

Kempsey Parish Council

Mrs. S Baxter
Clerk and Financial Officer

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To all Members of The Finance & General Purposes Committee

Dear Councillor,

FINANCE & GENERAL PURPOSES COMMITTEE

You are summoned to attend a meeting of the Finance & General Purposes Committee on Thursday 27th September 2012 at 7.30pm to conclude no later than 9pm at Kempsey Community Centre to transact the business listed on the agenda indicated below.

Members of the public are invited to give their views and question the Committee on issues on the agenda, or raise issues for future consideration at the discretion of the Chairman during Public Question Time. Members of the public may not take part in the discussions during the meeting.

S BAXTER
Clerk & Responsible Finance Officer
21st September 2012

AGENDA

- 1. Apologies:** To receive apologies and to approve the reason for absence
- 2. Declaration of Disclosable Pecuniary Interests (DPI) and Other Disclosable Interests (ODI)**

The meeting will be adjourned for Public Question Time

The time allocated is at the discretion of the Council/Chairman. Residents are invited to give their views and question the Parish Council on issues on the agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes. A Councillor with a Disclosable Interest in a particular issue may address The Council on the issue during Public Question Time subject to the Councillor leaving the room in the event of an exchange on the issue between public and the Council during this period.

- 3. Minutes:** To consider the adoption of the minutes of Monday 5th March 2012
- 4.** To consider alternatives to hand delivery of correspondence by Parish Councillors to parishioners i.e. Annual Report (*Cllr Campbell*)
- 5. Risk Assessment and Liabilities** – To consider appointing an independent company to carry out risk assessments (*Clerk*)

6. **Value for Money** – To discuss a way forward to enable the Council to audit the F&GP Budget.

To look at any potential cost savings within the F & GP budget and being able to demonstrate the parishioners are getting value for money. *(Cllr Hay)*

7. **Budget planning for 2013/4, 2014/5 and 2015/6** - To discuss guidance to Committees as to how they should proceed

8. **Parish Meeting 2013** - discuss format of meeting and securing a guest speaker *(Cllr Bowley)*

9. **Registration of Parish Land** - Do we think it is desirable? *(Cllr Bowley)*

10. **Access - Access to office and community centre** *(Cllr Bowley)*

11. **Emergency Procedures for the Parish** - discuss amendments to current procedures/personnel to take account of Council changes *(Cllr Bowley)*

12. **Meeting Agenda** - Discuss preparation and timing *(Cllr Bowley)*

13. **Tender Process** - review procedure for calling, considering and awarding tenders *(Cllr Bowley)*

14. **General Power of Competence**, requirements and benefits *(Cllr Bowley)*

15. **Neighbourhood Development Plan** - Discuss progress to date and how we interact with other bodies such as Village Hall Trust, Youth Centre Trust etc. *(Cllr Bowley)*