

**MINUTES OF THE MEETING OF KEMPSEY PARISH COUNCIL HELD ON  
MONDAY, 14<sup>th</sup> SEPTEMBER, 2009 AT 7.30 p.m. AT KEMPSEY COMMUNITY  
CENTRE**

**Present** :- Mr. T. Ward, in the Chair

Ms. M. Baker; Mrs. K. Biddle; Mr. K. Blackwell; Mrs. C. Campbell; Mrs. A. Hart;  
Mr. D. Harrison; Mrs. J. Jones; Mr. M. Legg and Mr. J. Michael.

**Also in Attendance** :- Mr. R. Bullock, County Councillor and Mrs. M. Walters and Mr. M. Biddle, District Councillors.

**Apologies for absence** were received from Mr. N. Brookes, Mrs. P. Gerrard and Mrs. H. Willcox.

**6678 DECLARATION OF INTERESTS**

As someone holding registered grazing rights on all commonable areas other than Kerswell Green Common, Mr. Harrison declared a personal, possibly prejudicial interest in respect of the Commons and Hams Committee Report at Agenda Item 13. He also declared a similar interest in respect of items of correspondence shown at Agenda Items 10(h) – letter from Malvern Hills District Council about the caravan site at Bestmans Lane, 10(j) – letter from English Nature about Ashmoor Common and 10(o) - letter from Parkinson Wright, Solicitors about proposed posting works at Kempsey Common.

**6679 OPEN FORUM**

It was proposed by Mrs. Jones, seconded by Mrs. Hart and resolved that Standing Orders be suspended for the Open Forum. Notes from this part of the meeting are annexed to the signed minutes. At the conclusion of the Open Forum, the Chairman re-imposed Standing Orders.

**6680 MINUTES OF THE PREVIOUS MEETING**

The Minutes of the previous meeting of the Parish Council held on Monday, 10th August, 2009, had been previously circulated to the members. On the proposal of Mrs. Jones, seconded by Mrs. Hart they were confirmed by the Parish Council and signed by the Chairman.

**6681 MINUTES OF THE RECREATION COMMITTEE**

The Minutes of the Recreation Committee held on Monday, 7th September, 2009 had been previously circulated to the members. On the proposal of Mrs. Hart, seconded by Mrs. Jones they were confirmed by the Parish Council and signed by the Chairman.

**6682 PREVIOUS MINUTES – RECOMMENDATIONS AND UP-DATES**

**Parish Council**

There were none.

**Recreation Committee**

The first recommendation from the Recreation Committee was that the Tennis Club lease should be reviewed in order that consideration could be given to including the small triangle of land adjacent to the tennis courts.

The second recommendation was that the public use of the third tennis court should be discussed by the Parish Council with a view to consider extending the current restrictive hours of use for members of the public.

Mr. Michael reported that since the Recreation Committee Meeting, he had held a further meeting with Tennis Club representatives at which they had tried to reach a compromise about the seating area and the grass and hedgerow adjacent to the tennis courts. The Tennis Club had now submitted a further letter to the Parish Council which was received too late for consideration at this meeting. As such, he felt that it may be pertinent to consider the two recommendations at the next Parish Council Meeting when the Tennis Club letter was discussed. On the proposal of the Chairman, seconded by Mr. Michael the Parish Council resolved that the two recommendations should stand deferred to the October Parish Council Meeting.

### **6683 COUNTY COUNCIL REPORT ON LOCAL ISSUES**

Mr. Bullock reported that he had received a letter from Mr. and Mrs. Hall of Kerswell Green complaining about the proposal to put kerbs around the triangle at Kerswell Green. He had asked for details of the drainage survey at Kerswell Green to be made available to the Parish Council.

Mr. Legg referred to a pilot scheme for speed enforcement and asked whether this facility could be made available for Kempsey? Mr. Bullock pointed out that speed counts in Kempsey had been very good and the offending drivers appeared to be locals.

Mr. Blackwell pointed out that the front of the County Council's notice board outside the Parish Hall was cracked. Mr. Bullock agreed to refer this problem to the County Council.

Mrs. Biddle asked Mr. Bullock to investigate whether it would be possible to have a pedestrian crossing installed at the northern end of Kempsey?

