



PARISH COUNCIL
Kempsey

Mrs S Dunn
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Parish Office
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Dear Councillor

**YOU ARE DULY SUMMONED TO A PARISH COUNCIL MEETING
ON MONDAY 10 NOVEMBER 2025 AT 7.00PM
AT KEMPSEY COMMUNITY CENTRE**

where the business set out in the agenda below will be transacted.

Members of the public are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman during Public Question Time. Members of the public may not take part in the Parish Council meeting.

Sharon Dunn

Parish Clerk & Responsible Financial Officer
5 November 2025

AGENDA

1. Apologies: To receive apologies for absence and approve reason for absence
2. Declarations of Interest
 1. Register of Interests: Councillors are reminded of the need to update their register of interest.
 2. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 3. To declare any Other Disclosable Interests on items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant item/s unless a Dispensation has been granted. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

3. To Consider Written Requests from Councillors for the Council to Grant a Dispensation (S33 of the Localism Act 2011) - written requests to be submitted to the Clerk prior to the meeting.

The meeting will be adjourned for up to 30 minutes for Public Question Time
The length of time any person can speak during Public Question Time shall be restricted up to 3 minutes, or longer at the discretion of the Chairman. Points raised by a parishioner should be concise and to:
raise new issues, request an update on a previously raised matter or offer new information on an existing issue.
Members of the public may not take part in the Parish Council meeting itself.
Notes will be appended to the minutes.
Under General Data Protection Regulations please note your consent is requested for your name and address to be recorded/noted in the Public Question Time notes/comments.

County Councillor and District Councillors reports

4. Minutes: To consider the adoption of the minutes of the Parish Council meeting held on 13.10.2025
5. Correspondence for Information: - Under General Data Protection Regulations names of Identifiable subject/matter withheld
 1. WCC - Email 28.10.2025 - Public Path Pre-Order Consultation - Proposed diversion of footpath KP-509 (Part) Formerly Footpath 3, Kempsey, Worcestershire - Comments to be submitted no later than 31 December 2025.
 2. Email 5.11.2025 to Worcs CALC - Request for Guidance on Minimal Financial Assistance
6. Art/History/Nature trail project: Cathy Garner
 1. Proposal for KPC to support a grant application to Severn Arts Funding for an Art/History/Nature Trail project.
7. Update on other grants and funding applications: Cllr Waller
 1. Legacy Grant Scheme applications update and issues - Cllr Waller
 - a. Proposal to accept a quotation to process an application to the National Grid to obtain a licence to export electricity from solar panels at the Youth Centre to the National Grid's network.
 - b. Proposal to acquire crushed stone from the Environment Agency and/or Jacksons Civils Ltd to facilitate construction of a pump track on the community land at Old Road South/Pixham Ferry Lane or for other appropriate uses at the site.
 2. Rural Fund application
 - a. Proposal to authorise the Clerk to sign a Minimal Financial Assistance subsidy declaration requested by Malvern Hills District Council.
 - b. Proposal to authorise the Clerk to sign a Funding Agreement with Malvern Hills District Council relating to an award of £7321 in support of the Kempsey Community Café.
 3. Other Funding
 - a. Warm and Welcome spaces grant update
8. Finance
 1. To authorize payment of accounts as per schedule
 2. Monthly Bank Reconciliation Statement - For Information Only.
 3. Capital Budget - For Information Only
9. Committee Report Updates and Proposals: -
 1. Finance & General Purposes Committee: Cllr Waller
 - a. For Notification - The F&GP Committee budget meeting to progress the budget/precept for financial year 2026/2027 will take place on Thursday 20 November 2025 at 7.00pm at Kempsey Community Centre.
 - b. Proposal to enter into a contract in preparation for the public switched telephone network (PSTN) from analogue to digital.
 2. Environment Committee: Cllr Plummer
 - Love Kempsey Working Party (LKWP) Update: Cllr Clamp.
 3. Community Centres Committee: Cllr Stevens
 - a. Proposal to accept a quotation for additional CCTV cameras to be installed at Plovers Rise
 4. Infrastructure Committee: Cllr Waller
 - a. Proposal to accept a quotation to cut hedges on the community land at ORS/PFL
 5. Commons and Recreation Committee: Cllr Cooke
 6. Planning Committee: Cllr Gardener
10. Police: To agree up to three policing priorities for the upcoming quarter
11. Chairman's Report: Cllr Waller
 - Kempsey Times - Deadline for next month's submission Monday 17th November 2025
 - Councillor Recruitment Video
 - Remembrance Service

Under the Public Bodies (Admission to Meeting(s)) Act 1960 to consider excluding the public and press from discussions only in respect of agenda item 12 &13. as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

12. Progress update to report on Kempsey Live Hire Agreement.

13. Staffing Matters - Contractual change of hours relating to the Deputy Clerk

Date of next meeting: Monday 8 December 2025 at 7.00pm at Kempsey Community Centre