

Mrs S Dunn Parish Office

Clerk and Financial Officer Community Centre

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WR5 3LQ

Dear Members of the F&GP Committee

**YOU ARE DULY SUMMONED TO ATTEND A MEETING OF**

**THE FINANCE AND GENERAL PURPOSES COMMITTEE TO BE HELD ON**

**TUESDAY 2 SEPTEMBER 2025 AT 4.00 PM AT KEMPSEY COMMUNITY CENTRE**

where the business set out in the agenda below will be transacted.

Sharon Dunn

Clerk & Responsible Financial Officer

27 August 2025

**AGENDA**

1. **Apologies** To receive apologies and to approve the reason for absence

2. **Declarations of Interest**

1. Register of Interests: Councillors are reminded of the need to update their register of interests.

2. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.

3. To declare any Other Disclosable Interests in items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct**, must leave the room for the relevant item/s unless a Dispensation has been granted.**

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

**The meeting will be adjourned for up to 30 minutes for Public Question Time**

The meeting will be adjourned for Public Question Time

The length of time any person can speak during Public Question Time shall be restricted to 5 minutes or longer

at the discretion of the Chairman. Points raised by a parishioner should be concise and to:

raise new issues, request an update on a previously raised matter or offer new information on an existing issue.

Members of the public may not take part in the Parish Council meeting itself.

This period is not part of the formal meeting; brief notes will be appended to the minutes.

**Under General Data Protection Regulations please note your consent is requested for your name and**

**Address to be recorded/noted in the Public Question Time notes/comments.**

3. **Minutes** To consider the adoption of the minutes of the F&GP Committee meeting of 10.07.2025

Matters arising from previous minutes.

4. **Finance**

a. To review bank accounts and balances for investment purposes.

b. To review insurance quotes prior to renewal.

5. **Digital**

1. Update on a generic email account hosted by an authority owned domain.
2. Passkeys not passwords – implications for KPC.

6. **KPC Facilities**

a. Martyn’s Law legislation and implementation.

b. Access to Plovers Rise facilities and equipment.

7. **Funding Opportunities**

a. Status of the submitted and proposed applications – next steps and responsibilities.

8.  **Projects**

a. Heartstart Kempsey invitation – update and next steps.

9. **Survey Response**

a.West Mercia PCC – Town and Parish Council Survey Response - survey closes Tuesday

14th October 2025.

10. **Any Other Business**

Under The Public Bodies (Admission to Meeting(s)) Act 1960 to consider excluding the public and press from discussions only in respect of agenda item **11 & 12** as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

11. **Leases**

1. Community Centre lease renewals and associated matters.

12. **Land Registration**

1. Progress update.