



PARISH COUNCIL
Kempsey

Mrs S Baxter
Clerk and Financial Officer
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Parish Office
Community Centre
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Dear Councillor

**YOU ARE DULY SUMMONED TO A PARISH COUNCIL MEETING
ON MONDAY 13 MAY 2024 AT 7.30 PM AT KEMPSEY COMMUNITY CENTRE**
where the business set out in the agenda below will be transacted.

Members of the public are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman during Public Question Time. Members of the public may not take part in the Parish Council meeting.

S BAXTER
Clerk & Responsible Financial Officer
8 May 2024

AGENDA

1. Election of Chairperson (and signing Declaration of Acceptance of Office)
2. Election of Vice - Chairperson (and signing Declaration of Acceptance of Office)
3. Apologies: To receive apologies for absence and approve reason for absence
4. Declarations of Interest
 1. Register of Interests: Councillors are reminded of the need to update their register of interest.
 2. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 3. To declare any Other Disclosable Interests on items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant item/s unless a Dispensation has been granted. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

5. To Consider Written Requests from Councillors for the Council to Grant a Dispensation (S33 of the Localism Act 2011) – written requests to be submitted to the clerk prior to the meeting.
To consider request from Cllr Emily Plummer

The meeting will be adjourned for up to 30 minutes for Public Question Time
The length of time any person can speak during Public Question Time shall be restricted up to 5 minutes, or longer at the discretion of the Chairman. Points raised by a parishioner should be concise and to:
raise new issues, request an update on a previously raised matter or offer new information on an existing issue.
Members of the public may not take part in the Parish Council meeting itself.
Notes will be appended to the minutes.

Under General Data Protection Regulations please note your consent is requested for your name and address to be recorded/noted in the Public Question Time notes/comments.

To receive County Councillor & District Councillors Reports

6. Minutes: To consider the adoption of the minutes of the Parish Council meeting held on 17.04.2023.
7. Correspondence for Information: - Under General Data Protection Regulations names of Identifiable subject/matter withheld.
 1. Email dated 20.04.2024 Speeding Brookend Lane and response from County Councillor
 2. CIL Parish Payments £45612.06
 3. Letter from Dame Harriet Baldwin – Funding opportunity £7Million Community Green Spaces Fund.
 4. Letter from Dame Harriet Baldwin – How to contact your MP.
 5. Email dated 26.04.2024 from National Association of Local Council – Utility Aid
 6. Parishioner query 06.05.2024 – Sewerage problem and Pump Station Post Office Lane
8. Finance
 1. To authorize payment of accounts as per schedule
 2. To approve Bank Reconciliation Statement Balance to 31.03.2024.
 3. Capital Budget – For Information Only
 4. Budget Monitoring to 31.03.24 – For review
 5. Budget analysis update (Cllr Waller)
 6. Ashmoor Common Expenditure – For Information Only
 7. Progress with 2023-2024 Annual Accounts
9. Committee Appointments – To appoint all councillors to committees
 - Environment & Recreation
 - Commons & Hams
 - Community Centres
 - Planning
 - Infrastructure
10. Committee Reports: **Committee Chairman, please submit your written update reports in advance of this meeting.**
 1. Finance & General Purposes (F&GP): Cllr Waller
 - a. Bank transfer payments from KPC bank accounts i.e. Unity Trust
 - b. Lease arrangements with Kempsey Tennis Club Ltd, Amigos Cricket Club and Kempsey Colts Football Club.
 - c. New leases for the Community Centre tenants – Update
 - d. Proposal to authorise the Clerk to sign an access licence granting access to the Paddocks Field across Stonehall Common.
 - e. Battery Box project
 - f. PACT hire of meeting rooms.
 2. Community Centres: Cllr Stevens
 - a. Proposal to enter into a new electricity contract for the Community Centre from 1.6.2024.
 - b. Proposal for KCFC to site a banner at the Community Centre

3. Environment & Recreation: Cllr Charnock
 - a. Proposal to consider quotations for repairs to the timber bridge located at the Rocky
 - b. Proposal to consider quotations to tidy and cut back overgrown vegetation from around the perimeter of Plovers Rise Playing Fields.
 - c. Bus shelter update
 - d. Defibrillator update
 - Update from MRWP: Cllr Clamp
 4. Planning: Cllr Gardener
 5. Commons and Hams: Cllr Cooke
 - a. Update from the Biodiversity Working Party
 6. Infrastructure Committee: Cllr Waller
11. D -Day commemoration event update: Cllr Stevens
12. Chairman's Report: Cllr Waller
- Annual Parish Meeting
 - Annual Report
 - Malvern Hills CALC area meeting 25 April 2024
 - PACT meeting 14 May 2024
 - Community Builder Update & MP visit
 - Garage sale request.
13. Diary Date – Please Reserve
Proposal to hold a Finance & General Purposes Committee Meeting to arrive at precept for financial year 2025/26 on Monday 18 November 2024 at 7.30pm at the Community Centre.
This will then be presented to the full Parish Council for comment on Monday 9th December 2024 with approval in January 2025.
14. Proposal to accept dates/time and location of full Council Meetings for 2024/25. (Maybe subject to amendment in exceptional circumstances).
Please note Parish Council meetings take place on the second Monday of each month at 7.30pm usually at Kempsey Community Centre.
15. **Proposed Date of next meeting: Monday 10th June 2024 at 7.30pm at Kempsey Community Centre.**