



PARISH COUNCIL *Kempsey*

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Parish Office
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Dear Councillor

**YOU ARE DULY SUMMONED TO A PARISH COUNCIL MEETING
ON MONDAY 9 MARCH 2026 AT 7.00PM
AT KEMPSEY COMMUNITY CENTRE**

where the business set out in the agenda below will be transacted.

Members of the public are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman during Public Question Time. Members of the public may not take part in the Parish Council meeting.

Claire Witton
Deputy Clerk
4 March 2026

AGENDA

1. Apologies: To receive apologies for absence and approve reason for absence
2. Declarations of Interest
 1. Register of Interests: Councillors are reminded of the need to update their register of interest.
 2. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 3. To declare any Other Disclosable Interests on items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant item/s unless a Dispensation has been granted. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

3. To Consider Written Requests from Councillors for the Council to Grant a Dispensation (S33 of the Localism Act 2011) - written requests to be submitted to the Clerk prior to the meeting.

The meeting will be adjourned for up to 30 minutes for Public Question Time
The length of time any person can speak during Public Question Time shall be restricted up to 3 minutes, or longer at the discretion of the Chairman. Points raised by a parishioner should be concise and to:
raise new issues, request an update on a previously raised matter or offer new information on an existing issue.
Members of the public may not take part in the Parish Council meeting itself.
Notes will be appended to the minutes.
Under General Data Protection Regulations please note your consent is requested for your name and address to be recorded/noted in the Public Question Time notes/comments.

County Councillor and District Councillors reports

4. Minutes: To consider the adoption of the minutes of the Parish Council meeting held on 09.02.2026

5. Correspondence for Information: - Under General Data Protection Regulations names of Identifiable subject/matter withheld
 1. Letter from MHDC dated 9.2.2026 - Local Government Reorganization Consultation – Consultation now open and runs until 26 March 2026.
 2. Parishioner Email 13.2.2026 and response - Urgent Request for Update: All - Weather Sports Facility at Pixham Ferry Lane
 3. Email dated 17.2.2026 - Seeking a permanent home for Coptic Christian Community in Worcester
 4. Response to Freedom of Information Request 21.01.2026 - Architects Costs – Pixham Ferry Lane
 5. Response to Freedom of Information Request 21.01.2026 - Community Café Invoices
 6. Response to Freedom of Information Request 21.01.2026 - Chairman’s Allowances/Expenses
 7. Enquiry regarding the purchase of common land.
6. Progress on establishing a pedestrian crossing across Main Road in the vicinity of the village shop.
7. Finance
 1. To authorize payment of accounts as per schedule
 2. Monthly Bank Reconciliation Statement - For Information Only.
 3. Capital Budget - For Review
 4. To review and adopt the Asset Register 2025/2026
8. Proposal: To adopt the Kempsey Vision Report.
9. Update on funding applications: Cllr Waller
 1. Youth Centre Energy Efficiency - updates and proposals
 - a. Proposal to select a preferred supplier for installation of a solar panel and battery system at the Youth Centre.
 - b. Proposal to submit the preferred supplier quotes and a bid evaluation report to the Legacy Grant Scheme in support of funding application A43.
 2. IT and Youth Hub - update
 - a. Proposal to submit a pre-planning application request to MHDC for extension of the Youth Centre
 3. Pump track - update
 - a. Proposal to delegate to the F&GP Committee in conjunction with the Clerk the selection of the preferred supplier of a pump track at the new Community and Sports Centre at Old Road South.
 - b. Proposal to submit the preferred supplier quote and a bid evaluation report compiled by the Evaluation Panel to the Legacy Grant Scheme in support of funding application A40.
10. Committee Report Updates and Proposals: -
 1. Finance & General Purposes Committee: Cllr Waller
 - a. Proposal to adopt an IT policy
 - b. Proposal to adopt an official name for the café at the Plovers Rise Pavilion
 2. Environment Committee: Cllr Plummer
 - Love Kempsey Working Party (LKWP) Update: Cllr Clamp.
 3. Community Centres Committee: Cllr Stevens
 - a. Proposal to install a new intruder alarm at the café at the Plovers Rise Pavilion. (Retrospective)
 4. Infrastructure Committee: Cllr Waller
 5. Commons and Recreation Committee: Cllr Cooke
 6. Planning Committee: Cllr Gardener
11. Chairman’s Report: Cllr Waller
 1. Guest Speaker suggestions for Annual Parish Meeting, date, time and venue.
 2. Kempsey Times

Under The Public Bodies (Admission to Meeting(s)) Act 1960 to consider excluding the public and press from discussions only in respect of agenda item 12 & 13. inclusive as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

12. Lengthsman/ Maintenance Technician

1. Proposal to appoint a Lengthsman and for the Clerk to sign a Service Agreement for the appointed Lengthsman effective 1 April 2026
2. Proposal to appoint an individual or a company to supply Maintenance Services and for the Clerk to sign an appropriate Agreement for such services with the appointed individual or company effective 1 April 2026. .

13. Café Manager

1. Proposal that delegated powers are granted to the F&GP Committee in conjunction with the Clerk to appoint a part-time Café Manager and for the Clerk to sign a Service Agreement with the appointed individual effective from 20 March 2026

Date of next meeting: Monday 13 April 2026 at 7.00pm at Kempsey Community Centre