

MINUTES OF THE ANNUAL MEETING OF KEMPSEY PARISH COUNCIL
HELD ON MONDAY, 12th MAY, 2008 AT 7.30 p.m. AT KEMPSEY
COMMUNITY CENTRE

Present :- Mr. D. Harrison, in the Chair

Ms M. Baker; Mr. K. Blackwell; Mr. N. Brookes; Mrs. C. Campbell;
Mrs. P. Gerrard; Mrs. A. Hart; Mrs. J. Jones; Mr. M. Legg; Mr. J. Michael and
Mr. T. Ward.

Also in Attendance :- Mr. R. Bullock, County Councillor and Mrs. M. Walters, District Councillor.

Apologies for absence were received from Mr. N. Atkins who was on ill and Mrs. K. Biddle who was on holiday.. The Parish Council accepted these apologies. Apologies for absence were also received from Mr. M. Biddle, District Councillor.

6333 ELECTION OF CHAIRMAN

It was proposed by Mr. Legg and seconded by Mr. Michael that Mr. Harrison should be re-elected as Chairman. There being no other nomination, Mr. Harrison was duly re-elected as Chairman for the ensuing year and signed his Chairman's Declaration of Acceptance of Office.

6334 ELECTION OF VICE-CHAIRMAN

It was proposed by Mrs. Jones and seconded by Mrs. Gerrard that Mr. Ward should be re-elected as Vice-Chairman. There being no other nomination, Mr. Ward was duly re-elected as Vice-Chairman for the ensuing year.

6335 DECLARATION OF INTERESTS

(a) **Personal Interests**

Mrs. Gerrard declared a personal interest in respect of Agenda Items 9 and 17 – Commons and Hams Committee Minutes and Commons and Hams Committee Report - relating to a request by Kempsey Football Club to use Normoor Common for football training. Both her son and her grandson were actively involved with Kempsey Football Club.

Mrs. Campbell declared a personal interest in respect of Agenda Item 25, an account for payment to Accentika Internet and Agenda Item 14 (i) relating to correspondence from the County Council about the installation of double yellow lines in Church Street, where she was a resident

(b) **Prejudicial Interests**

As someone holding registered grazing rights, Mr. Harrison declared a prejudicial interest in respect of the recommendations from the Commons and Hams Committee at Agenda Item 9, the Commons and Hams Committee Report at Agenda Item 17 and also Agenda Item 14(t) relating to correspondence from the District Council Solicitor about illegal parking on Kempsey Common.

6336 OPEN FORUM

It was proposed by Mrs. Jones, seconded by Ms Baker and resolved that Standing Orders should be suspended for the Open Forum. Notes from this part of the meeting are annexed to the signed minutes. At the conclusion of the Open Forum, the Chairman re-imposed Standing Orders.

6337 MINUTES OF THE PREVIOUS MEETING

The Minutes of the previous meeting of the Parish Council held on Monday, 14th April, 2008, having been previously circulated to the members, were confirmed and signed by the Chairman.

6338 MINUTES OF THE ANNUAL PAROCHIAL MEETING

The Minutes of the Annual Parochial Meeting held on Monday, 28th April, 2008, having

been previously circulated to the members, were confirmed and signed by the Chairman.

6339 MINUTES OF THE COMMONS AND HAMS COMMITTEE

The Minutes of the Commons and Hams Committee held on Tuesday, 6th May, 2008 having been previously circulated to the members, were confirmed and signed by the Chairman.

6340 PREVIOUS MINUTES– RECOMMENDATIONS AND ITEMS FOR UPDATE

Parish Council

The Clerk reminded the Parish Council that a letter still had to be sent to Mrs. Shaw about the increase in the Parish Precept.

Annual Parochial Meeting

Mr. Ward referred to remarks made during the Chairman's presentation of the Statement of Accounts for the Previous Year. He felt that caution was necessary when making any forecast in respect of the Precept level for future financial years, particularly when the Budgets for those years had not even been discussed. The annual rate of inflation had to be taken into consideration when setting Budgets, as did the Parish Council's adopted policy on reserves. However much the Parish Council may wish, it was not possible to say that there may only be a small increase in the Precept figure for the next financial year, or a reduction if the Parish Council were prudent.

Commons and Hams Committee

Mr. Harrison, the Chairman, had previously declared an interest in this matter and left the room. The Chair was taken by Mr. Ward, the Vice-Chairman. Mrs. Gerrard had also previously declared an interest in the first recommendation from the Committee and left the room whilst it was considered.

