



PARISH COUNCIL  
*Kempsey*

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WR5 3LQ

Dear Members of the Infrastructure Committee

**YOU ARE DULY SUMMONED TO ATTEND A MEETING OF  
THE INFRASTRUCTURE COMMITTEE TO BE HELD ON  
MONDAY 15 DECEMBER 2025 AT 7.30 PM AT KEMPSEY COMMUNITY CENTRE**  
where the business set out in the agenda below will be transacted.

*Sharon Dunn*  
Clerk & Responsible Financial Officer  
10 December 2025

## **AGENDA**

1. Appointment of Chairperson
2. Apologies: To receive apologies and to approve the reason for absence
3. Declarations of Interest
  1. Register of Interests: Councillors are reminded of the need to update their register of interests.
  2. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
  3. To declare any Other Disclosable Interests in items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, **must leave the room for the relevant item/s unless a Dispensation has been granted.**  
Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

The meeting will be adjourned for up to 30 minutes for Public Question Time  
The length of time any person can speak during Public Question Time shall be restricted to 5 minutes or longer at the discretion of the Chairman. Points raised by a parishioner should be concise and to: raise new issues, request an update on a previously raised matter or offer new information on an existing issue. Members of the public may not take part in the Parish Council meeting itself.  
Notes will be appended to the minutes.  
**Under General Data Protection Regulations please note your consent is requested for your name and address to be recorded/noted in the Public Question Time notes/comments.**

4. Minutes: To consider the adoption of the minutes of the Infrastructure Committee of 24 February 2025.  
Matters arising from previous minutes not proposed for discussion on the agenda.

5. Update on the planning application M/25/00408/FUL
  - Highways concerns
  - consultee comments excluding Highways
  - Case Officer meeting
  - engagement with Taylor Wimpey
  - site issues
6. Timeline for compliance with MHDC Legacy Grant Scheme requirements for funding for a pump track.
  - planning permission
  - cost quotations
  - construction start and end dates.
7. Options for obtaining cost quotations for establishing a pump track
8. Process for the evaluation of received quotes for establishing a pump track
  - evaluation criteria and ranking
  - other considerations

Proposal to appoint a panel to evaluate quotations received.
9. Consideration of Invitation to Quote / Tender documents for the establishment of a pump track.
10. Any Other Business.