



PARISH COUNCIL
Kempsey

Mrs S Dunn
Clerk and Financial Officer
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Parish Office
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Dear Councillor

**YOU ARE DULY SUMMONED TO A PARISH COUNCIL MEETING
ON MONDAY 12 MAY 2025 AT 7.00PM
AT KEMPSEY COMMUNITY CENTRE**

where the business set out in the agenda below will be transacted.

Members of the public are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman during Public Question Time. Members of the public may not take part in the Parish Council meeting.

Sharon Dunn

Parish Clerk & Responsible Financial Officer
7 May 2025

AGENDA

1. Election of Chairperson (and signing Declaration of Acceptance of Office)
2. Election of Vice - Chairperson (and signing Declaration of Acceptance of Office)
3. Apologies: To receive apologies for absence and approve reason for absence
4. To appoint councillor vacancy by co-option
5. Declarations of Interest
 1. Register of Interests: Councillors are reminded of the need to update their register of interest.
 2. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 3. To declare any Other Disclosable Interests on items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant item/s unless a Dispensation has been granted. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

6. To Consider Written Requests from Councillors for the Council to Grant a Dispensation
(S33 of the Localism Act 2011)

The meeting will be adjourned for up to 30 minutes for Public Question Time

The length of time any person can speak during Public Question Time shall be restricted up to 3 minutes, or longer at the discretion of the Chairman. Points raised by a parishioner should be concise and to:

raise new issues, request an update on a previously raised matter or offer new information on an existing issue.

Members of the public may not take part in the Parish Council meeting itself.

Notes will be appended to the minutes.

Under General Data Protection Regulations please note your consent is requested for your name and address to be recorded/noted in the Public Question Time notes/comments.

County Councillor and District Councillors reports

7. Minutes: To consider the adoption of the minutes of the Parish Council meeting held on 14.04.2025
8. Finance
 1. To authorize payment of accounts as per schedule
 2. To approve Bank Reconciliation Statement Balance to 31.03.2025.
 3. Capital Budget - For Information Only
 4. Budget Monitoring to 31.03.25 - For review
9. Committee Reports: **Committee Chairman, please submit your written update reports in advance of this meeting.**
 1. Finance & General Purposes (F&GP): Cllr Waller
 - a. Proposal to modify Financial Regulations in respect of Contracts Legislation.
 - b. Proposal to accept a quote to proceed with Fire Manager/Marshal Training
 2. Community Centres: Cllr Stevens
 - a. Proposal to accept a quotation for decorating the main room and corridor of the Youth Centre.
 3. Environment: Cllr Plummer
 - Update from MRWP: Cllr Clamp
 4. Planning: Cllr Gardener
 5. Commons and Recreation: Cllr Cooke
 6. Infrastructure Committee: Cllr Waller
 - a. Proposal to accept a quote for vegetation control at Pixham Ferry Lane
10. Community Facility Legacy Grant Scheme (CFLG Scheme)

Proposal to grant delegated powers to the F&GP Committee in conjunction with the Clerk to authorise applications to the CFLG Scheme by the deadline of 8.6.2025.
11. Community Builder Projects update
12. Chairman's Report: Cllr Waller
 - Annual Parish Meeting - Thursday 22 May at 7.30pm Kempsey Community Centre
 - Annual Report
 - West Mercia Police and Crime Panel- Independent Lay Member- please return applications by 5pm on Friday 16 May 2025.
13. Diary Date - Please Reserve

Proposal to hold a Finance & General Purposes Committee Meeting to arrive at precept for financial year 2026/27 on Monday 17 November 2025 at 7.30pm at Kempsey Community Centre.
This will then be presented to the full Parish Council for comment on Monday 8th December 2025 with approval in January 2026.
14. Proposal to accept dates/time and location of full Council Meetings for 2025/26. (Maybe subject to amendment in exceptional circumstances).

Please note Parish Council meetings take place on the second Monday of each month at 7.00pm usually at Kempsey Community Centre.
15. **Date of next meeting: Monday 9th June 2025 at 7.30pm at Kempsey Community Centre.**