The first recommendation from the Committee was that Kempsey Colts Football club should be informed that as existing training facilities at the Playing Field and the School were already available, and being mindful of the expert advice which had been given, the Parish Council could not give permission for football training to take place on Normoor Common. This recommendation was carried.

The second recommendation from the Committee was that the previous proposal to relocate the Farmers Arms Caravan Site entrance should be withdrawn and that the existing caravan site entrance should remain in place. This recommendation was carried.

6341 APPOINTMENTS TO OUTSIDE BODIES

(a) Church Lands Trust

Mrs. Campbell, Mrs. Jones and Mr. Brookes were re-appointed.

(b) Parochial Church Council Charities

Mrs. Hart and Mrs. Jones were re-appointed.

(c) Malvern Hills Area CALC Meetings

The Chairman and the Vice-Chairman were re-appointed.

(d) Parish Hall Committee

Mrs. Hart was re-appointed.

(e) Parish Hall Trustees

Mrs. Jones was re-appointed.

(f) Kempsey Youth Centre Trustees

Mr. Brookes was re-appointed.

(g) Kempsey Sports Association

Mrs. Gerrard and the Chairman of the Recreation Committee (to be elected later in the meeting) were re-appointed.

(h) County Emergency Planning Committee

Mr. Blackwell and the Clerk were re-appointed.

(i) Appointment of Youth Representatives

Mrs. Gerrard and Mrs. Biddle were re-appointed.

(j) Appointment of Representative for the Elderly

Ms. Baker was re-appointed.

6342 COUNTY COUNCIL REPORT ON LOCAL ISSUES

Mr. Bullock pointed out that he attended all Parish Council Meetings and took great exception when discovering that a County Council matter which should have been drawn to his attention at a monthly meeting had, instead, been mentioned in the local Press. He felt that there was no point in him attending future Parish Council Meetings if he was going to be by-passed on County Council matters and then read grossly inaccurate Press statements made by the Parish Council Chairman criticising the County Council. Mr. Bullock confirmed that he was trying to ascertain the position about the insurance claim for the damaged railings. In response to various questions from Parish Council members, Mr. Bullock agreed to find out when the clean-up operation would take place at The Rocky, what progress had been made on having the alley at the northern end of the village tarmaced and how much the County Council would make by charging the parents of 16 to 18 year olds in further education £400 annually for a bus pass to school?

6343 DISTRICT COUNCIL REPORT

Mrs. Walters reported that she was still waiting for Mr. Wallace from the County Council to contact her about highway/footpath matters. Mr. Bullock expressed his dissatisfaction with the way in which District Councillors had been involved in a County Council matter and stated that he would opt out of meetings if others were being asked to deal with matters which were his responsibility.

Mr. Ward pointed out that there had been a request through the Web Site asking if planning permission had been granted for the fence and timber buildings which were currently being erected at Seabourne Boat Yard? He asked Mrs. Walters to be aware of what may be unauthorised activity and to ascertain what enforcement action would be taken by the District Council if prior planning permission had not been obtained?

6344 CORRESPONDENCE

All correspondence had been made available for inspection by Parish Council Members between 7.00 p.m. and 7.30 p.m.

(a) Youth Offending Service – Victim of Offence

The Parish Council resolved that they wished to meet with the offender.

(b) WCC – Children & Young People’s Plan 2008-2011

The Parish Council noted that Mrs. Gerrard would be attending the meeting on 15th May.

(f) Mr. & Mrs. Thomas – Request for Allotments in Kempsey

This matter was referred to the Commons and Hams Committee.

(i) WCC – Church Street – Parking Restrictions

Mrs. Campbell had previously declared an interest in this matter and left the room. The Parish Council noted that the County Council would monitor the situation.

(k) Local Council Review – Subscription Renewal

The Parish Council resolved to renew their subscription at a cost of £48.00 for the year.

(m) BT – Proposal to re-align Payphone Provision

The Parish Council agreed that they would not like to see pay phones lost when there was a definite community benefit in remote locations. The Clerk was asked to point out the importance of retaining the pay phone outside the Community Centre. In emergency situations, such as flooding in Kempsey, the building became the operations centre and it was important to have a land line available if mobile phone reception was not available.

(q) RoSPA – Play Area – Safety Inspection Report

The Report was passed to Mrs. Biddle, the Chairman of the Recreation Committee.

(t) MHDC – Kempsey Common – Illegal Parking

Mr. Harrison, the Chairman had previously declared an interest in this matter and left the room. The Chair was taken by Mr. Ward, the Vice-Chairman. The Parish Council noted

the contents of the letter and referred the matter to the Commons and Hams Committee. Mrs. Walters was asked to see if she could help in this difficult situation.

