



**MINUTES OF THE PARISH COUNCIL MEETING HELD ON
MONDAY 8 SEPTEMBER 2025 AT 7.00 PM
AT KEMPSEY COMMUNITY CENTRE**

PRESENT: - Cllr Waller (Chairman), Cllr Stevens, Cllr Gardener, Cllr Plummer, Cllr Varley Cllr Biddle, Cllr White, Cllr Cooke and Cllr Clamp,

IN ATTENDANCE: - County Cllr Allen (arrive 8.40pm), District Cllr Harrison and District Cllr Michael Sharon Dunn - Parish Clerk & Responsible Financial Officer.

1. **Apologies:** - County Cllr Allen gave advance notification that he would be joining this meeting at 8.40pm and District Cllr Michael confirmed he needed to leave by 8.30pm and District Cllr Harrison confirmed he needed to leave by 9.00pm.
(In the absence of a parishioner District Cllr Harrison offered her apologies.)

2. **Declarations of Interest**

- Register of Interests: Councillors were reminded of the need to update their register of interests.
- To declare any Disclosable Pecuniary Interests in items on the agenda and their nature – Cllr Plummer declared a pecuniary interest in relation to Pixham Ferry Lane due to her business being in close proximity.
- To declare any Other Disclosable Interests on items on the agenda and their nature - None

3. **To Consider Written Requests from Councillors for the Council to Grant a Dispensation** (S33 of the Localism Act 2011) - written requests to be submitted to the clerk prior to the meeting - None

PUBLIC QUESTION TIME

Notes from Public Question Time are appended to these minutes.

County Councillor & District Councillor reports were noted.

4. Minutes: Having been previously circulated, the minutes of the Parish Council meeting held on 11.08.2025 were signed as a true and accurate record.
5. **Correspondence for Information:** - Under General Data Protection Regulations names of Identifiable subject/matter withheld
- Draft Worcestershire Local Nature Recovery Strategy Public Consultation - Comments to be received by 5pm 26th September 2025. Councillors commented that the survey was far too complicated and long to comment in any meaningful way and therefore, they agreed to decline to comment.
 - County Cllr Martin Allen - Ketch roundabout Housing Update
 - Parishioner Letter dated 24.08.2025 - Fly tipping Pixham Ferry Lane (PFL). In response to the parishioners letter, as reported by District Cllr Michael who reported this fly tipping, clearance has now been conducted.
A discussion took place on how to try to deal with the fly tipping on the agriculture hard standing at PFL with two approaches discussed: -
 - (i) To commission an organisation to carry out an Environmental clean up at cost.
 - (ii) To try to organise a volunteer group to clear the site. This being the favoured option with a call for volunteers to be placed in the Kempsey Times.
 - (iii)

