

**MINUTES OF THE MEETING OF KEMPSEY PARISH COUNCIL HELD ON  
MONDAY, 12<sup>th</sup> OCTOBER, 2009 AT 7.30 p.m. AT KEMPSEY COMMUNITY  
CENTRE**

**Present** :- Mr. T. Ward, in the Chair

Ms. M. Baker; Mrs. K. Biddle; Mr. N. Brookes; Mr. K. Blackwell; Mrs. C. Campbell;  
Mrs. P. Garrard; Mrs. A. Hart; Mr. D. Harrison; Mrs. J. Jones; Mr. M. Legg and  
Mrs. H. Willcox.

**Also in Attendance** :- Mr. R. Bullock, County Councillor; Mr. M. Biddle and Mrs. M. Walters, District Councillors.

**Apologies for absence** were received from Mr. J. Michael. Apologies for absence were also received from W.P.C. Ransome-Williams.

**6696 DECLARATION OF INTERESTS**

As someone holding registered grazing rights in respect of all commonable areas other than Kerswell Green Common, Mr. Harrison declared a personal, possibly prejudicial interest in respect of the Commons and Hams Committee Minutes at Agenda Item 11(a), a similar interest in respect of the Commons and Hams Committee Report at Agenda Item 17 and a similar interest in respect of a letter about the Upper Ham shown at Agenda Item 14 (f).

**6697 OPEN FORUM**

It was proposed by Mrs. Jones, seconded by Mrs. Hart and resolved that Standing Orders be suspended for the Open Forum. Notes from this part of the meeting are annexed to the Signed Minutes. At the conclusion of the Open Forum, the Chairman re-imposed Standing Orders.

**6698 MINUTES OF THE PREVIOUS MEETING**

The Minutes of the previous meeting of the Parish Council held on Monday, 14th September, 2009, had been previously circulated to the members. On the proposal of Mrs. Hart, seconded by Mrs. Gerrard they were confirmed by the Parish Council and signed by the Chairman.

**6699 MINUTES OF THE ENVIRONMENT COMMITTEE**

The Minutes of the meeting of the Environment Committee held on Monday 21<sup>st</sup> September, 2009 had been previously circulated to the members. On the proposal of Mrs. Hart, seconded by Mrs. Jones they were confirmed by the Parish Council and signed by the Chairman.

**6700 MINUTES OF THE COMMONS AND HAMS COMMITTEE**

The Minutes of the Commons and Hams Committee held on Monday, 21<sup>st</sup> September, 2009 had been previously circulated to the members. On the proposal of Mr. Legg, seconded by Mrs. Jones they were confirmed by the Parish Council and signed by the Chairman.

**6701 MINUTES OF THE COMMUNITY CENTRE COMMITTEE**

The Minutes of the Community Centre Committee held on Monday, 28<sup>th</sup> September, 2009 had been previously circulated to the members. On the proposal of Mrs. Gerrard, seconded by Mrs. Hart they were confirmed by the Parish Council and signed by the Chairman.

**6702 MINUTES OF THE RECREATION COMMITTEE**

The Minutes of the Recreation Committee held on Monday, 28th September, 2009 had been previously circulated to the members. On the proposal of Mrs. Campbell, seconded by Mr. Legg they were confirmed by the Parish Council and signed by the Chairman.

**6703 MINUTES OF THE FINANCE AND GENERAL PURPOSES COMMITTEE**

The Minutes of the Finance and General Purposes Committee held on Wednesday, 7<sup>th</sup> October, 2009 had been previously circulated to the members. On the proposal of the Chairman, seconded by Mrs. Gerrard they were confirmed by the Parish Council and signed by the Chairman.

**6704 PREVIOUS MINUTES – RECOMMENDATIONS AND UP-DATES**

**(a) Parish Council**

There were none.

**(b) Environment, Commons and Hams, Community Centre, Recreation and Finance and**

### **General Purposes Committees**

Being financial matters relating to the Budgets for 2010/2011, the recommendations from the Committees were deferred without discussion until the November Parish Council Meeting.

### **© Recreation Committee – Deferred Recommendations from September PC Meeting**

The first recommendation from the Recreation Committee was that the Tennis Club lease should be reviewed in order that consideration could be given to including the small triangle of land adjacent to the tennis courts.

The second recommendation was that the public use of the third tennis court should be discussed by the Parish Council with a view to consider extending the current restrictive hours of use for members of the public.

These two recommendations had stood deferred to this meeting from the previous Parish Council Meeting. The Parish Council resolved that these matters should be considered by the Recreation Committee with the latest items of correspondence from Kempsey Tennis Club shown at Agenda Items 14 (b) and 14 (p).

