



PARISH COUNCIL
Kempsey

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Dear Members of the F&GP Committee

**YOU ARE DULY SUMMONED TO ATTEND A MEETING OF
THE FINANCE AND GENERAL PURPOSES COMMITTEE TO BE HELD ON
MONDAY 5 JANUARY 2026 AT 11.30AM AT KEMPSEY COMMUNITY CENTRE**
where the business set out in the agenda below will be transacted.

Sharon Dunn
Clerk & Responsible Financial Officer
29 December 2025

AGENDA

1. **Apologies** To receive apologies and to approve the reason for absence
2. **Declarations of Interest**
 1. Register of Interests: Councillors are reminded of the need to update their register of interests.
 2. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 3. To declare any Other Disclosable Interests in items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, **must leave the room for the relevant item/s unless a Dispensation has been granted.**

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

The meeting will be adjourned for up to 30 minutes for Public Question Time

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The length of time any person can speak during Public Question Time shall be restricted to 5 minutes or longer at the discretion of the Chairman. Points raised by a parishioner should be concise and to:

raise new issues, request an update on a previously raised matter or offer new information on an existing issue.

Members of the public may not take part in the Parish Council meeting itself.

This period is not part of the formal meeting; brief notes will be appended to the minutes.

Under General Data Protection Regulations please note your consent is requested for your name and Address to be recorded/noted in the Public Question Time notes/comments.

3. **Minutes** To consider the adoption of the minutes of the F&GP Committee meeting of 25.11.2025
Matters arising from previous minutes.
4. **Digital**
 - a. Update on a generic email account hosted by an authority owned domain.

5. Banking

- a. To review bank accounts and establish balances for investment purposes.
- b. To review details of potential new investment deposits accounts for Parish Councils and make recommendations for reinvestment.
- c. Assessment of Capital Budgets

6. VAT

- a. Option to Tax – seeking further advice

7. Website Communication

- a. Displaying monthly committee reports from Chairpersons on the website.

8. Tenders/Quotations – Opportunity to comment

- a. Invitation to Tender (ITT) for IT/Youth Hub Cabin
- b. Invitation to Tender (ITT) for the pump track
- c. Invitation to Quote (ITQ) for Youth Centre Solar project

9. Equipment

- a. Proposal that the Parish Office formally advises Fladbury Cricket Club that they can retain the cricket nets on conditional permanent loan.

10. Any Other Business

Under The Public Bodies (Admission to Meeting(s)) Act 1960 to consider excluding the public and press from discussions only in respect of agenda item **11.** as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

11. Staffing Matters - Recruitment of Lengthsman

- Duty of Care