6345 ENVIRONMENT COMMITTEE .

Litter Bins

The Parish Council referred the matter of new litter bins and their location to the Environment Committee.

(a) Removal of Graffiti – Duckworth Trust

The Parish Council resolved to make a donation of £250.00 to the Duckworth Trust.

(b) Estimates for Pollarding Trees at The Rocky

Three estimates had been received. On the proposal of Mr. Brookes, seconded by Mr. Michael the Parish Council resolved to accept the lowest estimate which had been submitted by Wild Contracts of Worcester in the sum of £740.00.

© Estimate for Painting Bus Shelter adjacent to The Community Centre

The Clerk reported that two estimates had now been submitted for this work. The Parish Council resolved to accept the lower of the two estimates in the sum of £96.00 which had been submitted by Mr. D. Walters.

(d) Estimate for Painting Bus Shelter at The Crown Area

The Clerk reported that two estimates had now been submitted for this work. The Parish Council resolved to accept the lower of the two estimates in the sum of £173.50 which had been submitted by Mr. D. Walters.

(e) Bus Shelter at Baynhall

The Clerk was asked to obtain a second estimate for the specified work.

(f) Bench at The Rocky

The Clerk reported that two estimates had now been submitted for this work. The Parish Council resolved to accept the lower of the two estimates in the sum of £137.50 which had been submitted by Mr. D. Walters.

(g) Repairs to The Lychgate

The Clerk reported that an estimate in the sum of £80.00 had been submitted to supply and fit new reclaimed tiles where necessary. In order to prevent The Lychgate from falling into further disrepair, the Parish Council resolved to accept this estimate from Mr. Tim Davis.

6346 PLANNING REPORT

MH 580/08 – BROOKEND FARM, BROOKEND LANE

Whilst the Parish Council had no objections to this application, they had the following concerns :-

a) Was the existing septic tank capable of dealing with two additional toilets?

b) This was a large site. As such, the access onto Brookend Lane must be tarmaced, brought up to County Highways standards and widened with an appropriate visibility splay. This was a requirement for any domestic access so why not for this large site which was wholly industrial with no agricultural use?

c) The surface of the existing access was stone. This washed onto the adjoining Brookend Lane in wet weather and created a traffic hazard, particularly for cyclists and motor bikers.

d) What would be stored in the building? There had to be an undertaking not to store dangerous or hazardous materials which could pollute the water courses and the wildlife corridor in this area.

e) If planning permission was granted, the building had to be given a specific planning classification in order to prevent future applications for change of use. The Parish Council wished to see only a B1(a) classification (offices) or a B1(c) classification (light industry)

f) If planning permission was granted, it must contain a condition that there must be no storage of materials outside the building, no parking of vehicles other than in the dedicated parking spaces and that hours of work within the building, including deliveries, were consistent with the rest of the site.

6347 COMMONS AND HAMS COMMITTEE REPORT

As a registered grazier, Mr. Harrison, the Parish Council Chairman had previously declared an interest in this matter and left the room. The Chair was then taken by Mr. Ward, the Vice-Chairman. Mrs. Gerrard had also previously declared an interest in this matter and left the room.

Mr. Michael, the Committee Chairman reported on on-going matters including the turnout of stock on Ashmoor Common, which had now taken place, the site meeting to discuss the installation of boulders around the grass area in front of The Gurkha Knight and the kite festival at Kerswell Green where vehicular access to the event had been gained by crossing common land. Mr. Brookes pointed out that he had received complaints about this event and the noise from model aircraft causing annoyance to local residents.

6348 RECREATION COMMITTEE REPORT

(a) Play Area – Grant Application

In the absence of the Committee Chairman, Mr. Harrison reported on the application being made for a grant for additional play equipment and that a meeting would be held the following morning with a representative from Wickstead Leisure, the supplier of play equipment. Four other Parish Council Members agreed to attend this meeting. It was agreed that the possibility of moving the new fence line should be investigated so that as much play equipment could be installed in the existing area.

(b) Use of Playing Field for Blood Donor Sessions

The Parish Council gave permission for the use of the car park and the toilet facilities in the Pavilion. They noted that the Sports Association would be advised of the actual dates when the facilities would be required.

6349 COMMUNITY CENTRE COMMITTEE REPORT

(a) Rear Passageway – Painting

The Clerk reported that two estimates had been received for this work. Unfortunately the second estimate was considerably higher as it included the supply and installation of a new rear door. The Parish Council resolved to accept the lower of the two estimates in the sum of £195.00 which had been submitted by Mr. D. Walters. The Clerk was asked to obtain a second estimate for the supply and installation of a new rear door.

