

KEMPSEY PARISH COUNCIL

Mrs. A. P. Halford,
Clerk and Financial Officer

Parish Office,
Community Centre,
Main Road,
Kempsey,
Worcester WR5 3LQ
Email kempseyparishcouncil@btinternet.com
01905 828183

4th May, 2010

Dear Sir/Madam,

You are summonsed to attend the Annual Meeting of Kempsey Parish Council on Monday, 10th May, 2010 at 7.30 p.m. at Kempsey Community Centre to transact the business shown below.

Parishioners may address and question the Council during the Open Forum at the start of the meeting. They may also raise issues for future consideration, at the discretion of the Chairman. Parishioners may not take part in the Parish Council Meeting itself.

Yours faithfully,

Clerk to Kempsey Parish Council

To all Members of Kempsey Parish Council

AGENDA

1. **ELECTION OF CHAIRMAN** (and signing of Declaration of Acceptance of Office)
2. **ELECTION OF VICE-CHAIRMAN**
3. **APOLOGIES FOR ABSENCE**
4. **DECLARATION OF INTERESTS**
 - (a) **Declaration of any Personal Interests** in items on the Agenda and their nature
 - (b) **Declaration of any Prejudicial Interests** in items on the Agenda and their nature. A Parish Council Member with a prejudicial interest in a particular issue may make representations, answer questions or give evidence to the Council during the Open Forum on the issue. However, the Councillor must leave the room in the event of an exchange on the issue between the public and the Council during the Open Forum and must also leave the room when the item is discussed during the Parish Council Meeting itself.
5. **REGISTER OF INTERESTS** – (Reminder to update the Register if necessary)
6. **OPEN FORUM**
7. **CONFIRMATION OF MINUTES OF PREVIOUS MEETING** (Copy enclosed)
8. **CONFIRMATION OF MINUTES OF ANNUAL PAROCHIAL MEETING** (Copy enc.)
9. **PREVIOUS MINUTES** – Any Recommendations and items for up-date
10. **APPOINTMENTS TO OUTSIDE BODIES**
 - (a) Church Lands Trust (3) (currently Mrs. Campbell; Mrs. Jones & Mr. Brookes)
 - (b) Parochial Church Council Charities (2) (Mrs Hart & Mrs. Jones)
 - (c) Malvern Hills Area C.A.L.C. Meetings/AGM (2) (Chairman and Vice-Chairman)
 - (d) Parish Hall Committee (1) (Mrs. Hart)
 - (e) Parish Hall Trustees (1) (Mrs. Jones)
 - (f) Kempsey Youth Centre Trustees (1) (Mr. Brookes)

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- (g) Kempsey Sports Association (2) (Co-Chairmen of Recreation Committee)
- (h) Appointment of Youth Representatives (2) (Mrs. Gerrard & Mrs. Biddle)
- (i) Appointment of Representative for Elderly/Disabled (1) (Ms Baker)
- (j) Appointment of Representatives to PACT (2) (Chairman, Vice-Chairman & Ms Baker)
- 11 COUNTY COUNCIL REPORT ON LOCAL ISSUES
- 12 DISTRICT COUNCIL REPORT
- 13. CORRESPONDENCE (Available to Members between 7.00 p.m.. and 7.30 p.m.)
- 14. ENVIRONMENT COMMITTEE REPORT – Report by the Committee Chairman
- 15 PLANNING REPORT
- 16. COMMONS & HAMS COMMITTEE REPORT – Report by the Committee Chairman
 - (a) 8th National Commons Conference – Committee Chairman to attend – Cost £100
- 17. RECREATION COMMITTEE REPORT – Report by the Committee Chairmen
 - (a) Report on meeting of Recreation Working Party (Notes enclosed)
 - (b) Proposed play area at The Limes
- 18 COMMUNITY CENTRE COMMITTEE REPORT – Report by the Committee Chairman
- 19 PARISH COUNCIL CHAIRMAN’S MONTHLY REPORT
- 20 REMAINING FUNDS FROM PARISH PATHS PARTNERSHIP
- 21 FOOTPATH/BOUNDARY AT THE JUNCTION OF BROOKEND LANE/A.38
- 22 ANNUAL RISK ASSESSMENTS – Appropriate training for Councillors?
- 23 ADOPTION OF ANNUAL ACCOUNTS FOR 2009/2010
- 24 APPOINTMENT OF MR. R. STOKES AS INTERNAL AUDITOR FOR 2010/2011
- 25 ANNUAL RETURN – GOVERNANCE STATEMENT – Copy enclosed
- 26 RECEIPTS & PAYMENTS/RECONCILIATION OF BALANCES to 30/4/2010
- 27. CONFIRMATION OF ACTION

To ratify the following payments which were authorised under delegated powers :-
Staff salaries etc. for April – List enclosed
Wild Contracts – Community Centre ground works - £140.00
British Gas – Community Centre £1,413.50 (inc. £204.56 VAT)
NPower – Community Centre - £1,354.38 (inc. £201.72 VAT)
- 28. ACCOUNTS FOR PAYMENT

To authorize payment of the following accounts :-
Accentika Internet Ltd. – Hosting/support for web site - £282.00. (inc. £42.00 VAT)
VIP Contract Cleaning – Community Centre - £150.00
BT – Office phone - £136.86 (inc. £20.38 VAT)
AON Ltd. – General/Pavilion/Playing Field insurance - £1,153.22
Mrs. A.P. Halford – Petty Cash for April - £27.06
Worcestershire CALC – Clerk’s Training Session - £7.50
- 29. IN CONFIDENTIAL SESSION – Staff related matter

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PARISH COUNCIL MEETING -10th MAY, 2010

AGENDA ITEM 13 – CORRESPONDENCE

- (a) Mr. A. Howes-Jones – Turnout of horses on Kempsey Common
- (b) Mr. G. Terry – Turnout of horses on Kempsey Common
- (c) Mrs. E. Hunter – Turnout of horses on Kempsey Common
- (d) MHDC – Parish Council contacts – Update of contact details
- (e) RPA – Single Business Identifier
- (f) LCR – Renewal Subscription
- (g) MHDC – Stonehall Common – Access Licence

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