



PARISH COUNCIL
Kempsey

Mrs S Dunn
Clerk and Financial Officer
Email: kempseyparishcouncil@gmail.com
Website: www.kempseyhub.co.uk
Tel: 01905 828183

Parish Office
Community Centre
Main Road
Kempsey
Worcester
WR5 3LQ

Dear Members of the F&GP Committee

**YOU ARE DULY SUMMONED TO ATTEND A MEETING OF
THE FINANCE AND GENERAL PURPOSES COMMITTEE TO BE HELD ON
THURSDAY 3 APRIL 2025 AT 7.30 PM AT KEMPSEY COMMUNITY CENTRE**
where the business set out in the agenda below will be transacted.

Issued by Claire Witton
Deputy Parish Clerk
28 March 2025

AGENDA

1. Apologies: To receive apologies and to approve the reason for absence
2. Declarations of Interest
 1. Register of Interests: Councillors are reminded of the need to update their register of interests.
 2. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 3. To declare any Other Disclosable Interests in items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, **must leave the room for the relevant item/s unless a Dispensation has been granted.**

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

The meeting will be adjourned for up to 30 minutes for Public Question Time

The meeting will be adjourned for Public Question Time

The length of time any person can speak during Public Question Time shall be restricted to 5 minutes or longer at the discretion of the Chairman. Points raised by a parishioner should be concise and to: raise new issues, request an update on a previously raised matter or offer new information on an existing issue. Members of the public may not take part in the Parish Council meeting itself.

This period is not part of the formal meeting; brief notes will be appended to the minutes.

Under General Data Protection Regulations please note your consent is requested for your name and Address to be recorded/noted in the Public Question Time notes/comments.

3. Minutes: To consider the adoption of the minutes of the F&GP Committee meeting of 28.02.2025
Matters arising from previous minutes.
4. **Finance**
 - a. Automated Banking/ BACS Facility – update
 - b. Review of expenditure on Infrastructure to date
5. **Training**
 - Fire Marshal & Fire Manager Training

- Building Map request for all Community Buildings - Requirement for Fire Safety Compliance.
- CPR / Defibrillator Training Update

6. Car Parking Issues at the Community Centre

7. Advertising

- Rooms to Hire/ Bookings

8. Community Café project (may need to discuss in confidential session)

- Provision of Wi-Fi at the Sports Pavilion
- Funding update (café project and others)
- Proposed format of KPC initiated funding agreements.

9. Any other business

Under The Public Bodies (Admission to Meeting(s)) Act 1960 to consider excluding the public and press from discussions only in respect of agenda item 10 & 11 as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

12. Staff Matters - updates

- Staffing arrangements
- Service agreements

13. Leases

- Community Centre lease renewals and associated matters
- Tree Cutting - recovery of costs