



Mrs S Dunn  
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Parish Office  
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Main Road  
Kempsey  
Worcester WR5 3LQ

Dear Councillor

**YOU ARE DULY SUMMONED TO A PARISH COUNCIL MEETING  
ON MONDAY 9 FEBRUARY 2026 AT 7.00PM  
AT KEMPSEY COMMUNITY CENTRE**

where the business set out in the agenda below will be transacted.

Members of the public are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman during Public Question Time. Members of the public may not take part in the Parish Council meeting.

*Sharon Dunn*  
Parish Clerk & Responsible Financial Officer  
4 February 2026

## **AGENDA**

1. Apologies: To receive apologies for absence and approve reason for absence
2. Declarations of Interest
  1. Register of Interests: Councillors are reminded of the need to update their register of interest.
  2. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
  3. To declare any Other Disclosable Interests on items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant item/s unless a Dispensation has been granted. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

3. To Consider Written Requests from Councillors for the Council to Grant a Dispensation (S33 of the Localism Act 2011) - written requests to be submitted to the Clerk prior to the meeting.

The meeting will be adjourned for up to 30 minutes for Public Question Time  
The length of time any person can speak during Public Question Time shall be restricted up to 3 minutes, or longer at the discretion of the Chairman. Points raised by a parishioner should be concise and to:  
raise new issues, request an update on a previously raised matter or offer new information on an existing issue.  
Members of the public may not take part in the Parish Council meeting itself.  
Notes will be appended to the minutes.

*Under General Data Protection Regulations please note your consent is requested for your name and address to be recorded/noted in the Public Question Time notes/comments.*

**County Councillor and District Councillors reports**

4. Minutes: To consider the adoption of the minutes of the Parish Council meeting held on 12.01.2026
5. Correspondence for Information: - Under General Data Protection Regulations names of Identifiable subject/matter withheld
6. Proposal: To adopt the Kempsey Vision Report  
To discuss the options for publicising the report
7. Finance
  1. To authorize payment of accounts as per schedule
  2. Monthly Bank Reconciliation Statement - For Information Only.
  3. Capital Budget - For Review
  4. Final budget for the Financial Year 2026/2027 - For Information Only
  5. Proposal to authorise the Clerk to open an electronic money account with SumUp Payments Ltd.
  6. Proposal to authorise the Clerk to transfer card payments from the electronic money account with SumUp Payments Ltd to a designated Parish Council bank account.
8. Update on other grants and funding applications: Cllr Waller
  1. Proposal to authorise the Clerk to sign the Funding Agreement with the MHDC Legacy Grant Scheme for the Energy Efficiency Improvement project at the Youth Centre, Plovers Rise, following acceptance by the Grant Scheme of quotations for tree surgery and for the installation of a solar panel system.
  2. Proposal to authorise the Clerk in conjunction with the Chairman to accept one of the quotations approved by the Legacy Grant Scheme for tree surgery works for the Energy Efficiency Improvement project at the Youth Centre.
  3. Proposal to implement a security policy for the Pavilion at Plovers Rise and to upgrade the security measures at the Pavilion as recommended in the policy
9. Committee Report Updates and Proposals: -
  1. Finance & General Purposes Committee: Cllr Waller
  2. Environment Committee: Cllr Plummer  
- Love Kempsey Working Party (LKWP) Update: Cllr Clamp.
  3. Community Centres Committee: Cllr Stevens
  4. Infrastructure Committee: Cllr Waller
  5. Commons and Recreation Committee: Cllr Cooke
  6. Planning Committee: Cllr Gardener  
To consider the following:-
    1. Planning application: M/26/00002/FUL - Malvern Hills District Council  
Location: Sunnyside Garage, 12 Old Road South, Kempsey, Worcester, WR5 3NJ  
Proposal: Proposed single storey rear extension and alterations to garage building  
Consultation Ends: 30 January 2026 (extended to 10<sup>th</sup> February)  
Proposal to advise MHDC of agreed comments.
    2. South Worcestershire Development Plan Review Main Modifications - Consultation  
Discussion and formulation of any responses considered necessary to the SWDPR Inspectors proposed Main Modifications.  
Proposal: To submit agreed comments
10. Chairman's Report: Cllr Waller
  - Discussion of Parish Council activity and outcomes communication documents.
  - Kempsey Times
- Under the Public Bodies (Admission to Meeting(s)) Act 1960 to consider excluding the public and press from discussions only in respect of agenda item 11. as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.
11. Proposal to extend the Service Agreement to 31 March 2026 for the Community Builder.

**Date of next meeting: Monday 9 March 2026 at 7.00pm at Kempsey Community Centre**