

**MINUTES OF THE MEETING OF KEMPSEY PARISH COUNCIL HELD ON  
MONDAY 11<sup>th</sup> JANUARY, 2010 AT 7.30 p.m. AT KEMPSEY COMMUNITY  
CENTRE**

**Present** :- Mr. T. Ward, in the Chair

Ms. M. Baker; Mrs. K. Biddle; Mr. N. Brookes; Mr. K. Blackwell;  
Mrs. C. Campbell; Mrs. P. Gerrard; Mrs. A. Hart; Mr. D. Harrison; Mr. M. Legg  
and Mr. J. Michael.

**Also present** :- Mr. R. Bullock, County Councillor; Mr. M. Biddle and Mrs. M. Walters,  
District Councillors.

**Apologies for absence** were received from Mrs. J. Jones and Mrs. H. Willcox.

**6758 DECLARATION OF INTERESTS**

As someone holding registered grazing rights in respect of all commonable areas other than Kerswell Green Common, Mr. Harrison declared a personal, possibly prejudicial interest in respect of the Commons and Hams Committee Report at Agenda Item 12.

**6759 OPEN FORUM**

It was proposed by Mr. Harrison, seconded by Mrs. Gerrard and resolved that Standing Orders be suspended for the Open Forum. Notes from this part of the meeting are annexed to the Signed Minutes. At the end of the Open Forum the Chairman re-imposed Standing Orders.

**6760 MINUTES OF THE PREVIOUS MEETING**

The Minutes of the previous meeting of the Parish Council held on Monday, 14th December, 2009, had been previously circulated to the members. On the proposal of Mrs. Hart, seconded by Mrs. Gerrard the Minutes were confirmed by the Parish Council and signed by the Chairman.

**6761 PREVIOUS MINUTES – RECOMMENDATIONS AND UP-DATES**

**(a) Parish Council**

There were none.

**6762 COUNTY COUNCIL REPORT ON LOCAL ISSUES**

Mr. Bullock reported that planning permission had been given for the new Post Office and that the County Council was pursuing the installation of a crossing at the northern end of Kempsey.

The Chairman pointed out that proposed County Council road works in Post Office Lane which would result in road closure from Palmers Cross to Oakfield Drive would coincide with works to be carried out by National Grid which would result in closure for up to 6 weeks of this same road between the A.38 and Oakfield Drive. These two lots of work at the same time would effectively close the whole of Post Office Lane to traffic. Mr. Bullock agreed to take this matter up with the County Council.

Mr. Brookes asked for a progress report on the provision of a pedestrian crossing at The Ketch Island. He reminded Mr. Bullock that the foot bridge under the Carrington Bridge had still not been cleared and was impassable. He also asked for an update on the resurfacing of the footpath at the rear of Hillside.

**6763 DISTRICT COUNCIL REPORT**

Mr. Biddle pointed out that the SWJCS meeting at the Parish Hall on 18<sup>th</sup> January may have to be postponed if bad weather conditions continued. He referred to the County Council's new transport proposals which would include a new North Western Link Road and stated that this proposal would go out to public consultation. He then referred to a proposal for public footpaths around Kempsey which would follow the river and pointed

out that Mr. Ed Dursley from the County Highways Department would like to attend a Parish Council Meeting to explain these proposals. Mr. Biddle then reported that the emptying of some litter bins in Kempsey on a twice weekly basis was still being considered by the District Council.

Mrs. Walters had nothing to report.

#### **6764 CORRESPONDENCE**

All correspondence, both for report and for information had been made available for inspection by Parish Council Members between 7.00 p.m. and 7.30 p.m.

(a) March and Edwards – Magic Moments Day Nursery

The Parish Council resolved to discuss this commercially sensitive matter in confidential session at the end of the meeting.

(b) Application for Rural Rate Relief – Account 101075706

The Parish Council resolved to discuss this commercially sensitive matter in confidential session at the end of the meeting.

(c) Application for Rural Rate Relief – Account 120031310

The Parish Council resolved to discuss this commercially sensitive matter in confidential session at the end of this meeting.

(e) WCC – Planning Validation Document

The Parish Council noted the contents of the letter.

(f) Worcestershire Partnership Matters – Winter 2009

This pamphlet was passed to the Chairman.

(g) Kempsey Tennis Club – Sitting Area at Tennis Courts

This letter was referred to the Recreation Committee for discussion at the meeting with the Tennis Club.

(h) WCC – Various Roads in Kempsey – Temporary Closures

The temporary closures were noted by the Parish Council.

(i) MHDC – Kempsey PACT – Request for CCTV Cameras

The Parish Council resolved to pass this letter to the next PACT meeting as they were aware that there had been more incidents of anti social behavior than were being referred to by the District Council.

(j) WCC – Budget Consultation Meeting

The Chairman, Mr. Harrison and Ms Baker agreed to represent the Parish Council at this meeting.

#### **6765 ENVIRONMENT COMMITTEE**

(a) Baynhall Bus Shelter

The Committee Chairman reported that one estimate had been received to remove the roof and tiles and put a metal roof onto this bus shelter. This was considerably cheaper than the original estimates to refurbish the shelter and re-tile the roof. The Parish Council Chairman pointed out that the Parish Council had a duty to consider the issue of best value and the number of people who actually used this bus shelter had to be taken into this equation. After a brief discussion the Clerk was asked to obtain at least one further estimate to remove the roof and replace it with a metal roof and at least two estimates to demolish the bus shelter. Mr. Bullock suggested that the Parish Council should discuss this matter with Mr. Andy Baker from the County Council. The Committee Chairman reported that he had cleared up no less than 20 empty boxes from around the bottle bank at The Talbot which had been left by people taking empty bottles for recycling.