### **6684 DISTRICT COUNCIL REPORT**

Mrs. Walters reported that the District Council had agreed to install a traffic sign at Kings Hills pointing out that children played in this area. She had reported the overgrown alleyway between Meadow Close and the A.38 but nothing had yet been done.

Mr. Biddle reported on the Press Release which had been issued about the Joint Core Strategy proposals and public consultation regarding smaller sites. The Kempsey session would take place in the Spring of 2010. Mr. Biddle then referred to the changes to the bus timetables and pointed out that passes issued by Malvern Hills District Council were valid for travel prior to 9.30 a.m. He then referred to a meeting which had been held in Upton about flood alleviation at which a District Council Officer had intimated that some money may be available for this scheme. He had immediately taken this matter up on behalf of Kempsey as there were a lot of implications if this was correct.

### **6685 CORRESPONDENCE**

All correspondence, both for report and for information had been made available for inspection by Parish Council Members between 7.00 p.m. and 7.30 p.m.

#### **(a) MHDC – Planning application system and electronic consultation**

The Parish Council noted the changes to the planning application system.

#### **(b) WCC – Parish Paths Warden**

The Clerk was asked to include the need for additional Footpath Wardens in the Extract for the Parish Magazine.

#### **(c) Allianz Insurance – Fire damage to hedge adjoining Playing Field**

The members noted that Allianz Insurance had confirmed that no negligence had been held on the Parish Council's behalf and had denied liability in the matter.

#### **(h) MHDC – Caravan site at Bestmans Lane**

Mr. Harrison had previously declared an interest in this matter and left the room. The Parish Council noted the contents of the email.

#### **(j) Natural England – Ashmoor Common – Consent to carry out works**

Mr. Harrison had previously declared an interest in this matter and left the room. The Parish Council noted the contents of the letter.

#### **(k) WCC – Kempsey Post Office**

The Parish Council noted that £4,500 was being made available towards the new Post Office.

#### **(m) GAB Robins UK Ltd. – Vehicular impact damage at Community Centre**

The Parish Council noted that the estimates had been accepted for repairs to the external damage and the interior painting.

#### **(o) Parkinson Wright, Solicitors – Kempsey Common – Proposed posting works**

Mr. Harrison had previously declared an interest in this matter and left the room. The Parish Council resolved that the response to this letter should be prepared by the Chairman of the Commons and Hams Committee.

### **6686 ENVIRONMENT COMMITTEE**

#### **(a) Bus Shelter at Pixham Ferry Lane**

The Parish Council noted that although a written estimate had now been submitted, it still did not indicate whether the price included the demolition and removal of the old shelter. Although the Clerk had requested this information, it had still not been provided. The Parish Council resolved that the company's failure to provide this information meant that they could not accept the estimate and that alternative estimates should be obtained.

**(b) Bus Shelter at Baynhall – Preliminary ground clearance works**

It was noted that ground clearance works would be needed in order to ascertain the extent of the damage to the back wall of this shelter. This would involve removing the ivy and brambles and cutting back the overhanging hedge. The Committee Chairman reported that she had obtained an estimate in the sum of £60 from Wild Contracts to carry out this work. The Parish Council resolved to accept this estimate.

**(c) Ground clearance works at The Rocky**

The Committee Chairman reported that she had obtained an estimate in the sum of £115 from Wild Contracts to carry out ground clearance works at The Rocky. The Parish Council resolved to accept this estimate.

**(d) Litter Bin by The Original Stores**

The Parish Council noted that the litter bin adjacent to the alleyway by the shop had been badly damaged and the bottom half was beyond repair. Mr. Blackwell had managed to beat out the damage to the top of the bin and this could be used as a spare. The Parish Council resolved to replace the damaged bin with one of the four new bins which were being stored in the Parish Office but not until the building works at the shop had been completed.

**6687 PLANNING REPORT**

**(a) For Report**

**MH 1151/09** – The Huntsman Inn, Green Street – Conversion and extension to existing barn to form two holiday lets (Full) - Whilst there were no objections to this application, there were concerns that the proposed holiday lets may be let as permanent residential accommodation. If planning permission was granted, the Parish Council requested that conditions should be imposed to make the proposed development subsidiary to The Huntsman Inn and to remain as holiday lets.

