



PARISH COUNCIL  
*Kempsey*

Mrs S Dunn  
Clerk and Financial Officer  
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Parish Office  
Community Centre  
Main Road  
Kempsey  
Worcester WR5 3LQ

Dear Councillor

**YOU ARE DULY SUMMONED TO A PARISH COUNCIL MEETING  
ON MONDAY 13 OCTOBER 2025 AT 7.00PM  
AT KEMPSEY COMMUNITY CENTRE**

where the business set out in the agenda below will be transacted.

Members of the public are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman during Public Question Time. Members of the public may not take part in the Parish Council meeting.

*Sharon Dunn*

Parish Clerk & Responsible Financial Officer  
8 October 2025

## **AGENDA**

1. Apologies: To receive apologies for absence and approve reason for absence
2. Declarations of Interest
  1. Register of Interests: Councillors are reminded of the need to update their register of interest.
  2. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
  3. To declare any Other Disclosable Interests on items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant item/s unless a Dispensation has been granted. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

3. To Consider Written Requests from Councillors for the Council to Grant a Dispensation (S33 of the Localism Act 2011) - written requests to be submitted to the Clerk prior to the meeting.

The meeting will be adjourned for up to 30 minutes for Public Question Time  
The length of time any person can speak during Public Question Time shall be restricted up to 3 minutes, or longer at the discretion of the Chairman. Points raised by a parishioner should be concise and to:  
raise new issues, request an update on a previously raised matter or offer new information on an existing issue.  
Members of the public may not take part in the Parish Council meeting itself.  
Notes will be appended to the minutes.

***Under General Data Protection Regulations please note your consent is requested for your name and address to be recorded/noted in the Public Question Time notes/comments.***

**County Councillor and District Councillors reports**

4. Minutes: To consider the adoption of the minutes of the Parish Council meeting held on 08.09.2025
5. Correspondence for Information: - Under General Data Protection Regulations names of Identifiable subject/matter withheld
  1. Resignation of Cllr Anstey and acknowledgement
  2. Documentation relating to Firework Event – Saturday 8 November 2025 at Plovers Rise
  3. Various Parishioner Complaints concerning fly tipping and dispersal of food waste at Pixham Ferry Lane.
  4. Worcestershire County Rights of Way Improvement Parish Survey - Questionnaire closes at midnight on 26 October 2025
6. Community Café at the Pavilion, Plovers Rise
  1. Review of the proposed Pavilion Café Management Plan
  2. Proposal to proceed with refurbishing the kitchen and seating area at the Pavilion and to authorise the Clerk, in conjunction with Cllrs Stevens and Waller, to purchase materials and services up to the value of £14,500 for the refurbishment.
7. Update on grants and funding applications: Cllr Waller
  1. Proposal to authorise the Clerk to submit a grant funding application for £20K to Severn Waste Services for a new bridge for the Rocky – Cllr Plummer
  2. Legacy Grant Scheme applications update and issues – Cllr Waller
8. Finance
  1. To authorize payment of accounts as per schedule
  2. Monthly Bank Reconciliation Statement - For Information Only.
  3. Capital Budget - For Information Only
  4. Quarterly Budget Monitoring to September 2025
9. Committee Report Updates and Proposals: -
  1. Finance & General Purposes Committee: Cllr Waller
  2. Environment Committee: Cllr Plummer
    - Love Kempsey Working Party (LKWP) Update: Cllr Clamp.
  3. Community Centres Committee: Cllr Stevens
  4. Infrastructure Committee: Cllr Waller
    - a. Proposal to authorise the Clerk to sign a reference request from Calfordseaden LLP relating to a Crown Commercial Services Framework document.
  5. Commons and Recreation Committee: Cllr Cooke
  6. Planning Committee: Cllr Gardener
10. Chairman's Report: Cllr Waller
  - Councillor Recruitment
  - E - Bike - Update
  - Kempsey Times

Under the Public Bodies (Admission to Meeting(s)) Act 1960 to consider excluding the public and press from discussions only in respect of agenda item 11. as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

11. Update on Kempsey Live event
  1. Proposal to consider a Hire Agreement.

**Date of next meeting: Monday 10 November 2025 at 7.00pm at Kempsey Community Centre**