

**MINUTES OF THE MEETING OF KEMPSEY PARISH COUNCIL  
HELD ON MONDAY, 11TH APRIL 2011 AT 7.30 p.m. AT KEMPSEY  
COMMUNITY CENTRE**

**PRESENT:** - Mr. T. Ward, (in the Chair)

Mrs. C. Campbell; Mrs. P. Gerrard ; Mr. D. Harrison; Mr. N Brookes; Mrs. H. Willcox;  
Mr. J. Michael and Mr. K .Blackwell & Mr. M. Legg

**IN ATTENDANCE:** - County Councillor Mr. R Bullock; District Councillor Mrs. M Walters

**1. APOLOGIES FOR ABSENCE:** - Mrs. K Biddle, Mrs. A Hart; Ms M Baker & Mrs. J.Jones (accepted) District Councillor Mr. M.Biddle (received)

**2. DECLARATION OF INTERESTS:-**

As someone holding registered grazing rights in respect of all commonable areas other than Kerswell Green Common, Mr. Harrison declared a personal interest in respect of the Commons and Hams Committee Report at Agenda Item 7.5 and payment for a vacuum cleaner at Agenda Item no. 8.1. Mrs. Campbell also declared an interest on an item listed in the Payment of Accounts at Agenda Item 8.1

**3. REGISTER OF INTERESTS:** – Members were reminded to update their Register

**4. OPEN FORUM:-**

It was proposed by Mr. Harrison, seconded by Mrs.Gerrard and resolved that Standing Orders be suspended for the Open Forum. At the end of the Open Forum the Chairman re-imposed Standing Orders.

**5. MINUTES OF THE PREVIOUS MEETING:-**

The Minutes of the previous meeting of the Community Centre of 2<sup>nd</sup> March 2011 and the Recreation Committee of 7<sup>th</sup> March 2011 and the Parish Council minutes of 14<sup>th</sup> March 2011 had been previously circulated to all members. On the proposal of Mr. Harrison, seconded by Mrs.Gerrard the Minutes were then confirmed by the Parish Council and signed by the Chairman as a true and correct record.

**6. PREVIOUS MINUTES – RECOMMENDATIONS AND UP-DATES: -**

Mr. Harrison requested that a specification be devised and quotes obtained for the installation of three hot water heaters in the Community Centre and similarly for a new rear door to the Community Centre. He also requested that the Parish Council writes to the Sports Association concerning replacing the internal doors. A request was made to reinstate /install the 5 aside football goal. Mr. M.Legg highlighted a problem concerning the clearing away of tables/chairs and the lack of storage space that needs reorganizing.

**7. REPORTS FROM REPRESENTATIVES:-**

7.1 **Police Report** –No report available

7.2 **County Council Report** – Mr. Bullock reported that following consultations, the proposed changes to speed limits through and close to Kempsey, including the moving of the 30mph signs

178 metres closer to the centre would not be going ahead, indicating that road markings were to be improved. Mr. Harrison requested if the footpath from Kempsey to Worcester could be widened as grass was encroaching on it. Mr. Bullock confirmed this was within the Lengthman's remit.

**7.3 District Council Report:**—Mrs. Walters reported on the Overview and Scrutiny Committee and the role the Parish Council has with Planning and Development Control and how this service can be improved. She wished Mr. Harrison and Mr. Rea the very best for the future following her retirement.

**7.4 Environment Committee:** – Mr. Blackwell reported that the trees at the Rocky, thought to be diseased, were healthy, but have suffered some damage from squirrels according to experts.

A survey of additional locations for litter bins had been undertaken and estimates of the costs for installing the bins are to be obtained. Locations included:-

1. Green Street
2. Old Road South/Corner Squires Walk
3. By the shop on the Main Road
4. Post Office Lane/Oakfield Drive
5. Meadow Close – (A request was made by Mr. Michael to consider this location)

Repairs to the bus shelter at the northern end of the village are also awaiting cost quotations.

#### **7.5 Commons and Hams:-**

Concerns about the proposed amended scheme for a sewerage treatment plant at Kerswell Green were expressed. There are fears that the discharge of water into surrounding ditches could prove greater than the capacity of the ditches to handle the volume. These concerns are being addressed by Severn Trent Water Authority. Elsewhere in Kerswell Green drainage improvement works have commenced.