(b) Floors in Room 1, the Foyer and the Rear Corridor

This matter was referred to the Community Centre Committee to discuss the most suitable type of flooring for each of these areas.

6350 PURCHASE OF NOTICE BOARDS

At the previous meeting, this matter had been delegated to the Chairman, the Vice-Chairman and the Clerk. In accordance with instructions, one new notice board had been purchased, and was shown to the Members who confirmed that it was suitable for their requirements. The Parish Council resolved that a further 5 new notice boards should be purchased at the discounted price.

6351 PARISH COUNCIL POLICY ON COMMUNICATIONS

The Parish Council confirmed that the slight amendments which they had made at the previous meeting now met with their approval. It was proposed by Mr. Brookes, seconded by Ms. Baker and resolved that this document should be formally adopted as the Parish Council's policy on communications. A copy of the document is annexed to the signed minutes.

6352 RISK ASSESSMENTS

The Clerk reminded the parish Council that the risk assessments needed their annual update. Members volunteered to assist with this work.

6353 REQUEST TO COUNTY COUNCIL FOR TRAFFIC SPEED SURVEY

The Parish Council resolved to ask the County Council to carry out a traffic speed survey in Kempsey. They agreed to recommend the survey being carried out half way down the

A.38 in the vicinity of the alleyway through to Old Road North.

6354 RECEIPTS & PAYMENTS/RECONCILIATION OF BALANCES TO 29/02/08

The receipts and payments/bank reconciliation to 9th May, 2008 had been previously circulated to the members.

6355 CONFIRMATION OF ACTION

The Parish Council ratified payment of the following urgent accounts which had been made under delegated powers :-

Staff salaries for April as shown on the list circulated to Members and annexed to the Signed Minutes

Mrs. S. Cordell – Community Centre Cleaning - 24/3/08 to 14/4/08 - £178.95 which included floor polishing, window cleaning and the supply of soap and toilet rolls.

PC World – Epson D120 Printer - £69.99 (inc. £10.42 VAT)(Paid by Mr. Harrison)

MB Contractors – Fixing litter bins - £255.00

6356 ACCOUNTS FOR PAYMENT

The Parish Council resolved to authorise payment of the following accounts :-

Allianz Insurance – Parish Council/Pavilion/Playing Field - £910.36

Mrs. A.P. Halford - Petty Cash for April - £29.08

Playsafety Ltd. – Play equipment inspection - £74.03 (inc. £11.03 VAT)

BT – Office phone - £115.11 (inc. £16.48 VAT)

British Gas – Community Centre - £713.13 (inc. £106.21 VAT)

Choice Stationery – Print cartridges - £16.75 (paid by Mr. Harrison)

R. Clarke – Grass mowing at Community Centre - £15.00

SB Print – Printing Annual Report - £140.41 (inc. £20.91 VAT)

Accentika Internet–Website-£282.00 (inc.£42.00 VAT) (Parish Plan Working Party Funds)

6357 CONFIDENTIAL SESSION

On the proposal of the Chairman, seconded by Mr. Ward the Parish Council resolved that in view of the nature about to be transacted that the public and Press should be excluded.

THERE BEING NO FURTHER BUSINESS, THE CHAIRMAN DECLARED THE MEETING CLOSED AT 10.23 p.m.

Signed at the next ensuing meeting of Kempsey Parish Council

Chairman of such next ensuing meeting

PARISH COUNCIL MEETING – MONDAY,12th MAY, 2008

DEMOCRATIC HALF HOUR

P.C. Alan Naulls – Nothing to report. Has spoken to man at Seaborne Leisure re shooting incident on the Upper Ham and been given details of land in his ownership. He hoped to get the bridge at The Rocky re-instated as soon as voluntary labour became available.

Parish Council Member – Mr. J. Jones – Reported van parked on footpath in Church Street. Had been forced into the road to pass it.

Parish Council Member – Mr. N. Brookes – Re-iterated his previous concerns about parking at the car boot sale at The Ketch. Advised to contact P.C. Mike Digger at Pershore about the matter.

Mrs. Lyn Jones of Church Street – Asked P.C. Naulls about the policing arrangements over the Summer period when extra support would be needed.

Mr. Danny Cornes of Church Street – Very concerned about parking of vehicles delivering to the shop.

Mrs. Gill Thomas of Oakfield Drive – Spoke in support of the letter which she and her husband had written about the provision of allotments in Kempsey.

Mrs. Sue Pettruci of Church Street – Can we have poop scoop signs at The Rocky? Can The Rocky be made into an alcohol free zone?