peace, laughter, and cherished moments with family and friends.