

**MINUTES OF THE MEETING OF KEMPSEY PARISH COUNCIL HELD ON
MONDAY 8th MARCH, 2010 AT 7.30 p.m. AT KEMPSEY COMMUNITY
CENTRE**

Present :- Mr. T. Ward, in the Chair

Ms. M. Baker; Mr. K. Blackwell; Mrs. C. Campbell; Mrs. P. Gerrard;
Mrs. A. Hart; Mr. D. Harrison; Mrs. J. Jones; Mr. M. Legg; Mr. J. Michael and
Mrs. H. Willcox.

Also present :- Mr. R. Bullock, County Councillor; Mr. M. Biddle and Mrs. M. Walters,
District Councillors.

Apologies for absence were received from Mr. N. Brookes; Mrs. K. Biddle and Mr. M. Biddle, District Councillor. Apologies for absence were also received from W.P.C. Ransome-Williams.

6794 DECLARATION OF INTERESTS

As someone holding registered grazing rights in respect of all commonable areas other than Kerswell Green Common, Mr. Harrison declared a personal, possibly prejudicial interest in respect of the Commons and Hams Committee Report at Agenda Item 12, an item of correspondence relating to an access licence at Stonehall Common shown at Agenda Item 9(b) and two accounts for payment to his son listed at Agenda Item 25.

The Chairman, Mr. Ward, declared a personal interest in respect of two accounts for payment listed at Agenda Item 25 relating to payments to himself for vehicle hire.

Mrs. Campbell declared a personal interest in respect of Agenda Item 9(i) relating to a letter of thanks for support from Kempsey FLAG

6795 OPEN FORUM

It was proposed by Mrs. Jones, seconded by Mrs. Gerrard and resolved that Standing Orders be suspended for the Open Forum. Notes from this part of the meeting are annexed to the Signed Minutes. At the end of the Open Forum the Chairman re-imposed Standing Orders.

6796 MINUTES OF THE PREVIOUS MEETING

The Minutes of the previous meeting of the Parish Council held on Monday, 8th February, 2010 had been previously circulated to the members. On the proposal of Mrs. Hart, seconded by Mr. Legg the Minutes were confirmed by the Parish Council and signed by the Chairman **subject to the following amendments :-**

Minute No. 6793 – The Accounts for Payment were not seconded by Mr. Michael as he had submitted his apologies for absence. They were seconded by Mr. Harrison.

Minute No. 6777 – Mr. Hamson should read Mr. Harrison.

6797 PREVIOUS MINUTES – RECOMMENDATIONS AND UP-DATES

(a) Parish Council

The Clerk agreed to let Parish Council Members have a copy of the response which had been sent to the County Council in order to meet an urgent deadline in respect of the consultation document on Worcester Transport Strategy

6798 COUNTY COUNCIL REPORT ON LOCAL ISSUES

Mr. Bullock reported that the County Council had looked at a highway problem outside Hartland's Nurseries and had cleared the deep flooding which had occurred on the corner in Brookend Lane. He had also obtained a map of The Limes which showed areas for which the County Council were responsible.

Mr. Legg drew Mr. Bullock's attention to the ongoing problems with mud on the road from Kerswell Green through to Birch Green.

Mr. Blackwell expressed his concerns about the workmanship of the contractors installing gas mains outside the Parish Hall. They had removed the concrete backing from the edges of the kerbs and had not replaced them. Instead, they had just back-filled using soil when they re-laid the tarmac.

Mr. Harrison reported that the coping stones on Brookend Bridge were now in the brook.

Mr. Legg referred to the speeding problems at Kerswell Green and that he had been advised by WPC Ransome-Williams to contact the County Council about the Safer Roads Department looking into this problem. Mr. Bullock agreed to follow this up.

6799 DISTRICT COUNCIL REPORT

Mrs. Walters reported that she had again enquired about the litter bins in Kempsey being emptied on a twice-weekly basis, as was apparently being done in Tenbury and Upton. The District Council had disputed that this was happening and had stated that the practice would stop if it was found to be correct.

6800 CORRESPONDENCE

All correspondence, both for report and for information had been made available for inspection by Parish Council Members between 7.00 p.m. and 7.30 p.m.

(a) Residents of Bestmans Lane – SWJCS – Site Allocations – Villages - Kempsey

The Parish Council noted the contents of the letter.

(b) MHDC – The Paddocks, Stonehall Common – Access Licence

Mr. Harrison had previously declared an interest in this matter and left the room. The Clerk was asked to remind the District Council that the Access Licence was only applicable to the named beneficiary and that if the property was sold, a new licence would be needed for the new owners.

(e) Mrs. L. Coulthard – Litter around The Lanes

The Clerk was asked to inform Mrs. Coulthard of the successful litter pick the previous day when there had been a very good turnout of volunteers and an excellent yield of litter.

(f) WCC – Waste Core Strategy – Pre Submission Public Participation

The Parish Council noted this acknowledgement of their written submission.

