

KEMPSEY PARISH COUNCIL

Mrs. S. Baxter
Clerk and Financial Officer

Parish Office,
Community Centre,
Main Road,
Kempsey,
Worcester WR5 3LQ
Email kempseyparishcouncil@btinternet.com
Tel: 01905 828183

Dear Sir/Madam

YOU ARE SUMMONED TO ATTEND THE NEXT MEETING OF KEMPSEY PARISH COUNCIL TO BE HELD ON MONDAY 10TH OCTOBER 2011 AT 7.30 PM IN THE COMMUNITY CENTRE where the business set out in the agenda below will be transacted.

Members of the public are invited to give their views and question the Parish Council during the Open Forum at the start of the meeting. They may also raise issues for future consideration, at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself.

S BAXTER
Clerk & Responsible Finance Officer
Tel: 01905 828183
3rd October 2011

AGENDA

1. **Apologies:** To receive apologies for absence
2. **Declarations of interest** in items on the agenda
 - (a) **Declaration of any Personal interests** in items on the Agenda and their nature
 - (b) **Declaration of any prejudicial interests** in items on the Agenda and their nature.
A Parish Council Member with a prejudicial interest in a particular issue may make representations, answer questions or give evidence to the Council during the Open Forum on the issue. However, the Councillor must leave the room in the event of an exchange on the issue between the public and the Council during the Open Forum and must also leave the room when the item is discussed during the Parish Council Meeting itself.
3. **Register of Interests** - Members are reminded of the need to update their Register
4. **Open Forum** – Maximum of 30 minutes
5. **Minutes:** To consider the adoption of the following minutes (all enclosed)
 - Minutes of the Planning Committee Meeting of 5th September 2011
 - Minutes of the Environment Committee Meeting of 8th September 2011
 - Minutes of an Extra Ordinary Meeting of 19th September 2011
 - Minutes of the Community Centre Committee of 20th September 2011
 - Minutes of F & G P Meeting of 26th September 2011
6. **Previous Minutes:** Any recommendations and/or items for update

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7. **Reports from representatives:** To receive an update
 - 7.1 Police Report
 - 7.2 County Councillor's Report: Report from Mr. Bullock
 - 7.3 District Councillor's Reports: Reports from Mr. Rea and Mr. Harrison

 - 7.4 **Environment Committee:** To Discuss
 1. Update on work at the Rocky (pollarding and removal of dead sycamore tree)
 2. Update on bus shelter improvements
 3. Update on graffiti removal
 4. Fish Pass Scheme Update - Review/discuss design drawings from Environment Agency
- Seek permission to allow the Environment Agency to complete proposed works for the Fish Pass Scheme.

 - 7.5 **Commons and Hams Committee:** To Discuss
 1. Purchase grazing rights lists from WCC re Commons and hams
 2. Approve ditching contract for Normoor Common
 3. Approve scrub clearance contract on Ashmoor Common

 - 7.6 **Recreation Committee:** Update report

 - 7.7 **Community Centre Committee:** Update report and to Discuss
 1. Consultant Report – To propose rejection of the late report
 2. To seek approval for emergency repairs to centre roof.
 3. To approve quotes for Kitchenette Area and associated work.
 4. Community Centre Entrance widen splay to seek approval of quotes
 5. Installation of Bollards at the rear of the building on car park – To consider
 6. Replacement Post Box. To seek approval for the purchase of a new post box and relocate.
 7. To discuss and seek approval to employ a Centre Caretaker.

 - 7.8 **Chairman's Report:** Update on
 1. SWDP Update & Survey
 2. Broadband Survey
 3. Snow Contractors

8. **Finance**
 - 8.1 To authorize payment of accounts as per schedule (attached)
 - 8.2 To ratify payments authorized under delegated powers including Staff Salaries (attached)
 - 8.3 Bank Reconciliation Statement Balance – For Information.
 - 8.4 Budget Update to 31st August 2011
 - 8.5 To review and update bank signatories: 1. Resolution to amend signatories 2. Resolution two signatories are required.

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9. **Planning Report:** To Discuss planning applications received listed below:-
To Discuss
Planning Application No: 11/01089/ADV
Proposal: 5 Fascia signs, flag signs and free standing totem
Location: St Peters Peugeot, Bath Road, Broomhall, WR5 3HR
For Information:
Planning Application No: 11/00921/HOU
Proposal: Two storey rear extension
Location: 1 Broomhall Cottages, Broomhall, Norton. WR5 2NX
10. **Standing Orders amendments** as per Clause 10(a) – Rescission of Previous Resolutions
11. **To formerly appoint Mr. R Austin onto Committees**
12. **To discuss process of emails into kempseyhub.co.uk (Mrs. Campbell)**
13. **To set up a Working Party to discuss kempseyhub.co.uk**
14. **To consider a donation towards St Mary's Church bells**
15. **Correspondence for Information:** All items of correspondence are shown on the Appendix this is available for inspection by Parish Council Members between 7.00p.m and 7.30p.m.
16. **In Confidential Session:** Resolution to exclude the public and press
 1. Tenant related matter for payment of utility bills
 2. Allotments update
17. **Date of next meeting:** Monday 14th November 2011 at 7.30pm at Kempsey Community Centre.

CORRESPONDENCE

KEMPSEY PARISH COUNCIL – 10th OCTOBER 2011

1. Newsletter of Worcestershire Telecare – For information
2. SWDP Village & Town Consultation Roadshow
3. Letter from MHDC marketing/advertising of the Elgar Room used for civil ceremonies.
4. Festival Housing Strategic Plan Progress Report 2011
5. Worcester Volunteer Centre – Community Transport
6. Boundary Commission for England – 2013 Review of Parliamentary constituencies
7. WCC – Waste Core Strategy Consultation 3rd October to 5.30pm 15th November 2011. (Response Form for Completion)
8. Letter – New Lease – Sitting Area at Tennis Courts and other matters.