Action

Clerk

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Council.	Action
- a general discussion considered the mandatory requirement to move to the use of a government or KPC owned domain, together with the IT industry move to passkeys in place of passwords. The Parish Office to follow up. To progress at the next F&GP Committee meeting. - the implications of Martyn's law for KPC facilities was discussed together with progress on commissioning new access barriers for Plovers Rise Playing Fields. - the status of the various applications for funding was discussed. - the invitation for parishioners to participate in the Heartstart Kempsey project to be re-issued. - matters relating to the Community Centre lease renewals and land registration were dealt with in confidential session. - the committee was updated by Cllr Stevens on plans for the Kempsey Live event.	F&GP
a. Following review of quotations and a recommendation from the F&GP Committee it was RESOLVED to renew Parish Council insurance from 1st October 2025 to 30 September 2026 with Hiscox Insurance Company Limited with an annual premium of £5957.50. This will be for a one-year term. (Please note the £75.00 Admin fee has been removed).	Clerk
2. Environment Committee: Cllr Plummer A committee meeting took place today with the following discussed: - • Repairs to the shorter bridge in the Rocky were discussed together with the difficulty experienced in trying to obtain quotations for the longer bridge, (either refusal to quote or non-responses). The committee has managed to secure one quote for supply only, for a recycled plastic bridge and are awaiting a separate installation quote. To seek some advice from Pershore Town Council and a craftsman at Croome who have experience in similar projects. The Clerk offered some procurement advice referencing Financial Regulations. • Anti-social behaviour • Retaining wall in the Rocky requiring repair • Unused bus shelter next to Centurion Drive has been examined – request for relocation to WCC Highways • Looking into replacing the noticeboard located outside the shop • Next meeting in two weeks' time, to process the grant funding application.	Deputy
a. Traffic Regulation Order (TRO) - Old Road North, Kempsey - Proposed prohibition of waiting at any time TRO - KPC is in favour of this parking restriction being applied and suggest if double yellow lines are going to be being installed then there is also a loading restriction and we also ask WCC Highways marking the area with red lines as this area is within Kempsey conservation area.	Clerk
b. WCC Windmill Lane Parking Issue - Comments are requested. Councillors await the outcome of the meeting with WCC Highways taking place tomorrow before offering comments - Love Kempsey Working Party (LKWP) Update: Cllr Clamp. • The Landmark tree has been secured. • Daffodil bulbs have arrived • All other projects ongoing	
3. Community Centres Committee: Cllr Stevens • Decorating has been completed at the Youth Centre • The old defibrillator located at the Sports Pavilion has been replaced with a new one which has been registered. • A new Youth Group started at the Youth Centre this evening. • Quotes have been obtained to try to increase security at Plovers Rise, playing fields including a height restrictor to the entrance of Plovers Rise playing fields together with a quote for retractable bollards at the Napleton Lane gate entrance. Proposals to come forward at a future meeting • A quote has been obtained for a pan, tilt and zoom CCTV security camera to increase security measures to the entrance of the playing fields. To be considered at a future meeting.	NS
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4. Infrastructure Committee: Cllr Waller - No progress update, still awaiting the outcome from WCC Highways of the Teams meeting of 8 July 2025.
5. Commons and Recreation Committee: Cllr Cooke
 - a. Unauthorised removal of cricket nets for update. This matter has been referred to the police but unfortunately, it was too late to extract the CCTV footage, but photographic evidence has been provided. Awaiting police update.
Cllr Cooke together with PC Dee Stanley are in the process of trying to organise a property marking event to take place at the Youth Centre either on Saturday 25 October 2025 or Wednesday 22nd October 2025, preferably in the afternoon. Once the date has been confirmed this event will be advertised in the Kempsey Times.

6. Planning Committee: Cllr Gardener

A planning committee meeting took place on Monday 1st September 2025 where there were no new planning applications to be considered.

Updates were presented on current applications to include: -

Application **M/25/00323/OUT** - Outline application (with all matters other than access reserved for future determination) for the demolition of no. 45 Bannut Hill and the construction of up to 99 dwellings; vehicular access from Bannut Hill; green infrastructure, sustainable drainage systems, and associated infrastructure on land at Napleton Lane Kempsey.

Further information and results of consultations have been received, notably in response to the WCC Highways previous request to defer the application pending further details concerning the Bannut Hill access and approaches to the proposal and the intention to route all HGV construction traffic via Napleton Lane. Based on the information, which included swept path analysis of vehicles navigating both entrances, WCC Highways now have No Objection subject to a number of conditions.

Application No: **21/01217/FUL** - Proposed construction of 70 dwellings (100% affordable) on land at Bath Road Broomhall, including a mix of one, two, three and four bedroom properties, and the construction of new internal roads, private drives, parking, SUDs infrastructure and Green Infrastructure (including public open space). The proposal also includes the proposed construction of a new highway footpath along the A38 to Broomhall Lane and pedestrian crossing on the A38.

The new documents available included a letter to MHDC responding to District Cllr Harrison's comments and the most recent of those of the Parish Council. However, since the application was going forward to the Northern Area Planning Committee on 03 September 2025 with a recommendation to Approve, it was felt unnecessary to make further comment. Cllr Gardener made representation at this meeting.

