



PARISH COUNCIL  
*Kempsey*

Mrs S Dunn  
Clerk and Financial Officer  
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Parish Office  
Community Centre  
Main Road  
Kempsey  
Worcester WR5 3LQ

Dear Councillor

**YOU ARE DULY SUMMONED TO A PARISH COUNCIL MEETING  
ON MONDAY 10 MARCH 2025 AT 7.00PM  
AT KEMPSEY COMMUNITY CENTRE**

where the business set out in the agenda below will be transacted.

Members of the public are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman during Public Question Time. Members of the public may not take part in the Parish Council meeting.

*Sharon Dunn*

Parish Clerk & Responsible Financial Officer  
5 March 2025

## **AGENDA**

1. Apologies: To receive apologies for absence and approve reason for absence
2. Declarations of Interest
  1. Register of Interests: Councillors are reminded of the need to update their register of interest.
  2. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
  3. To declare any Other Disclosable Interests on items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant item/s unless a Dispensation has been granted. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

3. To Consider Written Requests from Councillors for the Council to Grant a Dispensation (S33 of the Localism Act 2011) - written requests to be submitted to the Clerk prior to the meeting.

The meeting will be adjourned for up to 30 minutes for Public Question Time  
The length of time any person can speak during Public Question Time shall be restricted up to 3 minutes, or longer at the discretion of the Chairman. Points raised by a parishioner should be concise and to:  
raise new issues, request an update on a previously raised matter or offer new information on an existing issue.  
Members of the public may not take part in the Parish Council meeting itself.  
Notes will be appended to the minutes.  
***Under General Data Protection Regulations please note your consent is requested for your name and address to be recorded/noted in the Public Question Time notes/comments.***

**County Councillor and District Councillors reports**

4. Minutes: To consider the adoption of the minutes of the Parish Council meeting held on 10.02.2025

5. Correspondence for Information: - Under General Data Protection Regulations names of Identifiable subject/matter withheld
  - a. Malvern Hills District Council - Consultation on the potential extension of the Public Spaces Protection Order relating to dog control - Consultation remains open for feedback until Monday 14 April 2025.
  - b. Parishioner complaint dated 18.02.2025 and our response - fly tipping at Pixham Ferry Lane
  - c. Parishioner complaint dated 03.03.2025 - PROW Access steps – Bestman’s Lane
6. Finance
  1. To authorize payment of accounts as per schedule
  2. Monthly Bank Reconciliation Statement - For Information Only.
  3. Capital Budget - For Information Only
  4. To review and adopt the Asset Register 2024/2025
7. Committee Report Updates and Proposals: -
  1. Finance & General Purposes Committee: Cllr Waller
  2. Environment: Cllr Plummer
    - a. Review of KPCs noticeboards
    - b. Proposal to approve the quote for both diagnostic work and solar panel in relation to the VAS sign located on the Main Road.
      - Working Party: MRWP Update: Cllr Clamp.
  3. Community Centres: Cllr Stevens
  4. Infrastructure Committee: Cllr Waller
  5. Commons and Recreation: Cllr Cooke
  6. Planning Committee: Cllr Gardener
8. Chairman’s Report: Cllr Waller
  - Community Builder update
  - Annual Report Production
  - Guest Speaker suggestions for Annual Parish Meeting, date, time and venue to be agreed.
  - Helping to create a Healthy Heart District - Worcestershire CALC webinar - Feedback
  - Summer Fete - Saturday 21 June 2025 - Opportunity to promote the Parish Council
  - Police electric bike – update
  - Kempsey Times April article

9. Parish Council meetings - To discuss the start times from April 2025 onwards

Under The Public Bodies (Admission to Meeting(s)) Act 1960 to consider excluding the public and press from discussions only in respect of agenda item 10. inclusive as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

10. Staffing Matters
  - Parish Office staff update
  - Proposal to renew/establish Agreements for Services for the Lengthsman from 01.04.2025
  - Proposal to renew an Agreement for contract of services for the Maintenance Technician from 01.04.2025.

11. **Date of next meeting: Monday 14<sup>th</sup> April 2025 at 7.00pm (TBC) at Kempsey Community Centre**