

KEMPSEY PARISH COUNCIL

Mrs. S. Baxter
Clerk and Financial Officer

Parish Office,
Community Centre,
Main Road,
Kempsey,
Worcester WR5 3LQ
Email kempseyparishcouncil@btinternet.com
Tel: 01905 828183

Dear Sir/Madam

**YOU ARE SUMMONED TO ATTEND THE NEXT MEETING OF
KEMPSEY PARISH COUNCIL TO BE HELD ON
MONDAY 13TH FEBRUARY 2012 AT 7.30 PM IN THE COMMUNITY CENTRE where
the business set out in the agenda below will be transacted.**

Members of the public are invited to give their views and question the Parish Council during the Open Forum at the start of the meeting. They may also raise issues for future consideration, at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself.

S BAXTER
Clerk & Responsible Finance Officer
Tel: 01905 828183
7th February 2012

AGENDA

1. **Apologies:** To receive apologies for absence
2. **Declarations of interest** in items on the agenda
 - (a) **Declaration of any Personal interests** in items on the Agenda and their nature
 - (b) **Declaration of any prejudicial interests** in items on the Agenda and their nature.
A Parish Council Member with a prejudicial interest in a particular issue may make representations, answer questions or give evidence to the Council during the Open Forum on the issue. However, the Councillor must leave the room in the event of an exchange on the issue between the public and the Council during the Open Forum and must also leave the room when the item is discussed during the Parish Council Meeting itself.
3. **Register of Interests** - Members are reminded of the need to update their Register
4. **Open Forum** – Maximum of 30 minutes
5. **Minutes:** To consider the adoption of the following minutes (enclosed)
 - Parish Council Meeting of 9th January 2012
 - F&GP Committee Meeting of 4th January 2012 (Budget & Precept)
6. **Previous Minutes:** Any recommendations and/or items for update
7. **Reports from representatives:** To receive an update
 - 7.1 Police Report - Crime Statistics
 - 7.2 District Councillor's Reports: Report from Mr. Rea and Mr. Harrison
 - 7.3 County Councillor's Report: Reports from Mr. Bullock

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- 7.4 **Environment Committee:** To Discuss
 - 1. Resolution to approve the legal agreement with the Environment Agency for the Fish Pass Scheme in the Rocky
 - 2. Permission from the Parish Council to grant permission for a tree to be felled by the sub station at the Rocky
- 7.5 **Commons and Hams Committee:** To Discuss
 - 1. Normoor Common (Mr. Legg)
 - 2. Upkeep of all access tracks across Kerswell Green Common (Mr. Bowley)
- 7.6 **Recreation Committee:** Update
- 7.7 **Community Centre Committee:** To Discuss
 - 1. To accept a quotation for decoration of Parish Office.
 - 2. To approve costs for Building Condition Survey/Planned Maintenance Programme
 - 3. To discuss cost and viability for solar energy at Community Centre (Mr. Harrison)
- 7.8 **Chairman's Report**

8. Finance

- 8.1 To authorize payment of accounts as per schedule (attached)
- 8.2 To ratify payments authorized under delegated powers including Staff Salaries (attached)
- 8.3 Bank Reconciliation Statement Balance – For Information.
- 8.4 Councillor's Expenses – Recommendation to only pay expenses in respect of mileage claims only (Not telephone calls or postage costs)
- 8.5 To ratify committee decisions and approve expenditure within defined budgets (A Hay)
- 8.6 Risk Assessment Update
- 8.7 To approve Draft Financial Regulations

9. Planning: To Discuss the following:-

Planning Application No: 12/00109/ADV

Proposal: Replacement signage- 2 x internally illuminated folded fascia's, 1 x internally illuminated totem, 1 x non illuminated welcome totem, 1 x externally illuminated service sign

Location: Baynall Garage, 19 Main Road, Kempsey, WR5 3PA

Planning Application No: 12/00110/FUL

Proposal: Application to retain a two storey dwelling

Location: 7 Post Office Lane, Kempsey, WR5 3NS

For Information

Planning Application No: 11/01622/HOU

Proposal: Demolition of single storey extension and construction of two storey living Accommodation

Location: Woodland House, 77A Main Road, Kempsey, WR5 3NB

Decision: Planning Approval

- 10. To consider a proposal for Kempsey Parish Council to become a member of the Campaign for the Protection of Rural England (Mr. Stevens)

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11. **To Discuss Community Emergency Plan** (Mr. Harrison)
12. **To Discuss Neighbourhood Plan** (Mrs. Campbell)
13. **To Discuss Parish Plan Working Party** (Mr. Austin)
14. **Correspondence for Information:** All items of correspondence indicated below is available for inspection by Parish Council Members between 7.00p.m and 7.30p.m
15. **Date of next meeting:** Monday 12th March 2012 at 7.30pm at Kempsey Community Centre.
16. **Confidential Item:**
 1. Tenant Related Matter to discuss proposals
 2. Rent Reviews
 3. Allotment /Kempsey Common Footpath 637
 4. Unpaid invoices

CORRESPONDENCE **KEMPSEY PARISH COUNCIL – 13th February 2012**

1. Letter from Harriett Baldwin – Response in respect of SWDP
2. Clerks & Councils Direct – For information
3. Welcome to Our Future – Sustainable Communities
4. Repair to broken stile/post (For Notification)
5. Kerswell Green Road Surface
6. WCC – Public Rights of Way Kempsey Parish Footpath 637 – refer to Commons & Hams Committee
7. Diamond Jubilee and London 2012 Celebrations – Request for Financial Assistance
8. Rural Payments Agency – Common Land Ownership
9. The Localism Act – what’s it all about?
10. Droitwich Spa and Rural Council for Voluntary Service – Fishing for Funding
11. Mobile Youth Unit Transfer Application Process
12. CPRE A Guide to Neighbourhood Planning