(g) Worcester Transport Strategy – Consultation

The Parish Council noted that the response had already been submitted in order to meet the urgent deadline.

(h) MHDC – Review of Tree Preservation Orders

The Parish Council noted that this was a copy for information only.

(i) Kempsey Flag – Thanks for Support

Mrs. Campbell had previously declared a personal interest in this matter. The Parish Council noted the thanks for their support.

(j) Mr. F. Hartland – Mud on road outside Draycott Villa, Main Road

The Parish Council noted that Mr. Bullock was already dealing with this matter.

6801 ENVIRONMENT COMMITTEE

The Committee Chairman reported that Baynhall bus shelter had been demolished in accordance with Parish Council instructions and that he had personally cleared up the rubbish in the area and taken it away.

Ms Baker reported that there was a damaged tree in The Rocky which had fallen near to the bridge.

6802 PLANNING REPORT

(a) Comments made to Malvern Hills District Council under delegated Powers

MH 107/10 – 34 Oakfield Close – Single storey rear and side extensions and front porch – No objections.

MH 104/10 –9 Old Road South – Change of use of land from agricultural to garden and erection of garage – No objections but concerns about development on land taken from agricultural use outside the Settlement Boundary.

MH 168/10 – 20 Old Road South – demolition of single storey wing to side. Erection of side and rear extension (single and two storey). Creation of vehicular access – No objections

6803 COMMONS AND HAMS COMMITTEE REPORT

Mr. Harrison had previously declared a personal and possibly prejudicial interest in this report and left the room.

The Committee Chairman reported that he had held meetings with contractors in respect of fencing works at Ashmoor Common and ditching works at Normoor Common. In the case of the ditching works, it would now be necessary to draw up a revised specification. He then referred to an illegal driveway which had been installed at Normoor Common and to an incident on Kempsey Common when a horse rider had been injured. As a result, an inspection would be made of The Commons Register in order to ascertain whether ponies were being turned out illegally on Kempsey Common.

Mr. Legg pointed out that a culvert on Kerswell Green Common was collapsing.

6804 RECREATION COMMITTEE REPORT

Mrs. Campbell, the Committee Co-Chairman reported that she had prepared a summary of the works needed in respect of the Sports Pavilion. Estimates would also be needed for clearing the drains at the Playing Field.

6805 NEW PLAY EQUIPMENT

On the proposal of Mrs. Jones, seconded by Ms Baker the Parish Council resolved to administer any grant funding received in respect of the proposed new play equipment.

6806 COMMUNITY CENTRE COMMITTEE REPORT

The Committee Chairman reported that estimates were needed to carry out repairs to an internal wall and door in The Nursery. He then referred to a grant application which was being made to ACRE in respect of the refurbishment of Room 1. On the proposal of Mrs. Willcox, seconded by Ms Baker the Parish Council resolved to become members of Community First at a fee of £55 in order to be able to gain advice and assistance when seeking ACRE funding. In order to expedite matters and to meet the 14th May deadline for the receipt of grant applications, the Parish Council resolved that the proposed Room 1 works should be delegated to the Chairman, Mr. Blackwell and Mr. Harrison. They were authorised to submit a grant application to ACRE on behalf of the Parish Council with the Parish Council being responsible for the administration of any grant received for this purpose.

6807 PARISH COUNCIL CHAIRMAN'S MONTHLY UPDATE

The Parish Council Chairman reported on the successful litter pick and the CALC Meeting which he and the Clerk had attended. One of the items being reported was the proposed new Standing Orders for Parish Councils. There had been a general negative reaction to this proposal and his view was that the Parish Council's existing adopted Standing Orders were still relevant and appropriate. The Chairman reminded the members that a meeting would be held on Monday, 25th March for members of the Parish Plan Working Party.

6808 KEMPSEY POST OFFICE UPDATE

The Chairman reported that there had been a lot of progress with the counter unit being collected from Salisbury and a steel container being selected at Lydney. This container would cost £2,000 plus VAT delivered. On the proposal of Mr. Ward, seconded by Mrs. Campbell the Parish Council authorised this expenditure. The Chairman pointed out that an electrician would examine the electrical supply at the Community Centre the following morning in order to ascertain whether there was any spare capacity for the Post Office and that the potential Sub Post Master was going through a vetting process.

6809 OVERGROWN HEDGE AT BROOKEND LANE JUNCTION

This item had been included at the request of Ms. Baker. The maps appeared to indicate that this hedge was on land in the ownership of the Highway Authority and, as such was a

matter for the County Council.

6810 ANNUAL NEWSLETTER

The Parish Council agreed to produce a Newsletter. The Chairman was asked to obtain estimates for coloured printing.

6811 ANNUAL PAROCHIAL MEETING

The Parish Council resolved to hold the Annual Parochial Meeting on Monday, 26th April, 2010 at 7.30 p.m. at the Community Centre.

