

**MINUTES OF THE MEETING OF KEMPSEY PARISH
COUNCIL HELD ON MONDAY, 12TH SEPTEMBER 2011 AT
7.30 p.m. AT KEMPSEY COMMUNITY CENTRE**

PRESENT: - Mr. J Michael (Chair)

Mrs. P Gerard, Mrs. A Hart, Mrs. C Campbell, Mr. Harrison, Mr. Rea, Mr. K Blackwell, Mr. M Bannister, Mr. R. Bowley, Mr. A Hay ,Mr. M. Legg & Mr. R Austin

IN ATTENDANCE: - County Councillor Mr. B. Bullock and District Councillors Mr. Harrison & Mr. A. Rea and 16 Parishioners

1. Apologies for absence: - Mr. M. Stevens (work commitments) accepted. PC Sarah Ransome-Williams (received).

2a. Vacancy for a Councillor to be filled by Co-option:- Mr. Robin Austin was appointed and the declaration form duly signed.

2. Declaration of interests:-

As someone holding registered grazing rights in respect of all commonable areas other than Kerswell Green Common, Mr. Harrison declared a personal interest in respect of the Commons and Hams Committee Report at Agenda Item 7.5 and Mr. Bowley also declared an interest being a member of Kerswell Green Graziers Association. Mr. Michael declared a personal interest regarding agenda item 14.

3. Register of interests: – Members were reminded to update their Register

4. Open Forum:-

It was proposed by Mr. Hay, seconded by Mrs.Gerrard and resolved that Standing Orders be adjourned for the Open Forum. At the end of the Open Forum the Chairman reconvened Standing Orders.

5. Minutes: - The Minutes of the meetings listed below had been previously circulated to all members. On the proposal of Mrs. Hart, seconded by Mr. Hay the Minutes were then confirmed by the Parish Council and signed by the Chairman as a true and correct record.

- The Parish Council Meeting of 8th August 2011
- Planning Meeting of 15th August 2011
- Commons & Hams Committee of 22nd August 2011

An amendment was made to item 7.2 of the Parish Council Meeting of 8th August 2011 which should read Mr. Legg addressed a query relating to overgrown trees impairing visibility on Worcester Rd, Stonehall Common on border with Kempsey Common.....

6. Previous Minutes – Recommendations and Updates: - None

7. Reports from representatives: To receive an update:-

7.1 **Police Report:** A report had been provided from PC Sarah Ransome-Williams which advised that CSO Davies had left to join Thames Valley Police as CSO. A replacement is being looked at. She is currently being supported by CSO Hide and CSO McPherson based at Upton. During the period from 01.07.11 until 06.09.11.eight incidents of Anti- Social Behaviour had been reported. Five incidents were youth related and two incidents had resulted in identification of the youths involved and dealt with accordingly. The other three were neighbor dispute incidents. There have been recent reports of motorbikes riding in the area of The Ham. This matter is being dealt with by the landowner.

7.2 **County Councillor's Report:** Mr. Bullock reported on

- Reintroduction of the red road markings that are to go ahead on 4th October
- WCC Road Traffic Regulation Act 1984 (A38 Kempsey to Severn Stoke Speed limit)
- Trees at Napleton had been cut and the height adjusted.

Mr. Bowley addressed a query concerning when Highways mow the grass verges is there a standard depth they have to adhere to. Mr. Bullock advised yes there was, this being one yard.

7.3 **District Councillor's Reports:** Please refer to report from Mr. Rea (attached).

Mr. Harrison referred to SWDP to be discussed at agenda item 13.

Mrs. Campbell addressed a query to Mr. Harrison asking who was responsible for rubbish clearance along A38 to the Ketch roundabout. He advised this was the responsibility of MHDC. However, as the grass had been cut earlier than usual this emphasized the amount of litter. As a result a litter pick event was being organized.

7.4 **Environment Committee:**

1. Contractors for Snow/Ice Clearance and Grit Bins- It was agreed to supply WCC with a list of contractors who might be suitable for snow clearance works, agreeing to make WCC aware that these had not been approached by The Parish Council and that they needed to contact them directly to check if they were willing to undertake this work.