### **6705 COUNTY COUNCIL REPORT ON LOCAL ISSUES**

Mr. Bullock reported that following a complaint about a crack in the bridge at Brookend, an investigation had been carried out by the County Council which had confirmed that there was no serious damage. The issue of transportation to and from Hanley Castle High School had been discussed at the recent PACT Meeting and he had put in a request to the County Council for a pedestrian crossing between the shop and the Community Centre. Mr. Bullock was asked by Mr. Legg about the clearance of drains and fallen leaves. He was advised that this was a matter for the District Council. The ownership of a blocked drain at Kings Hill which was reported by Mrs. Jones was referred to Mr. Harrison.

### **6706 DISTRICT COUNCIL REPORT**

Mrs. Walters reported that the overgrown alleyway between Meadow Close and the A.38 had now been completely cleared.

Mr. Biddle reported that he had taken up the matter of bus pass holders being charged for journeys before 9.30 a.m. in a morning. He then answered questions about correspondence which had been circulated by the South Worcestershire Joint Core Strategy and about the new recycling plant at Norton.

### **6707 CORRESPONDENCE**

All correspondence, both for report and for information had been made available for inspection by Parish Council Members between 7.00 p.m. and 7.30 p.m.

#### **(b) Kempsey Lawn Tennis Club – Changes to Lease**

The Parish Council referred this matter to the Recreation Committee for discussion and report back.

#### **(f) Mrs. M. Smith – The Upper Ham**

Mr. Harrison had previously declared an interest in this matter and left the room. After a short discussion Mrs. Jones was asked to provide contact details of the County Council Officers she had held a site meeting with in order that they could be asked what their conclusions had been about the problems which had been drawn to their attention and what legal advice they had subsequently been given?

#### **(g) BT Wayleaves Office – Common Land next to Oak Tree Cottage, Kerswell Green**

The Clerk was asked to request a plan which accurately identified Oak Tree Cottage.

#### **(h) Mr. P. Jones – Kempsey Post Office**

The Chairman pointed out that the Parish Council's business case rested with the Post Office being prepared to pay for the operating hours of the business and the fact that their recent survey had concluded that Kempsey Post Office should remain open rather than being forced to close. There was some evidence to suggest that the customer base would return once the new Post Office opened and, even if it failed, the Parish Council would be left with a valuable lettable asset. Mr. Jones' concerns about the proposed new site could be countered by the fact that whilst the new building would be further away for some parishioners, it would be nearer

for others. Mr. Brookes expressed reservations that the Parish Council had no hard evidence to justify the opening of a new Post Office.

(k) WCC – Taylors Lane – Temporary Closure Order

The Parish Council noted that Taylors Lane would be closed for a period of 3 weeks commencing on 2<sup>nd</sup> November, 2009.

(l) WSE Ltd. – Electricity Network - Alterations at Oak Tree Cottage, Kerswell Green

The Clerk was asked to request a plan which accurately identified Oak Tree Cottage.

(m) PACT – Request for Camera at Tennis Courts/ Children’s Play Area

The Parish Council resolved that the installation of a CCTV camera should be requested from the District Council.

(n) Mr. M. Barnard and Mr. K. Clee – Fire damage adjacent to Tennis Courts

The Chairman reminded the members that this was a straightforward insurance matter and that the Parish Council’s insurers had indicated that there was no liability on the Parish Council in respect of a similar claim for fire damage adjacent to the tennis courts. As such, the complainants should take up the matter with their own insurance company.

(p) Kempsey Tennis Club – Planting of Replacement Tree at Playing Field

The Parish Council referred this matter to the Recreation Committee.

**6708 ENVIRONMENT COMMITTEE**

(a) Resignation of Environment Committee Chairman

The Parish Council resolved that the appointment of a new Environment Committee Chairman should be held over until the November Parish Council Meeting

(b) Bus Shelters

It was noted that a further estimate had now been received for work at Pixham Ferry and Baynhall bus shelters together with an up-dated estimate from a contractor who had originally supplied an estimate some months ago. A contractor who had previously supplied an estimate had still not responded to the Parish Council’s request to indicate whether his price would cover the cost of dismantling and the removal of the old shelter at Pixham Ferry Lane.

Pixham Ferry Bus Shelter – The Chairman reported that two estimates had been received in the sums of £2,964.50 and £1,795.00. On the proposal of Mrs. Jones seconded by Mr. Harrison the Parish Council resolved to accept the lower of the two estimates in the sum of £1,795 which had been submitted by Kinnersley Engineering Ltd.

Bus Shelter at The Crown Area – The Chairman reported that two estimates had been received in the sums of £1,794.00 and £1,175. On the proposal of Mr. Harrison seconded by Mrs. Gerrard the Parish Council resolved to accept the lower of the two estimates in the sum of £1,175 which had been submitted by Kinnersley Engineering Ltd.

Bus Shelter at Baynhall – The Chairman reported that a revised specification would need to be prepared for this bus shelter after the removal of the overhanging rear hedge.

The Chairman expressed his gratitude to Mr. Blackwell for all the hard work which he had done in preparing specifications and obtaining estimates for the bus shelters and also for fixing the replacement door on the Parish Hall notice board.

