

7th April, 2008

Dear Sir/Madam,

You are summonsed to attend the meeting of Kempsey Parish Council on Monday, 14<sup>th</sup> April, 2008 at 7.30 p.m. at Kempsey Community Centre to transact the business shown below.

Parishioners may address and question the Council during the Open Forum at the start of the meeting. They may also raise issues for future consideration, at the discretion of the Chairman. Parishioners may not take part in the Parish Council Meeting itself.

Yours faithfully,

Clerk to Kempsey Parish Council

To all Members of Kempsey Parish Council

### AGENDA

- 1 APOLOGIES FOR ABSENCE
- 2 DECLARATION OF INTERESTS
  - (a) **Declaration of any Personal interests** in items on the Agenda and their nature
  - (b) **Declaration of any Prejudicial interests** in items on the Agenda and their nature.

A Parish Council Member with a prejudicial interest in a particular issue may make representations, answer questions or give evidence to the Council during the Open Forum on the issue. However, the Councillor must leave the room in the event of an exchange on the issue between the public and the Council during the Open Forum and must also leave the room when the item is discussed during the Parish Council Meeting itself.
- 3 REGISTER OF INTERESTS – Members are reminded of the need to update their Register
- 4 OPEN FORUM – Maximum of 30 minutes
- 5 MINUTES OF THE PREVIOUS MEETING (Enclosed)
6. MINUTES OF THE COMMONS AND HAMS COMMITTEE (Enclosed)
- 7 PREVIOUS MINUTES - Recommendations and Items for update
- 8 COUNTY COUNCIL REPORT ON LOCAL ISSUES
- 9 DISTRICT COUNCIL REPORT
- 10 CORRESPONDENCE - As shown on the enclosed list and available for inspection by Parish Council Members between 7.00 p.m. and 7.30 p.m.
- 11 ENVIRONMENT COMMITTEE - Report by Committee Chairman
  - (a) Lengthsman/MHDC Litter Picking Scheme – Request to MHDC for information
  - (b) Bench at The Rocky – Estimate to clean down and re-stain
  - (c) Bus Shelters – Estimates for removing graffiti and to re-paint
  
- 12 PLANNING REPORT - Report by Committee Chairman
  - (a) For Report
    - MH 303/08 – May Cottage, Green Street - Change of use of land to equestrian use (Full)
    - MH 319/08 – Baptist Chapel, Church Street – Amended plan for MH 1557/07. Erection of 4

dwellings. Footprint minor alterations. Internal changes. Slight external changes to elevations (Full)

MH 334/08 – Kerswell Green Farm – External alteration and extension to side and rear (Full)

MH 337/08 – Kerswell Green Farm – External alterations, internal alterations and refurbishment. Replacement windows. Extension to side and rear (LBC)

(b) Comments Made to Malvern Hills District Council under Delegated Decisions :-

MH 309/08 – 11 St. Mary’s Close – Erection of Conservatory – Full - No objections

13 COMMONS AND HAMS COMMITTEE REPORT - Report by Committee Chairman

14 RECREATION COMMITTEE REPORT - Report by Committee Chairman

(a) Pavilion Roof – Revised estimate needed

15 COMMUNITY CENTRE REPORT - Report by Committee Chairman

(a) Estimate for painting rear passageway

(b) Estimate for floor in Room1 – Re-seal etc.

(c) Re-imburement of utility charges to tenant

16 PURCHASE OF NOTICE BOARDS – From February P.C. Meeting

17 ANNUAL ACCOUNTS FOR 2007/2008 (Copy enclosed)

18 ADOPTION OF ANNUAL ACCOUNTS FOR 2007/2008 – Enclosed but not audited.

19 APPOINTMENT OF MR. R.STOKES AS INTERNAL AUDITOR FOR 2008/2009

20 POLICY ON COMMICATIONS INCLUDING EMAILS – From previous meeting –

Draft copy enclosed

21 CONFIRMATION OF ACTION

To ratify the following payments which were authorised under delegated powers:-

Staff Salaries etc. for March (List enclosed)

Merlin Office Supplies – Stationery - £68.86 (inc. £12.05 VAT)

Ikon Office Solutions Ltd. – Copier Meterage - £34.66 (inc. £5.16 VAT)

Mrs. S. Cordell – Cleaning - £50.00

NPower – Community Centre - £1,016.05 (inc. £151.33 VAT)

Mr. D. Harrison - Half Chairman’s Allowance to 31.03.08 - £50.00

Glasdon U.K. Ltd. – Litter Bin - £286.26 (inc. £42.63 VAT)

22 ACCOUNTS FOR PAYMENT

To authorise payment of the following accounts :-

Mrs. A.P. Halford – Petty Cash for March - £10.20

Worcs. CALC – Annual Subscription etc. £696.26 (inc. £79.98 VAT)

R. Clarke – Grass cutting at Community Centre - £7.50

23 CONFIDENTIAL SESSION – To consider a resolution to exclude the Press and public