Grit Bins Scheme: It was proposed by the Parish Council that it would not participate in this scheme to have its own grit bins and stores of salt. It was felt this would create extra work and expenditure costs.

2. Graffiti Removal – Mr. Hay proposed that graffiti be removed from various locations within the village at a cost of £210. This was seconded by Mr. Blackwell with all members in unanimous agreement to accept. The Duckworth Trust will carry out this work.
3. Litter Bin Update- All the litter bins have now been installed, including one on the alleyway linking Rookery Road and the A38 which was initially cancelled due to objections by a resident. After speaking to this resident an amended location was chosen.
4. Bus Shelter Improvement Quotations – Mr. Blackwell proposed to accept the quotation for £350. This was seconded by Mrs. Hart with all members in agreement to accept. The contractor appointed to carry out this work was Jim'll Fix It.
5. Rocky Clearance Update – A dead Sycamore tree needs removing. Mr. Bannister has obtained three quotations. He made a proposal to accept the lowest price quotation for £400. This was seconded by Mr. Blackwell. All members were in unanimous agreement to accept. Wild Contracts were appointed to complete these works. Mr. Bannister advised the budget limit had now been reached. Mrs. Hart advised that the tree would need replacing. Mr. Harrison confirmed he was in

consultation to try to obtain a pack of trees. Planning permission had been sought for the removal of this tree being a potential hazard, although this may not be necessary.

7.5 **Commons and Hams:**

1. Ashmoor Common – Topping, Scrub and Bramble Clearance & Funding

Mr. Bowley reported that Ashmoor Common is due to be topped tomorrow.

Quotes are in the process of being obtained for the clearance works which Natural England would like completed by October 2011.

Mr. Legg draw reference to obtaining quotes on a 'three year price fix' and asked if the Parish Council would favour this? Mr. Michael advised the Council would consider this it as it would be more cost effective on a long term basis.

7.6 **Recreation Committee:** Mrs. Campbell reported:-

1. Boiler Replacement at the Pavilion. Three quotes were obtained. (Mr. Harrison left the room) Mrs. Campbell proposed to accept the quotation for £725. This was seconded by Mrs. Gerrard with all members in unanimous agreement to accept. H T E Solutions Ltd were appointed to carry out this work.

Mrs. Campbell reported an inspection had been made to the fire hydrants. It was highlighted that one needed replacement. This was carried out under a delegated decision as a Health & Safety requirement at a cost of £65 by the Parish Council. Mrs. Campbell had received confirmation from the Sports Association that they had agreed to the list of requests in carrying out internal repairs and painting. Leader Showcase Event will be on 4.10.11 4-7pm at Severn Stoke Village Hall. Members of the Recreation Committee will attend representing the play area.

Mrs. Campbell brought to the attention of the Parish Council that a spring needed replacing to a broken item of play equipment (Motorcycle). To purchase a new spring and have this installed would cost £260 plus £120 (labour). It was established there were two motorcycles and whilst getting one repaired it would be more cost effective to change both springs especially as they were at least ten years old. A proposal was made by Mrs. Campbell to replace both springs and fit at the same time. This was seconded by Mr. Bannister with all members in agreement to proceed, apart from Mr. Bowley who abstained from voting.

Mrs. Hart reported dog fouling on the football pitch at Plovers Rise. District Councillor Mr. Rea will report. Mr. Michael emphasized sufficient facilities for the disposal of waste were provided so this was no excuse!

- #### 7.7 **Community Centre:** Mr. Hay reported that the boiler works to the Community Centre were due to commence tomorrow. He reported previously two quotes had been obtained in respect of providing and installing a kitchenette in the rear corridor in excess of £5K and £4.5K. This was thought to be too costly and as a result further quotes had been obtained to purchase the units direct and obtain prices for installation. One quote had been received for £811.47 plus VAT to purchase units and £970 fitting costs (plus an additional provisional figure of £270 to include electrics, plumbing, painting & tiling works and £150 contingency.) This would cost in the region of £2.2k for a new kitchenette. Mr. Harrison made a proposal to accept the quote for £2.2K. Mr. Michael expressed his concerns in that some of the quote was based on estimated figures only and as this was public money being spent would like to see further quotes. This item was deferred as a result.