New Street Naming and Numbering Request

Housing development on land at Brookend Lane, Kempsey (Planning Permissions M/22/00967/OUT and M/24/01240/RM).

The development which is now under way has been named Mill Meadows by the developer, although none of us could historically associate the site with a mill. Two street names are requested, one for the main street and one for the secondary street. In view of the strong influence in terms of topography, proximity and flooding of the Hatfield Brook which borders the site, we chose Hatfield Way and Hatfield Close respectively. We were aware of Hatfield Bank, including Hatfield Lane, some distance away but felt that the Kempsey location and different post code would be sufficiently distinct to avoid confusion.

Cllr Varley commented on the problems he was experiencing with large delivery vehicles trying to pass in front of his house, and was advised to write to the planning officer at MHDC to try to prevent this from occurring.

7. Guiding Panel, Community Builder: Cllr Waller
 - a. Extension of term relating to provision of a Community Builder.
RESOLVED: To authorise the Clerk to sign the variation of the agreement to obtain the additional £6500 of funding (retrospective application relating to August Parish Council meeting).
 - b. Proposal to review and adopt the Pavilion Café Management Plan - **ITEM DEFERRED** until the Community Builder - Cathy Garner is available.

- c. Proposal to authorise the Community Builder to purchase a new coffee machine and grinder for the new community café.
This proposal was modified to read ‘Proposal to authorise the Clerk to purchase equipment to support Kempsey Youth Hub up to the value of £2642’ The modification was accepted and then taken to a vote.
RESOLVED: to authorise the Clerk to purchase equipment to support Kempsey Youth Hub up to the value of £2642
- d. Discuss feedback to MHDC on Community Builder role and approve for Clerk to submit by Thursday 11th September 2025.
Draft responses to feedback requests had been circulated. Councillors were asked for comments or any amendments/additions. Councillors confirmed there were no changes and approved responses for the Clerk to submit in this format.
- e. Youth Hub launch - Starting tonight, Monday 8th September at 7pm, Kempsey Youth Centre
9. Chairman’s Report: Cllr Waller
- Councillor Training - Training courses available from NALC and Worcestershire CALC
Clerk to recirculate the link
 - Meeting with Jacksons - A meeting took place on 18th August 2025
It appears that the contractor is required to plant 15 trees to replace those removed due to the pumping station works. Approx 6 will be planted by church grounds and the pumping station (preferred tree is willow to continue the existing low treeline)
The remaining 9 trees apparently can be planted anywhere and planting at Stonehall Common was suggested. The proposed area to be looked at the next meeting to take place in the next few weeks’ time.
Cllr Waller queried if wildflowers will also be planted, however the churchwarden was not of the same opinion.
Some stone aggregate is available. The specification and quantity is to be established.
 - Bloor Homes Introduction - Meeting to take place on Tuesday 22nd September 2025 at 2.00pm at Kempsey Community Centre
 - Kempsey Times - Deadline 19th September 2025 - Ideas to include funding update, Heartstart, continued recognition to volunteers, police marking event, Daffodil Weekend 2026. Please submit any other ideas to the Parish Office.

Meeting Closed at 9.38PM

Signed Chairman..... Date

Action

Clerk

Clerk

Clerk

Deputy

Standing Orders were adjourned.

PUBLIC QUESTION TIME

Clerk

Referencing that this had been suggested at the Environment Committee meeting earlier today, Cllr Biddle made a suggestion that the Parish Council approaches Severn Trent Water, asking for a CCTV camera in the interests of both the public and their own to help to try to combat the fly tipping problems occurring in Pixham Ferry Lane.

District Councillor – John Michael

Confirmed he had reported fly tipping on Pixham Ferry Lane and praised the operatives for removing so promptly.

He encouraged the Parish Council to complete Draft Worcestershire Local Nature Recovery Strategy Public Consultation - Comments to be received by 5pm 26th September 2025, confirming District Councillors were undergoing training this week on this matter.