The Parish Council questioned how it was intended to connect the proposed new building to the attached garage which was in separate ownership and how the proposed works would impact on this building? They pointed out that the entrance to the attached garage in separate ownership was not shown on the plans for the proposed eastern elevation.

The Parish Council requested that the proposed holiday lets should be connected to the mains sewer in Green Street and not to a septic tank.

**(b) Comments made to Malvern Hills District Council under Delegated Powers**

**MH 990/09** – Kerswell Green Farm – Repairs to timber framing. Underpinning of timber framing. Rebuilding of modern extension. Replacement of thatched window hoods with pentice boards (LBC) – No objections

**MH 1046/09** – Baynhall Garage, Main Road – Extension and alteration including additional roof height (Full) – No objections.

**(c) Decisions notified by Malvern Hills District Council**

**MH 868/09** – Land at Clerkenleap, Bath Road, Broomhall - Approved

**6688 COMMONS AND HAMS COMMITTEE REPORT**

Mr. Harrison had previously declared a personal, and possibly prejudicial interest in all matters in this report other than those relating to Kerswell Green Common and left the room. The Committee Chairman referred to the proposed posting works at Kempsey Common which had been formally approved at the previous Parish Council Meeting. As a result of a letter which had subsequently been received from Parkinson Wright, Solicitors he had managed to ascertain that the proposal to install posts did not require official consent and so it would be possible to proceed with this work. However, he was still taking advice on whether the new gate would need to go through the official consent process. The Parish Council

resolved that the specification for installing the posts should be prepared and that it should go out to tender.

The Committee Chairman then reported that Natural England had acknowledged receipt of the grant application in respect of Ashmoor Common. A plan submitted in respect of a wayleave application for cabling next to Oak Tree Cottage, Kerswell Green appeared to show that the proposed route of the cabling was not on common land. As such he would try to confirm the accuracy of the plan. The Committee Chairman then referred to the various problems which were being reported in respect of the Upper Ham and pointed out that the Parish Council did not own this land, it was outside their remit and there was little which they could do.

#### **6689 RECREATION COMMITTEE REPORT**

##### **(a) Pavilion Works – Estimates for replacement of fascia boarding**

The Committee Chairman reported that only one estimate had been received for this work and others were still awaited. However, it now appeared that the damage may be more serious than was originally thought and, if so, a new specification would need to be prepared.

##### **(b) New play equipment – Update from Working Party**

The Committee Chairman reported that there had been two recommendations from the Working Party to the Parish Council. The first recommendation was that a formal letter of support should be written to accompany the expression of interest in funding. The second recommendation was that future maintenance of the play areas should be met from the Parish Council's budgets through the Precept. On the proposal of Mrs. Campbell, seconded by Mrs. Hart, the Parish Council resolved to accept both of these recommendations.

##### **(c) Metting of Kempsey Sports Association**

The Committee Chairman reported that at the recent meeting of the Sports Association it had been pointed out that the drains on the car park needed to be cleared out. The Parish Council agreed to carry out this work.

##### **(d) Kempsey Tennis Club**

The Committee Chairman reminded those present that in 2007 the Tennis Club were given permission to remove a tree adjacent to the third tennis court, subject to it being replaced with a new tree in the tree strip. It appeared that this had not been done. The Clerk was asked to take this matter up with the Tennis Club.

#### **6690 COMMUNITY CENTRE COMMITTEE REPORT**

##### **(a) Marking of car parking spaces on rear car park**

The Committee Chairman reported that it had become possible to have new white lines on the car parking spaces as a result of a contractor working in the village having salvage material left over. As such, a delegated decision had been made by the Parish Council Chairman and the Parish Council Vice-Chairman in consultation with the Clerk to have this work carried out whilst it could be done at the greatly discounted price. On the proposal of Mrs. Hart seconded by Mrs. Campbell the Parish Council resolved to approve the payment of £250.00 to Highway Safety Markings.

##### **(b) Estimates for replacement side windows**

The Committee Chairman reported that two estimates had been received to replace the three side windows which had rotten frames. On the proposal of Mrs. Hart seconded by Mrs. Campbell the Parish Council resolved to accept the lower of the estimates in the sum of £410.00 which had been submitted by Mr. G. Purvis of Central Glazing.

