



PARISH COUNCIL
Kempsey

Mrs S Dunn
Clerk and Financial Officer
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Parish Office
Community Centre
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Dear Councillor

**YOU ARE DULY SUMMONED TO A PARISH COUNCIL MEETING
ON MONDAY 8 SEPTEMBER 2025 AT 7.00PM
AT KEMPSEY COMMUNITY CENTRE**

where the business set out in the agenda below will be transacted.

Members of the public are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman during Public Question Time. Members of the public may not take part in the Parish Council meeting.

Sharon Dunn

Parish Clerk & Responsible Financial Officer
3 September 2025

AGENDA

1. Apologies: To receive apologies for absence and approve reason for absence
2. Declarations of Interest
 1. Register of Interests: Councillors are reminded of the need to update their register of interest.
 2. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 3. To declare any Other Disclosable Interests on items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant item/s unless a Dispensation has been granted. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

3. To Consider Written Requests from Councillors for the Council to Grant a Dispensation (S33 of the Localism Act 2011) - written requests to be submitted to the Clerk prior to the meeting.

The meeting will be adjourned for up to 30 minutes for Public Question Time
The length of time any person can speak during Public Question Time shall be restricted up to 3 minutes, or longer at the discretion of the Chairman. Points raised by a parishioner should be concise and to:
raise new issues, request an update on a previously raised matter or offer new information on an existing issue.
Members of the public may not take part in the Parish Council meeting itself.
Notes will be appended to the minutes.

Under General Data Protection Regulations please note your consent is requested for your name and address to be recorded/noted in the Public Question Time notes/comments.

County Councillor and District Councillors reports

4. Minutes: To consider the adoption of the minutes of the Parish Council meeting held on 11.08.2025
5. Correspondence for Information: - Under General Data Protection Regulations names of Identifiable subject/matter withheld
 - Draft Worcestershire Local Nature Recovery Strategy Public Consultation - Comments to be received by 5pm 26th September 2025.
 - County Cllr Martin Allen - Ketch roundabout Housing Update
 - Parishioner Letter dated 24.08.2025 - Fly tipping Pixham Ferry Lane
6. Finance
 1. To authorize payment of accounts as per schedule
 2. Monthly Bank Reconciliation Statement - For Information Only.
 3. Capital Budget - For Information Only
 4. Conclusion of Audit 2024/2025
7. Update on grants and funding applications: Cllr Waller
8. Committee Report Updates and Proposals: -
 1. Finance & General Purposes Committee: Cllr Waller
 - a. Proposal to renew Parish Council insurance from 1st October 2025 to 30 September 2026 on an annual basis.
 2. Environment Committee: Cllr Plummer
 - a. Traffic Regulation Order (TRO) – Old Road North, Kempsey – Proposed prohibition of waiting at any time TRO – Request for response.
 - b. WCC Windmill Lane Parking Issue – Comments are requested
- Love Kempsey Working Party (LKWP) Update: Cllr Clamp.
 3. Community Centres Committee: Cllr Stevens
 4. Infrastructure Committee: Cllr Waller
 5. Commons and Recreation Committee: Cllr Cooke
 - a. Unauthorised removal of cricket nets for update.
 6. Planning Committee: Cllr Gardener
 7. Guiding Panel, Community Builder: Cllr Waller
 - a. Extension of term relating to provision of a Community Builder.
Proposal to authorise the Clerk to sign the variation of the agreement to obtain the additional £6500 of funding (retrospective application relating to August Parish Council meeting).
 - b. Proposal to review and adopt the Pavilion Café Management Plan.
 - c. Proposal to authorise the Community Builder to purchase a new coffee machine and grinder for the new community café.
 - d. Discuss feedback to MHDC on Community Builder role and approve for Clerk to submit by Thursday 11th September 2025.
 - e. Kempsey Youth Hub launch - Starting Monday 8th September at 7pm, Kempsey Youth Centre
9. Chairman's Report: Cllr Waller
 - Councillor Training
 - Meeting with Jacksons
 - Bloor Homes Introduction
 - Kempsey Times

Date of next meeting: Monday 13 October 2025 at 7.00pm at Kempsey Community Centre