



**MINUTES OF THE FINANCE & GENERAL PURPOSES COMMITTEE MEETING  
HELD ON THURSDAY 5 JUNE 2025 AT 10.00AM  
AT KEMPSEY COMMUNITY CENTRE**

**PRESENT:** - Cllr Waller (Chairman), Cllr Stevens, Cllr Gardener and Cllr Cooke

**IN ATTENDANCE:** - Sharon Dunn (Parish Clerk and Responsible Financial Officer) plus 5 members of the Public.

1. Apologies: Cllr Plummer (Personal) - Accepted.
2. Declaration of Interests:
  1. Register of Interests: Councillors were reminded of the need to update their register of interests.
  2. Disclosable Pecuniary Interests (DPI): None
  3. Other Disclosable Interests (ODI): None

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| Public Question Time – Appended to these minutes |
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| <p><b>3. Minutes:</b> The Chairman referenced the wording under Item 12. Associated matters, asking members if this statement should be included. All members agreed this reflected the current situation. The minutes of the F&amp;GP Committee meeting of 08.05.2025 were signed as a true and correct record<br/>Matters arising from previous minutes - None</p> | Action |
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| <p><b>4. Funding/Grant Opportunities</b></p> | Clerk |
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A considerable amount of time was spent reviewing the text supplied by Kempsey Skatepark Club and making modifications as appropriate, with suggestions from members of the public present at meeting, principally Mrs Garner, and written comments supplied by Cllr Plummer. The final draft was then authorised by the committee.

The EOI for the solar panels had been developed by Cllr Waller into Energy Efficiency Improvements at the Youth Centre, with solar panels as the principal upgrade. The installation is believed to qualify as 'permitted develop' for Planning purposes but Cllr Waller undertook to check with the panel supplier that had provided much of the data for the business case. Submission of this EOI was approved by the committee.

Time constraints had prevented Cllr Waller from drafting an EOI for the cabin project. KPC's Community Builder had supplied much useful text for sections 3 and 4 of the application. The committee discussed the quotation that had been obtained for a bespoke cabin and the Planning issues and authorised the submission of the EOI to be completed by Cllr Waller.

Feedback from our District Councillors to the three EOI's was received at different stages of the process to help support each application.

**RESOLVED:** For the Clerk to submit three Expression of Interest applications to MHDC for the Community Facility Legacy Fund by 8 June 2025

1. A pump track project at the community land at Old Road South / Pixham Ferry Lane.
2. A cabin/IT Hub located at Plovers Rise Playing Fields
3. Solar panels and Energy Efficiency at the Youth Centre at Plovers Rise Playing Fields.
  - a. **RECOMMENDATION:** To authorise the Clerk to apply to the National Grid for authorisation to export electricity from facilities at Plovers Rise.

**5. Any Other Business**

A request from Jacobs had been received on 2 June 2025 who are undertaking a first time sewerage study on behalf of Severn Trent for properties situated in Kempsey, Worcestershire, WR5 3WR, under Section 101A of the Water Industry Act 1991.

The Parish Council has received an invitation from a Housing Developer with some experience building a sports centre. This will feature on the June Parish council agenda, under correspondence where it is intended to arrange a date to meet them.

**RESOLVED:** Under The Public Bodies (Admission to Meeting(s)) Act 1960 to exclude the public and press from discussions only in respect of agenda item 6. as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

**6. Leases**

- Community Centre lease renewals and associated matters  
Clerk to re-circulate comments/questions from the solicitor for councillors' comment/response.  
The request for an addition to the lean to was considered. Councillors requested sight of a formal proposal and the requisite permissions, regulations and insurances.

Meeting Closed at 12.55 PM

Signed ..... Chairman ..... Date

**PUBLIC QUESTION TIME**

A parishioner stressed the importance of all three expressions of interest applications and the importance to the community.

Comments were echoed further by a parishioner who referenced the skate park and the opportunity to enhance the community.

District Cllr Harrison commented that applications this year were highly competitive.