6812 2009/10 FINANCIAL YEAR–TRANSFER OF UNSPENT CONTINGENCIES

It was noted that contingency sums of £1,000 allocated to the Environment Committee, to the Commons and Hams Committee, to the Community Centre Committee, to the Recreation Committee and £5,000 allocated in the General Budget had not been spent during the current financial year. On the proposal of Mrs. Jones seconded by Mrs. Hart the Parish Council resolved that these sums totaling £9,000 plus the sum of £5,000 which had been previously allocated in the Budgets for transfer to Reserves should be transferred to their Reserve Bank Account. The Parish Council also resolved that the sum of £5,000 which they had allocated towards the Kempsey Flood Alleviation Scheme should be transferred to their Reserve Account once it was received in the Precept for 2012/2011 and until such time as it was officially requested by The Environment Agency.

6813 RECEIPTS & PAYMENTS/RECONCILIATION OF BALANCES TO 31/1/10

The receipts and payments/bank reconciliation to 31st January, 2010 had been previously circulated to the Parish Council Members. Copies of these documents are attached to the Signed Minutes.

6814 RECEIPTS & PAYMENTS/RECONCILIATION OF BALANCES TO 28/2/10

The receipts and payments/bank reconciliation to 28th February, 2010 had been previously circulated to the Parish Council Members. Copies of these documents are attached to the Signed Minutes.

6815 CONFIRMATION OF ACTION

The Parish Council ratified payment of the following urgent accounts which had been made under delegated powers :-

Staff salaries for February as shown on the list circulated to the Parish Council Members and annexed to the Signed Minutes

Mrs. S. Cordell – Community Centre Cleaning – 25/1/10 to 15/2/10 - £150.00

D. Walters –Decorating at Community Centre -£126.00 (previously approved expenditure)

6816CONFIRMATION OF ACTION–FEBRUARY PARISH COUNCIL MEETING

The Clerk pointed out that the four following accounts for payment had been shown on the Agenda for the February Parish Council Meeting and had been paid:-

British Gas – Community Centre - £1,484.28 (inc. £221.06 VAT)

Mrs. S. Cordell – Community Centre cleaning - £140.00

N. Power – Community Centre - £1,170.81 (inc. £157.48 VAT)

Merlin Office Supplies – Stationery - £122.98 (inc. £18.32 VAT)

Unfortunately these four items had not been included under Minute Number 6792 as being approved for payment by the Parish Council. On the proposal of Mrs. Jones, seconded by Mrs. Hart the Parish Council formally authorised payment of these four accounts.

6817 ACCOUNTS FOR PAYMENT

Mr. Harrison had previously declared an interest in respect of two payments to his son and took no part in these two particular items.

The Chairman, Mr. Ward had previously declared an interest in respect of two payments to himself in respect of vehicle hire and took no part in these two particular items.

On the proposal of Mrs. Hart, seconded by Mrs. Jones the Parish Council resolved to authorise payment of the following accounts :-

Mrs. A.P. Halford - Petty cash for February - £17.55

Mark Harrison – PAT Testing in Parish Office - £58.75 (inc. £8.75 VAT)

Mark Harrison – Annual emergency lighting test - £35.25 (inc. £5.25 VAT)

Severn Trent Water – Community Centre - £276.34

Mr. T. Ward – Vehicle hire to collect Post Office equipment - £64.00 (inc. £9.53 VAT)

Mr. T. Ward – Diesel for vehicle hired to collect Post Office equipment - £28.60

W. Armstrong – Inspection at Sports Pavilion & issue report with photographs - £90.00

6818 ACCOUNTS FOR PAYMENT – FEBRUARY PARISH COUNCIL MEETING

The Clerk pointed out that the two following accounts had been paid at the February Parish Council Meeting but had not been included in the accounts for payment authorised under Minute Number 6793 :-

BT Payment Services Ltd. – Office Phone - £123.91 (inc. £21.68 VAT)

Arkle Reprographic Consultants Ltd. Office Copier 0 £35.88 (inc. £5.34 VAT)

On the proposal of Mr. Legg, seconded by Mrs. Campbell the Parish Council formally resolved to authorise the payment of the two above accounts.

6819 CONFIDENTIAL SESSION

On the proposal of the Chairman, seconded by Mr. Michael, the Parish Council resolved that in view of the staff related business about to be transacted, the public and Press should be asked to withdraw from the meeting.

THERE BEING NO FURTHER BUSINESS, THE CHAIRMAN DECLARED THE MEETING CLOSED AT 9.12 p.m.

Signed at the next ensuing meeting of
Kempsey Parish Council

Chairman of such next ensuing meeting

6820 CONFIDENTIAL SESSION

The Chairman reported that the Quality Parish Status would shortly expire and asked the Members to consider whether they wished to re-apply for this status? In doing so, he pointed out that consideration needed to be given to the large amount of extra work this would create for the Clerk, including an extension to her own qualifications. After a short discussion the Parish Council resolved that they wished to re-apply for Quality Status.