

# **KEMPSEY PARISH COUNCIL**

Mrs. S. Baxter  
Clerk and Financial Officer

Parish Office,  
Community Centre,  
Main Road,  
Kempsey,  
Worcester WR5 3LQ  
Email [kempseyparishcouncil@btinternet.com](mailto:kempseyparishcouncil@btinternet.com)  
Tel: 01905 828183

Dear Sir/Madam

**YOU ARE SUMMONSED TO ATTEND THE NEXT MEETING OF KEMPSEY PARISH COUNCIL TO BE HELD ON MONDAY 13<sup>TH</sup> JUNE 2011 AT 7.30 PM IN THE COMMUNITY CENTRE where the business set out in the agenda below will be transacted.**

Members of the public are invited to give their views and question the Parish Council during the Open Forum at the start of the meeting. They may also raise issues for future consideration, at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself.

**S BAXTER**  
Clerk & Responsible Finance Officer  
Tel: 01905 828183  
6<sup>th</sup> June 2011

## **AGENDA**

1. **Apologies:** To receive apologies for absence
2. **Declarations of interest** in items on the agenda
  - (a) **Declaration of any Personal interests** in items on the Agenda and their nature
  - (b) **Declaration of any prejudicial interests** in items on the Agenda and their nature.  
A Parish Council Member with a prejudicial interest in a particular issue may make representations, answer questions or give evidence to the Council during the Open Forum on the issue. However, the Councillor must leave the room in the event of an exchange on the issue between the public and the Council during the Open Forum and must also leave the room when the item is discussed during the Parish Council Meeting itself.
3. **Register of Interests** - Members are reminded of the need to update their Register
4. **Open Forum** – Maximum of 30 minutes
5. **Minutes:** To consider the adoption of the minutes of the Parish Council of 9<sup>th</sup> May 2011 (enclosed)
6. **Previous Minutes:** Any recommendations and/or items for update
7. **Reports from representatives:** To receive an update
  - 7.1 Police Report
  - 7.2 County Councillor's Report
  - 7.3 District Councillor's Reports
  - 7.4 Environment Committee
  - 7.5 Commons and Hams Committee: To Discuss
    1. To Discuss Quotes for Clearance Works at Ashmoor Common
    2. Tree Cutting Normoor Common
    3. Signage Kempsey Common
  - 7.6 Recreation Committee

# **KEMPSEY PARISH COUNCIL**

Mrs. S. Baxter  
Clerk and Financial Officer

Parish Office,  
Community Centre,  
Main Road,  
Kempsey,  
Worcester WR5 3LQ  
Email [kempseyparishcouncil@btinternet.com](mailto:kempseyparishcouncil@btinternet.com)  
Tel: 01905 828183

## 7.7 Community Centre Committee: To Discuss:

1. Office Computer Equipment
- 7.8 Update on Standing Orders  
7.9 Chairman's Report

## 8. To Discuss Kempsey Parish Plan

## 9. Parish Projects/ Action Plans Framework

## 10. Finance

- 10.1 To authorize payment of accounts as per schedule (attached)
- 10.2 To ratify payments authorized under delegated powers including Staff Salaries (attached)
- 10.3 Bank Reconciliation Statement Balance – For Information.
- 10.4 Payment of Councillors' Expenses

## 11. Planning Report: Planning Application Comments and Notification of Decisions:-

Worcestershire County Council: Application Ref: 11/000033/CM

Applicant: Severn Trent Water Limited

Proposal: Replacement Sewage Treatment Works

Location: Land South of Kerswell Green

Comments: No objections

Planning Application: 11/00469/FUL

Proposal: Change of use from existing function room to Indian Restaurant

Location: Crown Inn, 66 Main Rd, Kempsey, WR5 3JF

Comments: The Parish Council object due to cooking smells vermin due to discarded rubbish and insufficient parking spaces.

Planning Application: 11/00584/FUL

Proposal: Change of use of grain store to light industrial use

Location: Unit Brookend Farm, Brookend Lane, Kempsey WR5 3LF

Comments: Kempsey Parish Council has no objections to the above planning application subject to the following: The same conditions of 2008 application still apply. These were

1. Is the existing septic tank capable of dealing with two additional toilets?
2. This is a large site. As such the access onto Brookend Lane must be tarmaced, brought up to County Highways standards and widened with an appropriate visibility splay. This is a requirement for any domestic access so why not for this large site which is wholly industrial with no agricultural use?
3. The surface of existing access is stone. This washes onto the adjoining Brookend Lane in wet weather and creates a traffic hazard particularly for cyclists and motor bike riders.
4. What will be stored in the building? There must be undertaking not to store hazardous or dangerous materials which could pollute the water courses and the wildlife corridor in this area?
5. If planning permission is granted, the building must be given a specific planning classification in order to prevent future applications for change of use. The Parish Council wish to see only a B1(a) classification (office) or a B1 (c) classification

# KEMPSEY PARISH COUNCIL

Mrs. S. Baxter  
Clerk and Financial Officer

Parish Office,  
Community Centre,  
Main Road,  
Kempsey,  
Worcester WR5 3LQ  
Email [kempseyparishcouncil@btinternet.com](mailto:kempseyparishcouncil@btinternet.com)  
Tel: 01905 828183

(light industry)

6. If planning permission is granted, it should contain a condition that there must be no storage of materials outside the building, no parking of vehicles other than in the dedicated parking spaces and that the hours of work within the building, including deliveries, are consistent with the rest of the site.

Also the asbestos problem referred to in the structural survey report should be addressed by total replacement.

## **For Information**

Planning Application No: 11/00311/FUL

Proposal: Variation of condition 4 of Planning Permission 02/01435/FUL to allow ancillary domestic use of loft space above double garage.

Location: Barncote, Kerswell Green, WR5 3PF

APPROVAL OF PLANNING PERMISSION

12. **Correspondence for Information:** All items of correspondence are shown on the Appendix and are available for inspection by Parish Council Members between 7.00 p.m and 7.30p.m.
13. **In Confidential Session:** Resolution to exclude the public and press
  1. To Discuss Staff Matters
14. **Date of next meeting:** Monday 11th July 2011 at 7.30pm at Kempsey Community Centre.

## CORRESPONDENCE

### KEMPSEY PARISH COUNCIL – 13<sup>th</sup> JUNE 2011

1. Guidance on Supplementary Planning Documents
2. MHDC – Public Event with Worcestershire NHS on Friday 16<sup>th</sup> September 2011 in the Forum Theatre, Malvern at 7.00pm
3. Councillor resignation letter
4. Clerks & Councils Direct Magazine
5. WCC Public Notice Roadworks – Broomhall Lane commencing 4 July 2011 for 3 weeks duration
6. Hanley Castle High School – Notification to change to Academy Trust Status