District Councillor – David Harrison

Confirmed the status of the MHDC Legacy Grant applications are available to view on the website and that there is an Executive Committee Meeting on 16th September 2025 to advance these further.

Another litter bin is expected to be delivered in the future, to every household to take cardboard waste. This will be the same size as the existing green bin.

Food Waste Collection - As the Government has not yet committed on how much funding to allocate to local authorities this has caused a delay, possibly by six months. To commence April 2026.

Various planning updates were presented.

The application north of Broomhall Lane has been approved with no conditions attached at present, to be determined by District Councillors.

The outline plans for the Welbeck development have been received.

Cllr Harrison expressed his dissatisfaction that he was not allowed to have access to the Public Enquiry which took place on Thursday as he wasn't allocated a slot, but having been involved in the SWDPr process. He confirmed he was promised a report and to date has not received this. The recording is now available on the SWDPr website.

He confirmed that he knew nothing regarding the decision for Planning Application M/24/00605/FUL – The Bungalow Clerkenleap, Bath Road, Broomhall, Worcester, WR5 3HR and he would take this matter further.

A reminder to respond to the Dog Fouling request for Dog Fouling Signs for Kempsey.

County Councillor Martin Allen

Good evening.

UNITARY AUTHORITY'S

I have no more news than that I have provided previously, due to the importance of this issue, I will keep this on my list to remind me to report to you each month.

A4104 FOLLOW UP AFTER MEETING WITH CLLR KARL PERKS HEAD OF HIGHWAYS.

The RSA 4 process is being undertaken at the moment. Cllr Perks said he would come back to us once the assessment had been completed.

I would urge all residents to make any complaints they have about the roads or roundabouts on the A4440 directly to the police. I believe this is the only way that changes will be considered.

I will be speaking to Cllr Perks on Thursday 11/11/25 to discuss this matter again.

BROOMHALL PAVEMENT REFERB NEW DATES

WCC have now announced that the work to refurbish the pavement outside Broomhall Cottages has changed to a start date of 13/10/25

WINDMILL LANE PARKING ISSUE #9828

On Sunday 31st of August I sent you Highways reply to my request for a solution to the problems of parking just off the A38 at Windmill Lane. Any thoughts are welcome from the Council or our district Councillors.

Email is below:

Hi Martin,

This has been considered, however, due to the lack of depth of the layby, particularly at the A38 end, it means that an extremely acute angle of echelon spaces would need to be marked out to accommodate the length of a typical modern vehicle. This would make access and egress of the spaces very difficult. With a similar problem at Barnards Green Post Office, the decision was made to use road markings to turn parking there to parallel spaces.

The only option would be to install bollards in the footway to stop the vehicles hanging over the footway (I would need to measure the width to make sure this was ok first), although this would restrict some vehicles from parking here if they are longer than average.

Please let me know your thoughts.

Thanks

Tanya

I am meeting WCC onsite on Tuesday 09/09/25, along with Cllr Harrison to discuss what can be done.

#8947 REQUEST FOR DOUBLE YELLOW LINES SQUIRES CLOSE/SQUIRES WALK ENTRANCE

Still on track to happen.

#9642 REQUEST FOR DOUBLE YELLOW LINES AT CORNER TO DOCTORS SURGERY.

Just waiting for the consultation period to end.

ENTRANCE TO THE FIRS, OLD ROAD NORTH

Following the installation of the two H-Bars across the entrance to The Firs, I have emailed you asking that any instances where the MHDC refuse vehicle cannot access the site due to vehicles parked opposite the entrances be reported to Highways. We need to build up evidence before Highways will look at this again.

Warmest regards

Martin Allen.

Questions

The subject of bus shelters including the cost to move existing, electronic data information including acquiring a larger shelter to the south of the village to accommodate school children were raised, including would this need to form part of a S278 agreement?

The advice was to devise a plan and send to WCC Highways Tanya Crake for comment and advice.