

KEMPSEY PARISH COUNCIL

Mrs. A. P. Halford,
Clerk and Financial Officer

Parish Office,
Community Centre,
Main Road,
Kempsey,
Worcester WR5 3LQ
Email kempseyparishcouncil@btinternet.com
01905 828183

6th May, 2008

Dear Sir/Madam,

You are summonsed to attend the Annual Meeting of Kempsey Parish Council on Monday, 12th May, 2008 at 7.30 p.m. at Kempsey Community Centre to transact the business shown below. Parishioners are invited to address the Council in the Democratic Half Hour starting at 7.30 p.m.

Yours faithfully,

Clerk to Kempsey Parish Council

To all Members of Kempsey Parish Council

AGENDA

1. ELECTION OF CHAIRMAN (and signing of Declaration of Acceptance of Office)
2. ELECTION OF VICE-CHAIRMAN
3. APOLOGIES FOR ABSENCE
4. DECLARATION OF INTERESTS
 - (a) Declaration of any Personal Interests in items on the Agenda and their nature
 - (b) Declaration of any Prejudicial Interests in items on the Agenda and their nature. A Parish Council Member with a prejudicial interest in a particular issue may make representations, answer questions or give evidence to the Council during the Open Forum on the issue. However, the Councillor must leave the room in the event of an exchange on the issue between the public and the Council during the Open Forum and must also leave the room when the item is discussed during the Parish Council Meeting itself.
5. REGISTER OF INTERESTS – (Reminder to complete the Register)
6. OPEN FORUM
7. CONFIRMATION OF MINUTES OF PREVIOUS MEETING (Copy enclosed)
8. CONFIRMATION OF MINUTES OF ANNUAL PAROCHIAL MEETING (Enc.)
9. CONFIRMATION OF MINUTES OF COMMONS AND HAMS CTTEE (To follow)
10. PREVIOUS MINUTES – Any Recommendations and items for up-date
11. APPOINTMENTS TO OUTSIDE BODIES
 - (a) Church Lands Trust (3) (currently Mrs. Campbell; Mrs. Jones & Mr. Brookes)
 - (b) Parochial Church Council Charities (2) (Mrs Hart & Mrs. Jones)
 - © Malvern Hills Area C.A.L.C. Meetings (2) (Chairman and Vice-Chairman)
 - (d) Parish Hall Committee (1) (Mrs. Hart)
 - (e) Parish Hall Trustees (1) (Mrs. Jones)
 - (f) Kempsey Youth Centre Trustees (1) (Mr. Brookes)
 - (g) Kempsey Sports Association (2) (Mrs. Gerrard & Chairman of Recreation Committee)
 - (h) County Emergency Planning Committee (2) (Mr. Blackwell & The Clerk)

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- (i) Appointment of Youth Representatives (Mrs. Gerrard & Mrs. Biddle)
- (j) Appointment of Representative for Elderly/Disabled (Ms Baker)
- 12 COUNTY COUNCIL REPORT ON LOCAL ISSUES
- 13 DISTRICT COUNCIL REPORT
- 14. CORRESPONDENCE (Available to members between 7.00 p.m.. and 7.30 p.m.)
- 15. ENVIRONMENT COMMITTEE – Report by the Committee Chairman
 - (a) Audit of Litter Bins/ Purchase of additional litter bins
 - (b) Duckworth Trust – Donation for clearing graffiti – From April P.C. Meeting
 - (c) Estimates for pollarding trees at The Rocky
 - (d) Bus shelters – Repairs/decorations – Second estimates
 - (e) The Lychgate – Replace roof tiles
 - (f) Bench at The Rocky – Second estimate to varnish and seal
- 16. PLANNING REPORT
 - MH 580/08 – Brookend Farm – Change of use of grain store to light industrial use (Full)
- 17. COMMONS & HAMS COMMITTEE REPORT – Report by the Committee Chairman
- 18. RECREATION COMMITTEE REPORT
 - (a) Play Area – Grant application
 - (b) Use of Playing Field/Pavilion for Blood Donor Sessions
- 19 COMMUNITY CENTRE COMMITTEE REPORT – Report by the Committee Chairman
 - (a) Estimate to paint rear passageway and supply and install new rear door
 - (b) Floors in Room 1, rear corridor and foyer – varnish or floor tiles throughout
- 20. POLICY ON COMMUNICATIONS – From April P.C. Meeting
- 21 RISK ASSESSMENTS – Need annual update
- 22 REQUEST TO COUNTY COUNCIL FOR TRAFFIC SPEED SURVEY IN KEMPSEY
- 23 RECEIPTS & PAYMENTS/RECONCILIATION OF BALANCES-30/4/08 -To follow
- 24. CONFIRMATION OF ACTION

To ratify the following payments which were authorised under delegated powers :-
Staff salaries etc. for April – List enclosed
Mrs. S. Cordell – Community Centre Cleaning – 24/3/08 to 14/4/08 - £178.95 (includes floor polishing, window cleaning and supply of soap and toilet rolls)
PC World – Epson D120 Printer - £69.99 (inc. £10.42 VAT) (Paid by Mr. Harrison)
MB Contractors – Fixing litter bins - £255.00
- 25. ACCOUNTS FOR PAYMENT

To authorize payment of the following accounts :-
Allianz Insurance – Parish Council/Pavilion/Playing Field - £910.36
Mrs. A.P. Halford – Petty Cash for April - £29.08
Playsafety Ltd. – Play equipment inspection - £74.03 (inc. £11.03 VAT)
BT – Office Phone - £115.11 (inc. £16.48 VAT)
British Gas – Community Centre - £713.13 (inc. £106.21 VAT)
Choice Stationery – Print cartridges - £16.75 (paid by Mr. Harrison)
R. Clarke – Grass mowing at Community Centre - £15.00
SBPrint – Printing Annual Report - £140.41 (inc. £20.91 VAT)
Accentica Internet– Website - £282.00 (inc. VAT) (Parish Plan Working Party Funds)

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26. CONFIDENTIAL SESSION – To consider a resolution to exclude the Press and public