#### **6766 PLANNING REPORT**

(a) Comments made to Malvern Hills District Council

MH 1489//09 – 16 Squires Close – Replace flat roof with pitched roof over porch (Hou.) – No objections

MH 1618/09 – The Cottage, Green Street – Conservatory joined to existing garage (Hou.)

No objections provided that the proposed conservatory and the adjoining garage did not become living accommodation and remained ancillary to The Cottage.

#### **6767 COMMONS AND HAMS COMMITTEE REPORT**

Mr. Harrison had previously declared a personal and possibly prejudicial interest in this report and left the room.

The Committee Chairman reported that he had discussed the approved posting works at Kempsey Common with the contractor who was hoping to start the work in the near future, having been delayed by the snow.

#### **6768 RECREATION COMMITTEE REPORT**

Mrs. Campbell, the Committee Co-Chairman reported that two estimates had been obtained for replacement fascia boarding on the Pavilion and that she had emailed the Sports Association Chairman for access to the Pavilion to examine the damp patch on the roof. She pointed out that the EU Leader grant application for play equipment funding had to be submitted by 23<sup>rd</sup> January.

The Parish Council noted that CALC had offered to complete certain grant application forms on behalf of member councils and would only charge 0.5% of the project costs to do so, and only if the grant application was successful. In the case of the proposed new play equipment this would only equate to about £125, a figure which the Parish Council agreed would be money well spent.

#### **6769 COMMUNITY CENTRE COMMITTEE REPORT**

##### **(a) Estimate for Roofing Repairs**

It was noted that only one estimate had been submitted for this work with a high estimated cost. The Clerk was asked to obtain at least one further estimate.

##### **(b) Estimate for Decoration of Exterior Toilet Windows**

The Committee Chairman reported that the woodwork in the two external toilet windows was in urgent need of being cleaned down and repainted. An estimate in the sum of £126.00 had been submitted for this urgent work by Mr. D. Walters. On the proposal of Mr. Harrison seconded by Mrs. Hart the Parish Council resolved to accept this estimate.

##### **(c) Estimate for Loft Ladder**

The Chairman reported that the contractors who serviced the boilers in the loft had pointed out that Health and Safety Regulations now made it necessary for an approved loft ladder to be installed, together with a hand rail around the loft opening before any contractor would be prepared to climb up into the loft. As such, had the boilers broken down in the bad weather, it would not have been possible for them to be repaired and an urgent delegated decision had been taken to accept an estimate in the sum of £275 for the installation of a loft ladder and hand rail. On the proposal of Ms Baker seconded by Mrs. Gerrard the Parish Council formally approved this urgent delegated decision.

#### **6770 CHAIRMAN'S MONTHLY UPDATE**

The Chairman reported that grant money for the Post Office in the sum of £4,500 had been received from the County Council that morning. An invoice would also be sent to the District Council for their agreed contribution of £2,000. Money from the EU Leader grant application of £2,950 was also coming through. The Chairman also reported that temporary planning permission had been granted by the District Council for the proposed Post Office and the Parish Council needed to be mindful that a permanent solution would be needed in the future. The Chairman reported that an upper limit of £2,650 had been set to purchase the second-hand cabin to house the Post Office and it would be necessary to make visits to companies who stocked these cabins to ensure best value for the appropriate building. The equipment needed to run the Post Office could only be purchased from the Post Office and the security system could only come from an approved Post Office supplier. The Chairman reminded those present of the huge amount of work still to be done and of the need to think ahead about what services would be needed in Kempsey in

the future, including a permanent Post Office.

**6771 RECEIPTS AND PAYMENTS/RECONCILIATION OF BALANCES TO 31/12/09**

The receipts and payments/bank reconciliation to 31st December, 2009 had been previously circulated to the members. Copies of this document are attached to the Signed Minutes.

**6772 CONFIRMATION OF ACTION**

The Parish Council ratified payment of the following urgent accounts which had been made under delegated powers :-

Staff salaries for December as shown on the list circulated to Members and annexed to the Signed Minutes

**6773 ACCOUNTS FOR PAYMENT**

On the proposal of Ms. Baker seconded by Mr. Michael the Parish Council resolved to authorise payment of the following accounts :-

Mrs. A.P. Halford - Petty cash for December - £33.21

Kinnersley Engineering Ltd. – Refurbishments to Crown Area and Pixham Ferry Bus Shelters - £3,415.50 (inc. £445.50 VAT)

Arkle Reprographic Consultants Ltd. – Copier meterage - £1.74 (inc. 0.23p. VAT)

Ikon Office Solutions – Copier meterage – 24/8.09 to 24/11/09 - £8.98 (inc. £1.17 VAT)

Mrs. S. Cordell – Community Centre cleaning - £150.00

**6774 CONFIDENTIAL SESSION**

The Parish Council resolved that in view of the nature of the business about to be transacted that the public and Press be asked to withdraw from the meeting.

**THERE BEING NO FURTHER BUSINESS, THE CHAIRMAN DECLARED THE MEETING CLOSED AT 9.10 p.m.**

Signed at the next ensuing meeting of  
Kempsey Parish Council

Chairman of such next ensuing meeting

