



PARISH COUNCIL
Kempsey

Mrs S Dunn
Clerk and Financial Officer
Email: kempseyparishcouncil@gmail.com
Website: www.kempseyhub.co.uk
Tel: 01905 828183

Parish Office
Community Centre
Main Road
Kempsey
Worcester WR5 3LQ

Dear Councillor

**YOU ARE DULY SUMMONED TO A PARISH COUNCIL MEETING
ON MONDAY 9 JUNE 2025 AT 7.00PM
AT KEMPSEY COMMUNITY CENTRE**

where the business set out in the agenda below will be transacted.

Members of the public are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman during Public Question Time. Members of the public may not take part in the Parish Council meeting.

Sharon Dunn

Parish Clerk & Responsible Financial Officer
4 June 2025

AGENDA

1. Apologies: To receive apologies for absence and approve reason for absence
2. Declarations of Interest
 1. Register of Interests: Councillors are reminded of the need to update their register of interest.
 2. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 3. To declare any Other Disclosable Interests on items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant item/s unless a Dispensation has been granted. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

3. To Consider Written Requests from Councillors for the Council to Grant a Dispensation (S33 of the Localism Act 2011) - written requests to be submitted to the Clerk prior to the meeting.

The meeting will be adjourned for up to 30 minutes for Public Question Time
The length of time any person can speak during Public Question Time shall be restricted up to 3 minutes, or longer at the discretion of the Chairman. Points raised by a parishioner should be concise and to:
raise new issues, request an update on a previously raised matter or offer new information on an existing issue.
Members of the public may not take part in the Parish Council meeting itself.
Notes will be appended to the minutes.
Under General Data Protection Regulations please note your consent is requested for your name and address to be recorded/noted in the Public Question Time notes/comments.

County Councillor and District Councillors reports

4. Minutes: To consider the adoption of the minutes of the Parish Council meeting held on 12.05.2025

5. Correspondence for Information: - Under General Data Protection Regulations names of Identifiable subject/matter withheld
 1. Notification - Funding confirmation approval from YMCA in support of Kempsey Youth Hub
 2. Email from MHDC dated 31.05.2025 - Have your say on the biggest change to Local Government in Worcestershire in 50 years
 3. Email Request 28.05.2025 - Bloor Homes Introduction
6. Finance
 1. To authorize payment of accounts as per schedule
 2. Monthly Bank Reconciliation Statement - For Information Only.
 3. Capital Budget - For Information Only
 4. VAT reclaimed for FY 2024/2025 £13,391.80 - For Information Only
 5. Proposal to review and approve Financial Risk Schedule 2025/26.
 6. Annual Internal Audit Report 2024/25 - To review and approve
 7. **Annual Governance and Accountability Return (AGAR) to 31.03.25 - Part 3**
 - a. Proposal to approve and sign Section 1 - Annual Governance Statement 2024/25
 - b. Proposal to approve and sign Section 2 - Accounting Statements 2024/25
 8. Please note the confirmation of the Dates of the Period for the Exercise of Public Rights commences on Tuesday 1 July 2025 and ends on Monday 11 August 2025 - For Information
 9. Proposal to engage an Internal Auditor for 2025/26 with Terms of Reference
7. Diary Date - Please Reserve
 Proposal to agree Tuesday 11th November 2025 at 7.30pm to hold a Finance & General Purposes Committee Meeting to arrive at precept for financial year 2026/27
 This will then be presented to the full Parish Council for comment on Monday 8th December 2025 with approval in January 2026.
8. Committee Appointments- To appoint councillors to the following committees
 - Environment
 - Commons & Recreation
 - Community Centres
 - Planning
 - Infrastructure
 - Please note the Finance and General Purposes Committee consists of the Chairperson appointed to each of the Committees listed above.
9. Appointments to Working Parties
 - Community Builder Guiding Panel
 - Police Liaison Working Party
 - Biodiversity Working Party
10. Committee Report Updates and Proposals: -
 1. Finance & General Purposes Committee: Cllr Waller
 - a. Proposal to replace/upgrade the defibrillator machine and cabinet located at Kempsey Sports Pavilion (Cllr Stevens)
 2. Environment: Cllr Plummer
 - Working Party: MRWP Update: Cllr Clamp.
 - a. Proposal to change the name of the Main Road Working Party to “Love Kempsey Working Party”
 3. Community Centres: Cllr Stevens
 4. Infrastructure Committee: Cllr Waller
 5. Commons and Recreation: Cllr Cooke
 6. Planning Committee: Cllr Gardener
11. Chairman’s Report: Cllr Waller
 - Kempsey Summer Fete - Representation from KPC and information to display
 - Police Electric Bike - update

Under The Public Bodies (Admission to Meeting(s)) Act 1960 to consider excluding the public and press from discussions only in respect of agenda item 12. inclusive as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

12. Staffing Matters

- Worcestershire Pension Fund Employers Discretions - Key Employer Discretions Policy required by 30th June 2025.

Date of next meeting: Monday 14 July 2025 at 7.00pm at Kempsey Community Centre