



PARISH COUNCIL *Kempsey*

Mrs S Dunn
Clerk and Financial Officer
Email: kempseyparishcouncil@gmail.com
Website: www.kempseyhub.co.uk
Tel: 01905 828183

Parish Office
Community Centre
Main Road
Kempsey
Worcester
WR5 3LQ

Dear Members of the F&GP Committee

**YOU ARE DULY SUMMONED TO ATTEND A MEETING OF
THE FINANCE AND GENERAL PURPOSES COMMITTEE TO BE HELD ON
WEDNESDAY 4 MARCH 2026 AT 10.30AM AT KEMPSEY COMMUNITY CENTRE**
where the business set out in the agenda below will be transacted.

Claire Witton
Deputy Clerk
27 February 2026

AGENDA

1. **Apologies** To receive apologies and to approve the reason for absence
2. **Declarations of Interest**
 1. Register of Interests: Councillors are reminded of the need to update their register of interests.
 2. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 3. To declare any Other Disclosable Interests in items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, **must leave the room for the relevant item/s unless a Dispensation has been granted.**

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

The meeting will be adjourned for up to 30 minutes for Public Question Time

The meeting will be adjourned for Public Question Time

The length of time any person can speak during Public Question Time shall be restricted to 5 minutes or longer at the discretion of the Chairman. Points raised by a parishioner should be concise and to:

raise new issues, request an update on a previously raised matter or offer new information on an existing issue.

Members of the public may not take part in the Parish Council meeting itself.

This period is not part of the formal meeting; brief notes will be appended to the minutes.

Under General Data Protection Regulations please note your consent is requested for your name and Address to be recorded/noted in the Public Question Time notes/comments.

3. **Minutes** To consider the adoption of the minutes of the F&GP Committee meeting of 29.01.2026
Matters arising from previous minutes.
4. **Youth Centre Energy Efficiency project**
 - Tree works - updated quotation from the preferred supplier
 - Review of the responses to clarification questions from the two shortlisted contractors.
 - **Proposal** to notify the Legacy Grant Scheme of the final specification for all the works and to submit an evaluation report on the received bids together with the details from the preferred suppliers for both the tree works and the solar panel system.

5. Review of IT and Youth Hub Tender Submissions

- Consideration of all received tenders against the published specification, evaluation criteria, and budget. Discussion of next steps and proposals.

6. Other Projects update.

- Discussion regarding use requests for the Pavilion Community Café and provision of outdoor seating.

7. Any Other Business.