It was reported that Teal Turf are proposing to apply for a license to extract water by means of additional boreholes. This has become necessary because the easement to take the bulk of their water Requirements from the river via a pipe have expired. A meeting is to be convened for all interested parties – Teal Turf, Natural England, Tarmac, The Environment Agency and The Parish Council – to see that all necessary steps are taken to ensure that any extraction scheme approved will not have harmful effects upon the water table and habitat of Ashmoor Common.

A broken gate was reported at Kempsey Common. Repairs to be made by Mr. R Martin.

Letters are to be sent to people who might wish to turn out animals on the Ham this year, drawing their attention to the need to inform the Parish Council of their intention and to check on the rules.

Mr. Legg reported an accident on the sharp bend in the road close to the Nash has drawn attention to the need to cut back vegetation to improve visibility.

Contractors are to excavate the area around the milestone at Baynall.

**7.6 Recreation Committee:** - The full amount of costs incurred on the project for play equipment at The Limes before funding was withdrawn has now been recovered from Playbuilder.

1. Purchase of a mower – This item to be placed for discussion on the May Agenda. Suggestions were made to donate the mower in lieu of £1500 grass cutting grant. Questions raised does the mower conform to Health & Safety standards? Liability Position? How will operate the mower? Relevant insurance cover? To check out legality aspect.
2. Manhole Cover at the Playing Field – This is the responsibility of the Parish Council as it sits on Parish Council owned land. Mrs. Campbell is in the process of acquiring quotes.

**7.7 Community Centre:** - Awaiting a report from the surveyor to act upon his recommendations. An energy audit was carried out to the Community Centre to look at ways of improving energy and

efficiency. Results are to be confirmed. A general tidy up to the whole outside area of the Community Centre is to go ahead to improve the overall appearance. The electrical inspections and portable appliance testing are yet to be carried out.

Mr. Harrison requested that the Parish Council give consideration to the any quotes received for works at the Community Centre in with the specifications. He requested this item be placed on the May agenda.

For clarification purposes £11k projected costs quoted in previous minutes (item 3. of the Community Centre Minutes held on 2<sup>nd</sup> March 2011) for costs to kitchen improvements were for materials ONLY. This did not include labour costs.

**7.8 Chairman's Report:** - No further news to report concerning the Post Office. Concerns were raised whether the grants already obtained in trying to set up the Post Office will be lost if remain unspent! Will grant monies have to be repaid if we can't operate as a Post Office? Mr. Ward to seek clarification on these questions. Another question raised was do we let or sell the acquired building? Thanks were expressed to the retiring District Councillors Mrs. Walters and Mr. Biddle, and to retiring Parish Councillors, Mrs. Biddle, Mr. Brookes, Mrs. Jones and Mrs. Willcox. There will be no election in Kempsey this year either for the District Council or the Parish Council.

## **8. FINANCE**

8.1 To authorize payment of accounts as per schedule including additions of:-

HMRC - PAYE - £1500.76 (chq no. 3005)

Arkle Reprographic Consultants Limited Copier Meterage - £11.65 (chq no. 3006)

Playsafety Limited – Rospa Inspection - £86.40 (chq no. 3007)

Image Id – Stationary - £20.00 (chq no 3008)

New Farm Grounds Maintenance – Grass cutting - £65.63 (chq no. 3009)

AON – Annual Insurance - £1257.24

On the proposal of Mr. Blackwell, seconded by Mrs. Gerrard the Parish Council resolved to authorize payment of accounts as stated on the list distributed.

8.2 To ratify payments authorized under delegated powers including Staff Salaries

These were agreed and authorized for payment.

8.3 Bank Reconciliation Statement Balance – For Information Purposes

9. **PLANNING REPORT:** Planning Application Comments and Notification of Decisions:-  
Mr. Harrison expressed his dissatisfaction with the planning applications process currently in operation and requested if this could be changed moving forward.  
This item is to be place on the May agenda for discussion.

10. **CORRESPONDENCE FOR INFORMATION:** All items of correspondence both for report and for information had been available for inspection by Parish Council members between 7.00 pm and 7.30pm. \_

11. **CONFIDENTIAL SESSION:** Resolution to exclude the public and press.  
To Discuss an Application for Rural Rate Relief

**THERE BEING NO FURTHER BUSINESS, THE CHAIRMAN DECLARED THE MEETING CLOSED AT 9.12 p.m.**

Mrs. S Baxter  
Clerk  
18<sup>th</sup> April2011