**6709 PLANNING REPORT**

(a) For Report

MH 1282/09 – The Playing Field – Tennis Club Application.

As the landowner, the Parish Council considered that they had an interest in this application. As such they resolved that they would make no comment.

(b) Comments made to Malvern Hills District Council under Delegated Powers

MH 1144/09 – 12 Old Road North – Single storey garage extension to side of main – No objections

**6710 COMMONS AND HAMS COMMITTEE REPORT**

Mr. Harrison had previously declared a personal, and possibly prejudicial interest. In the absence of the Committee Chairman there was no report.

## **6711 RECREATION COMMITTEE REPORT**

### **(a) Signs for Play Area**

The Committee Co-Chairman reported that an estimate in the sum of £138.00 had been received for fixing the two new signs adjacent to each gate into the play area. On the proposal of Mrs. Campbell, seconded by Mrs. Gerrard the Parish Council resolved to accept this estimate from Odd Jobs subject to the new signs being fixed to rigid material so that they did not bend.

### **(b) Pavilion Works – Estimates for replacement of fascia boarding**

Mr. Blackwell reported that the old fascia boarding was twisted and bending outwards. An estimate for replacement fascia boarding had proved very costly so there was now an urgent need to make the building weatherproof by screwing the lifted boarding back into position. The Parish Council resolved that a new specification should be prepared for temporary repairs in order that new estimates could be obtained.

## **6712 COMMUNITY CENTRE COMMITTEE REPORT**

The Committee Chairman reported that the three new windows authorised at the previous meeting had been installed.

### **(a) Buttress on the Roof at Northern End of Headmaster's House**

The Committee Chairman reported that although two contractors had been asked to provide roofing estimates, the second contractor had not even made an inspection of the roof despite reminders. On the proposal of Mrs. Jones, seconded by Mrs. Hart the Parish Council resolved to accept the estimate in the sum of £375 from Odd Jobs which included the installation of a tie bar and re-setting and re-pointing the brickwork.

### **(b) Leaking Front Gutter**

The Committee Chairman reported that the front guttering was leaking. On the proposal of Mrs. Jones seconded by Mrs. Hart the Parish Council resolved to accept the estimate in the sum of £45.00 to seal the joints on the guttering which had been submitted by Odd Jobs.

## **6713 CHAIRMAN'S MONTHLY UPDATE**

The Chairman reported that he had been invited to attend the Civic Service at Upton upon Severn after which he had had the opportunity to talk with Sir Michael Spicer about the Post Office Project. He had also had a meeting with Planning Officers from Malvern Hills District Council and officers from the Highway Authority in order to try to progress the new Post Office. He had also made an application for funding for the Post Office from the Leader Fund and hoped that site preparation would start in the near future.

## **6714 DRAFT BUDGETS FOR 2010/2011**

The Draft Budgets had been circulated to the members. In line with Parish Council Standing Orders they stood deferred without discussion until the November Parish Council Meeting.

## **6715 RECEIPTS AND PAYMENTS/RECONCILIATION OF BALANCES TO 30/09/09**

The receipts and payments/bank reconciliation to 30<sup>th</sup> September, 2009 had been previously circulated to the members. Copies of these documents are attached to the Signed Minutes.

## **6716 CONFIRMATION OF ACTION**

On the proposal of the Chairman, seconded by Mrs. Jones the Parish Council ratified payment of the following urgent accounts which had been made under delegated powers :-

Staff salaries for September as shown on the list circulated to Members and annexed to the Signed Minutes

Wild Contracts – Strimming works at The Rocky - £115.00

Wild Contracts – Clearing overgrowth at Pixham Ferry bus shelter - £100.00

Wild Contracts – Clearing overgrowth at Baynhall bus shelter - £50.00

Wild Contracts- Strimming works at Baynhall bus shelter - £15.00

Severn Trent Water – Community Centre - £288.04

Pinpoint Presentation – Front for notice board - £158.70 (inc. £20.70 VAT)

Central Glazing – Community Centre windows - £410.00

**6717 ACCOUNTS FOR PAYMENT**

On the proposal of the Mr. Harrison, seconded by Mrs. Gerrard the Parish Council resolved to authorise payment of the following accounts :-

Mrs. A.P. Halford - Petty cash for September - £48.83

R. Clarke – Grass cutting at Children’s Play Area - £33.00

R. Clarke – Gardening and weeding at Community Centre - £44.00

Mrs. S. Cordell – Community Centre Cleaning – 07.09.09 to 28.09.09 - £180.00

New Farm Grounds Maintenance –Grass cutting at Playing Field - £114.10 (inc. £14.88 VAT)

**THERE BEING NO FURTHER BUSINESS, THE CHAIRMAN DECLARED THE MEETING CLOSED AT 9.05 p.m.**

Signed at the next ensuing meeting of  
Kempsey Parish Council

Chairman of such next ensuing meeting

