



PARISH COUNCIL
Kempsey

**MINUTES OF THE FINANCE & GENERAL PURPOSES COMMITTEE MEETING
HELD ON TUESDAY 27 MAY 2025 AT 11.15 AM
AT KEMPSEY COMMUNITY CENTRE**

PRESENT: - Cllr Waller (Chairman), Cllr Stevens, Cllr Gardener, Cllr Cooke and Cllr Plummer

IN ATTENDANCE: - Sharon Dunn (Parish Clerk and Responsible Financial Officer)

1. Apologies: None

2. Declaration of Interests:

1. Register of Interests: Councillors were reminded of the need to update their register of interests.
2. Disclosable Pecuniary Interests (DPI): Cllr Plummer declared a pecuniary interest in relation to the pumptrack/skatepark project for Pixham Ferry Lane due to her business being in close proximity.
3. Other Disclosable Interests (ODI): None

Public Question Time – None

- 3. Minutes:** Having been previously circulated, the minutes of the F&GP Committee meeting of 08.05.2025 were signed as a true and correct record.
Matters arising from previous minutes - None

4. Finance:

- Automated Banking/BACS Facility Update - Triple authorisation is now in place. The pilot has been successful with one payment being processed. The Clerk to enquire of the mechanics of making multiple payments/transactions from an audit perspective.
- Digital and Data Compliance - New Email Address required to comply with the new assertion on the AGAR form 2025/2026 - **ITEM DEFERRED**

5. Policy Documents:

- To devise a policy for making grants to voluntary organisations and receiving donations
- Review of Emergency Plan - **BOTH ITEMS DEFERRED**

6. Funding/Grant Opportunities

- Under delegated powers granted to the F&GP Committee in conjunction with the Clerk to authorise applications to the Malvern Hills District Council Community Facility Legacy Scheme by the deadline for Expressions of Interest (EOI) on 8.6.2025
It is anticipated that three EOI applications will be submitted to MHDC to include: -
 1. Pump track project at Pixham Ferry Lane
 2. A cabin at Plovers Rise
 3. Installation of solar panels on the roof of the Youth Centre at Plovers Rise
 Work in underway to gather information to support the EOI application

It was agreed to send an email to Kempsey Skate Park Club identifying the sections of the EOI form that KPC requests the club to complete and sets out the process to be followed to make the application. The deadline request for receipt of this information back to KPC to help support the application will be 5pm on Tuesday 3 June 2025. This will then be reviewed at the next F&GP Committee meeting scheduled for Thursday 5 June 2025 in preparation for submission to MHDC, on Friday 6 June 2025.

Action

Clerk

CW

Cllr Waller has made some progress developing the EOI application for the cabin at Plovers Rise investigating the electrical supply, drainage and water supply.

It was suggested a bespoke cabin may be more cost effective than a Portakabin/container and there is an offer for concept drawings to be provided to support a planning pre-application This is a matter to consider from a planning perspective.

Cllr Waller has also made some progress regarding the installation of solar panels and battery storage at the Youth Centre at Plovers Rise, investigating the cost to remove the trees and the estimated overall cost of the project, highlighting the benefits.

7. Planning

- **RESOLVED:** To submit a planning pre-application for a cabin located at Plovers Rise Cllr Waller to work with Cllr Gardener to formulate/gather all relevant information for the Clerk to make the planning pre-application submission to MHDC.

8. Update & discussion regarding cricket equipment

To notify Fladbury cricket club that they can loan the cricket equipment comprising of Katchit, wicket frame and yellow wicket rake, free of charge, until ownership is established.

To continue to try to obtain a constitution relating to Kempsey Cricket Club to try assist with ownership.

9. Any Other Business – Cllr Waller confirmed the presentation boards had now been moved from the small meeting room of the Youth Centre to the storage container.

RESOLVED: Under The Public Bodies (Admission to Meeting(s)) Act 1960 to consider excluding the public and press from discussions only in respect of agenda item 10, 11 & 12. as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

10. Other

- Tree Cutting - recovery of costs - An application has been submitted to the Small Claims Court for recovery of costs.

11. Leases

- Community Centre lease renewals and associated matters – Clerk to circulate questions from the solicitor for comment at the next meeting.

12. Land Registration Update and Associated Matters.

Land Registration - Thanks are expressed to Trevor Geens for volunteering his time and efforts in exploring all avenues, which now appear to be exhausted.

Associated Matters

In consideration of possible difficulties with gaining planning permission for a pump track and skatepark at the new Community & Sports Centre, the feasibility of an alternate site to be considered in due course.

Date of Next Meeting: Thursday 5 June 2026 at 10.00am Kempsey Community Centre.

Meeting Closed at 12.59 PM

Signed Chairman Date

Action

CW/RG

Clerk

Clerk

PC

Clerk

