

# **KEMPSEY PARISH COUNCIL**

Mrs. S. Baxter  
Clerk and Financial Officer

Parish Office,  
Community Centre,  
Main Road,  
Kempsey,  
Worcester WR5 3LQ  
Email [kempseyparishcouncil@btinternet.com](mailto:kempseyparishcouncil@btinternet.com)  
Tel: 01905 828183

Dear Sir/Madam

**YOU ARE SUMMONSED TO ATTEND THE NEXT MEETING OF KEMPSEY PARISH COUNCIL TO BE HELD ON MONDAY 11<sup>TH</sup> JULY 2011 AT 7.30 PM IN THE COMMUNITY CENTRE where the business set out in the agenda below will be transacted.**

Members of the public are invited to give their views and question the Parish Council during the Open Forum at the start of the meeting. They may also raise issues for future consideration, at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself.

**S BAXTER**

Clerk & Responsible Finance Officer  
Tel: 01905 828183  
21<sup>ST</sup> June 2011

## **AGENDA**

1. **Apologies:** To receive apologies for absence
2. **Declarations of interest** in items on the agenda
  - (a) **Declaration of any Personal interests** in items on the Agenda and their nature
  - (b) **Declaration of any prejudicial interests** in items on the Agenda and their nature.

A Parish Council Member with a prejudicial interest in a particular issue may make representations, answer questions or give evidence to the Council during the Open Forum on the issue. However, the Councillor must leave the room in the event of an exchange on the issue between the public and the Council during the Open Forum and must also leave the room when the item is discussed during the Parish Council Meeting itself.
3. **Register of Interests** - Members are reminded of the need to update their Register
4. **Open Forum** – Maximum of 30 minutes
5. **Minutes:** To consider the adoption of the following minutes (all enclosed)
  - Staffing Committee Meeting of 16<sup>th</sup> May 2011
  - Recreation Committee Meeting of 26<sup>th</sup> May 2011
  - Environment Committee Meeting of 26<sup>th</sup> May 2011
  - Community Centre Committee of 9<sup>th</sup> June 2011
  - Commons & Hams Committee of 9<sup>th</sup> June 2011
  - The Parish Council Meeting of 13<sup>th</sup> June 2011
  - Planning Meeting of 15<sup>th</sup> June 2011

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6. **Previous Minutes:** Any recommendations and/or items for update
7. **Reports from representatives:** To receive an update
  - 7.1 Police Report
  - 7.2 County Councillor's Report
  - 7.3 District Councillor's Reports
  - 7.4 Environment Committee
  - 7.5 Commons and Hams Committee: To Discuss
    - a. Old oak tree on Normoor Common (west) at entrance to Kerswell Green – to make safe
    - b. Commons Topping
  - 7.6 Recreation Committee: To Discuss
    - a. Approval of a mower
  - 7.7 Community Centre Committee: To Discuss
    - a. Replacement /Repairs of Boiler System
  - 7.8 Chairman's Report
8. **Finance**
  - 8.1 To authorize payment of accounts as per schedule (attached)
  - 8.2 To ratify payments authorized under delegated powers including Staff Salaries (attached)
  - 8.3 Bank Reconciliation Statement Balance – For Information.
  - 8.4 Budgets: establish the timetable for the Council and all Committee budgets for the next financial year (2012/13)
9. **Revised Standing Orders** – Presentation of draft new orders for discussion
10. **Website** – To Make Better Use of Communication Facility
11. **Request for a Noticeboard at Broomhall – To Consider**
12. **To adopt the Parish Projects/Action Plans Framework** – proposed at last meeting
13. **Committee Meetings** - To confirm appointment of Committee Members (see attached list)
14. **Councillor Vacancy** update
15. **Vacancy for the elderly:** To appoint a member

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## **16. Planning Report: Planning Application Comments and Notification of Decisions:-**

### **Notifications:-**

Application No: 11/00499/LBC  
Proposal: Internal Works in kitchen and replacement window  
Location: Manor House 32 Old Road North, WR5 3JZ  
NO OBJECTIONS

Application No: 11/00689/HOU  
Proposal: Extension of time limit to commence development on application  
08/00621/HOU  
Location: Stonehall Cottage, Stonehall Common, WR5 3QG  
NO OBJECTIONS

Application No: 11/00631/HOU & 11/00682/CON  
Proposal: Demolition of single storey side extension and construction of two storey side  
Extension  
Location: Woodland House 77a main Road WR5 3NB  
NO OBJECTIONS

Application No: 11/00269/HOU  
Proposal: Conversion of domestic outbuilding into ancillary accommodation  
Location: 14 Squires Walk, WR5 3JB  
OBJECTIONS – The Parish Council are still opposed to this application. Other than the  
amendment to the turning circle which can now take 3 cars and the reduction with no 1<sup>st</sup>  
floor accommodation none of objections made on previous planning applications have been  
met.....

### **Decisions:-**

Application No: 11/00584/FUL  
Proposal: Change of use of grain store to light industrial use  
Location: Unit Brookend Farm, Brookend Lane WR5 3LF  
APPROVAL OF PLANNING PERMISSION

Application No: 10/00093/FUL  
Proposal: Residential Development of 7 no. dwellings  
Location: Land rear of 5 Florence Close WR5 3NE  
APPROVAL OF PLANNING PERMISSION

Application No: 11/00469/FUL  
Proposal: Change of use from existing function room to Indian Restaurant  
Location: Crown Inn, 66 Main Road WR5 3JF  
APPLICATION WOTHDRAWN

Application No: 11/00633/COM  
Proposal: Replacement Sewerage Treatment Works  
Location: Land at (OS 8621 4650) Kerswell Green  
COUNTY MATTER NO OBJECTION

Appeal Ref: APP/J1860/A/10/2140488  
The Nash, Kempsey WR5 3PB  
APPEAL ALLOWED AND PLANNING PERMISSION GRANTED

17. **Planning:** Review and revise the procedure for handling all planning applications

18. **Correspondence for Information:** All items of correspondence are shown on the Appendix

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this is available for inspection by Parish Council Members between 7.00p.m and 7.30p.m.

19. **In Confidential Session:** Resolution to exclude the public and press

1. To Discuss rent review

20. **Date of next meeting:** Monday 8th August 2011at 7.30pm at Kempsey Community Centre.

## **CORRESPONDENCE**

### **KEMPSEY PARISH COUNCIL – 11<sup>th</sup> JULY 2011**

1. WCC – Home Composting and Love Food Hate Waste – Promotion Material
2. British Red Cross – Community Based First Aid
3. Clerks & Councils Direct