1. Painting Works to Consider. Three quotes were obtained two to specification only. It was proposed by Mr. Hay to accept the quote for £1850 plus an additional £250 for damp proofing works in the rear corridor. This was seconded by Mr. Blackwell. All members were in unanimous agreement to accept. The contractor appointed was Mr. S.Jarvis.

Mr. Harrison referred to two items on last month's agenda concerning tidying up outside the community centre and displaying some historic photographs. He made a proposal to purchase 3x raised flower beds at a cost of £75 each subject to finding sponsors to plant them out. This was seconded by Mr. Hay with all members voting to accept apart from Mrs. Campbell who voted against. Mr. Harrison also proposed that he could purchase some A4 picture frames at a cost of £60 in total. This was seconded by Mr. Hay with all members unanimous agreeing to accept.

7.8 **Chairman's Report:** Mr. Michael reported on the following:-

- Post Office Update. Reference was made to the Postal Services Act. No direct response received from Harriet Baldwin MP. Mr. Michael to pursue and update accordingly.
- Community Centre Surveyors Report – Following a recommendation from MHDC very disappointed to not have yet received a full report from a survey that was conducted in March 2011 that will cost £750.
- Parish Plan Working Party (PPWP) – reasonably attended given the shortness of time to organize this event.
- Sod Cutting Ceremony on 26.08.11 - Formal turf cutting ceremony for the commencement of the construction of the bund and associated infrastructure.

8. **Finance**

- 8.1 To authorize payment of accounts as per schedule (attached) - Agreed for payment. In addition the following were also agreed for payment:-

DETAILS			AMOUNT	CHEQUE
			(£)	NUMBER
Mr K Blackwell	Travelling Exps		13.20	3122
Sharon Baxter	Expenses		22.48	3123
Rose Cutler	Expenses		16.50	3124
J Bewley	Installation of Litter Bins		334.00	3125
Mr M Stevens	Magnets for Noticeboard		83.88	3126
H T E Solutions Ltd	Sports Pavilion Electrics		180.00	3127
H T E Solutions Ltd	Security light & socket		108.00	3128

- 8.2 To ratify payments authorized under delegated powers including Staff Salaries (attached) – Agreed for payment
- 8.3 Bank Reconciliation Statement Balance – For Information.
9. **Planning Report:** Comments Issued and notifications received: As indicated on the agenda Also discussed at the discretion of the Chairman (Due to time constraints a response required within 14 days) was a further planning application:-

Planning Application No: 11/00921/HOU (AMENDED)

Proposal: Two storey rear extension

Location: 1 Broomhall Cottages

Mr Bowley highlighted this was illegal and did not comply with the Local Government Act 1972, to be discussed in such a manner. The Chairman agreed to proceed anyway as this was only a minor amendment to the original planning application. The plans both amended and original were circulated to all members for comment. Both Councillors Mr. Harrison and Mr.Rea refrained from any comments due to their roles of District Councillors. No objections were made.

10. **To Discuss Planning Applications** – Process for capturing applications which are received too late to be included on the agenda of the next meeting. Mr. Bowley reported that the some alternative wording in standing orders was being looked at. Mrs. Hart advised she favoured the brown envelope to capture planning applications.
11. **Vacancy for a Councillor to be filled by Co- Option** – To appoint. This was actioned under agenda item 2a.
12. **To consider rearranging the October Parish Council Meeting** due to dates coinciding with MHDC organizing SWDP meeting on the same evening. Mr. Michael considered this not necessary as the SWDP event was being organized from 2-8pm which allowed sufficient time without impinging on Parish Council business. Mr. Bannister requested the start time of the Parish Council Meeting could be altered to 8pm. Mr. Michael was not in agreement to this and confirmed no times would be changed. This was seconded by Mr. Harrison.
13. **South Worcestershire Development Plan (SWDP)** – To Discuss Parish Plan Response
The SWDP preferred options consultation process commences on 26th September and runs for an eight week period until 18th November 2011. Malvern Hills District Council (MHDC) is presenting a number of workshops at various locations including Kempsey on 10th October at the Parish Hall. A response needs to be devised to express the views and concerns of the proposed development of 2450 houses to the North end of the village together with the proposed 133 houses to the South of Kempsey.

