



PARISH COUNCIL  
*Kempsey*

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Dear Members of the F&GP Committee

**YOU ARE DULY SUMMONED TO ATTEND A MEETING OF  
THE FINANCE AND GENERAL PURPOSES COMMITTEE TO BE HELD ON  
THURSDAY 8 MAY 2025 AT 10.00 AM AT KEMPSEY COMMUNITY CENTRE**

where the business set out in the agenda below will be transacted.

*S Dunn*

Clerk & Responsible Financial Officer  
1<sup>st</sup> May 2025

## AGENDA

1. Apologies: To receive apologies and to approve the reason for absence
2. Declarations of Interest
  1. Register of Interests: Councillors are reminded of the need to update their register of interests.
  2. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
  3. To declare any Other Disclosable Interests in items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, **must leave the room for the relevant item/s unless a Dispensation has been granted.**

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

**The meeting will be adjourned for up to 30 minutes for Public Question Time**

The meeting will be adjourned for Public Question Time

The length of time any person can speak during Public Question Time shall be restricted to 5 minutes or longer at the discretion of the Chairman. Points raised by a parishioner should be concise and to:

raise new issues, request an update on a previously raised matter or offer new information on an existing issue.

Members of the public may not take part in the Parish Council meeting itself.

This period is not part of the formal meeting; brief notes will be appended to the minutes.

**Under General Data Protection Regulations please note your consent is requested for your name and Address to be recorded/noted in the Public Question Time notes/comments.**

3. **Minutes:** To consider the adoption of the minutes of the F&GP Committee meeting of 03.04.2025  
Matters arising from previous minutes.
4. **Finance**
  - Year End Accounts 2024/2025 Update
5. **Training**
  - To review quotations for Fire Manager Training
  - CPR/Defibrillator Training update

**6. Policy Documents**

- To plan for a review of the NALC Model Financial Regulations produced by NALC April 2024 but to recommend to Full Council making amendments to reference the new legislation regarding tenders and procurement.

**7. Funding/Grant Opportunities**

- To discuss the Community Facility Legacy Scheme
- Malvern Hills Rural Fund

**8. Devolution**

- To review assets owned by Malvern Hills District Council relating to Kempsey that the Parish Council may wish to acquire

**9. Projects**

- Update on Community Builder led projects

**10. Any Other Business**

Under The Public Bodies (Admission to Meeting(s)) Act 1960 to consider excluding the public and press from discussions only in respect of agenda item 11,12 & 13 as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

**11. Staff Matters - updates**

- Worcestershire Pension Fund Employers Discretions

**12. Other**

- Tree Cutting - recovery of costs

**13. Leases**

- Community Centre lease renewals and associated matters