##### **(c) Estimates for repairs to side parapet and brickwork at Community Centre**

The Committee Chairman reported that work needed to be carried out to the buttress on the side of the Head's House with the capping stones being re-bedded. The usual contractor had been approached but had not yet inspected the damage. The Parish Council agreed that another contractor should be contacted.

##### **(d) Cover over gas service box**

The Committee Chairman reported that the cover over the gas service box at the front of the

building was broken and needed to be replaced. The back plate also needed to be replaced. Two estimates had been submitted for this work. On the proposal of Mrs. Jones seconded by Ms Baker the Parish Council resolved to accept the lower of the estimates in the sum of £192.86, including VAT, which had been submitted by British Gas.

**(e) The Hair Gallery Ltd. – New Lease**

The Committee Chairman reported that the new lease had now been signed by all parties.

**(f) Magic Moments Day Nursery – New Annual Rental**

The Committee Chairman reported that the new increased annual rental paid by Magic Moments had been initiated.

**6691 CHAIRMAN'S MONTHLY UPDATE**

The Chairman reported on the very positive meeting which had been held with Mr. Simon Smith and Mr. Lee Robinson from the District Council about the provision of a Post Office in Kempsey. He had also reminded them of the urgent need for land to be set aside for recreational purposes in Kempsey. He had also pointed out that he was not satisfied with the manner in which Kempsey was often treated by Malvern Hills District Council, particularly as it was an area of larger population within The District.

The Chairman reported on the meeting which had been held with Mr. David Rolls, the District Council's Emergency Planning Officer and that it was now necessary to have in place a system for handling emergencies.

The Chairman pointed out that the past month had been an extremely busy one with no less than 20 estimates having to be obtained for various areas of work. He could not recall such a busy period previously and was very disappointed with the slow response from local contractors who were being asked to submit estimates. The Chairman also expressed his disappointment with the results from the recent Housing Needs Survey when only a small percentage of parishioners had completed survey forms.

**6692 KEMPSEY POST OFFICE**

The Chairman updated members. He pointed out that the County Council had agreed to give £4,500 towards the new Post Office and that he was preparing a further application for submission for grant aid to the Leader Scheme. The next stage would be to make the planning application and then purchase an appropriate building. Having had a meeting with the Post Office, it was likely that they would fund an employee for 25 hours per week and he was optimistic that the new Post Office could open in early 2010. The Chairman confirmed that the proposed new Post Office would be sited at the rear of the Community Centre. Mrs. Campbell pointed out the need for a pedestrian crossing for pedestrians to be able to access the new building

**6693 RECEIPTS AND PAYMENTS/RECONCILIATION OF BALANCES TO 31/08/09**

The receipts and payments/bank reconciliation to 31st August, 2009 had been previously circulated to the members. Copies of these documents are attached to the Signed Minutes.

**6694 CONFIRMATION OF ACTION**

On the proposal of the Chairman, seconded by Mr. Legg the Parish Council ratified payment of the following urgent accounts which had been made under delegated powers :-

Staff salaries for August as shown on the list circulated to Members and annexed to the Signed Minutes

March and Edwards – New lease for Hair Salon - £575.00 (inc. £75.00 VAT)

Glasdon UK Ltd. – Ground fixing kits for litter bins - £114.77 (inc. £14.97 VAT)

British Gas – Community Centre - £471.13 (inc. £20.05 VAT)

**6695 ACCOUNTS FOR PAYMENT**

On the proposal of the Mr. Harrison, seconded by Mrs. Hart the Parish Council resolved to authorise payment of the following accounts :-

Mrs. A.P. Halford - Petty cash for August - £37.18

R. Clarke – Grass cutting at Children's Play Area - £38.50

R. Clarke – Gardening at Community Centre - £25.50

Mrs. S. Cordell – Community Centre Cleaning – 13.07.09 to 03.08.09 - £150.00  
Mrs. S. Cordell – Community Centre cleaning – 10.08.09 to 31.08.09 - £156.00  
Aon Ltd. – Community Centre Insurance - £2,078.72  
New Farm Grounds Maintenance –Grass cutting at Playing Field - £114.10 (inc. £14.88 VAT)

**THERE BEING NO FURTHER BUSINESS, THE CHAIRMAN DECLARED THE MEETING CLOSED AT 9.15 p.m.**

Signed at the next ensuing meeting of  
Kempsey Parish Council

Chairman of such next ensuing meeting