Mr. Rea expressed that people are seeking direction and if guided will work well together as a community.

Mrs. Campbell referred to a document which was produced at the onset of the SWDP proposals in which she stated could be used as a guideline to formulate a response.

Mr. Harrison expressed that FLAG all worked as a unitary body and likewise the Parish Council should with its parishioners. The Parish Council should be the driving force. Mr. Harrison requested that an article be placed in the Parish Council Magazine once in receipt of confirmation of dates from MHDC and to publicize this event wherever possible.

(Standing Orders were suspended)

Mrs. Stevens gave an update from SGIRA explaining who they were their aims and achievements. She confirmed 300 responses to a questionnaire had been completed in paper format/online or via Facebook which they are willing to share free of charge to the Parish

Council.

A working party consisting of Mr. J Michael (Chairman), Mr. M. Biddle, Representative from SGIRA (Staying Green In Rural Areas) Mrs. L Stevens, Mr. R Austin and Mr. M Legg was set up to formulate and produce a submission that will challenge the conclusions of the draft proposals. Mrs. Stevens thanked the Parish Council for letting SGIRA participate in this process.

The following dates were confirmed:-

Kempsey Parish Council meeting, 10th Oct, 7.30pm until late, Kempsey Community Centre.

1. **Malvern Hills District Council SWDP Consultation Event, 10th Oct, 2pm-8pm, Kempsey Parish Hall.** (This is a drop-in event).
2. **Kempsey Parish Council Open Evening, 17th Oct,** for discussions concerning the SWDP, open to the public - PROVISIONAL EVENT, Community Centre, time unknown as of 13/09/11.
3. **Kempsey Parish Council Extraordinary Meeting, 24th Oct,** to review and finalise Parish Council Response to the SWDP, PROVISIONAL EVENT, Community Centre, time unknown as of 13/09/11.
4. **Kempsey Parish Council meeting, 14th Nov, 7.30pm until late, Kempsey Community Centre.**

(Standing Orders were reimposed)

14. **Strategic Housing Land Availability Assessment (SHLAA) – Proposed 133 Houses South of Kempsey to Discuss Parish Plan Response – Discussed under agenda item 13.**
15. **Parish Plan Working Party (PPWP) -** Mr. Biddle requested that it would be very useful if a Representative from the Recreation Committee would join the PPWP.
It was highlighted that PPWP and SWDP are two independent parties and that SWDP takes precedent at this moment in time.
16. **Correspondence for Information:** All items of correspondence are shown on the Appendix this is available for inspection by Parish Council Members between 7.00p.m and 7.30p.m

CORRESPONDENCE

KEMPSEY PARISH COUNCIL – 12th SEPTEMBER 2011

1. Request from Mr. Morris to help the church acquire new bells – To defer to F & GP Committee for consideration.
2. Letter from Mr. Gove & Ms. Styles re: Ashmoor Common – For Information
3. Query grit bins – Plovers Rise- Sarah Buxton- Refer to Environment Committee
4. Seaborne Leisure 1940's Day in aid of Help For Heroes on 24th September 2011 11-4pm – For Information
5. WCC Road Traffic Regulation Act 1984 (A38 Kempsey to Severn Stoke 30, 40 and 50 mph speed limit) this notice will be published in the local newspaper and comments have to be received by 6th **October 2011**
6. MHDC – South Worcestershire Development Plan – Evidence Gathering – Survey forms to be returned by **30th September 2011-** Mr. Michael to complete
7. Clerks & Councils Direct – For Information
8. Draft Consultation Proforma on Planning Applications – Respond by 20th September 2011

17. **In Confidential Session:** Resolution to exclude the public and press

1. To discuss allotments

THERE BEING NO FURTHER BUSINESS, THE CHAIRMAN DECLARED THE MEETING CLOSED AT 10.00p.m.

Mrs. S Baxter Clerk

18th September 2011

