

**MINUTES OF THE MEETING OF KEMPSEY PARISH COUNCIL HELD  
ON MONDAY, 13TH DECEMBER 2010 AT 7.30 P.M. AT KEMPSEY  
COMMUNITY CENTRE**

**PRESENT - Mr. T. Ward, (Chair)**

Ms M. Baker, Mrs C. Campbell, Mrs. P. Gerrard, Mrs. K Biddle, Mrs. J Jones,  
Mrs. A Hart, Mr. N Brookes, Mr. J. Michael and Mr. K. Blackwell

**IN ATTENDANCE -** County Councillor Mr. R Bullcock and District Councillor Mr. M Biddle.

**1. APOLOGIES FOR ABSENCE:** District Councillor Mrs. M Walters (received).  
Clifs Mrs. Willcox, Mr. D Harrison and Mr. K. Blackwell (accepted).

**2. DECLARATION OF INTERESTS**  
No declarations of interest.

**3. POLICE REPORT**  
No report available.

**4. OPEN FORUM**  
It was proposed by Mrs. Jones, seconded by Ms Baker and resolved that Standing Orders be suspended for the Open Forum. At the end of the Open Forum the Chairman re-imposed Standing Orders.

**5. MINUTES OF THE PREVIOUS MEETING**  
The Minutes of the previous meeting of the Parish Council held on Monday, 8th November 2010 had been previously circulated to the members. On item 8.4 (b) an inclusion of the word **Phase 1** was added to the end of the sentence. On the proposal of Mrs. Campbell, seconded by Mrs. Gerrard the Minutes were then confirmed by the Parish Council and signed by the Chairman.

**6. PREVIOUS MINUTES - RECOMMENDATIONS AND UP-DATES - None**

**7. REPORTS FROM REPRESENTATIVES:**

**7.1 Police Report -** No report available

**7.2 County Council Report -** Mr. Bullcock reported on the following:

- (a) Problems with speeding traffic on Old Road South. The police have investigated this problem caused by local traffic with results to be confirmed. Further traffic problems at Green Street were reported and it was identified that the cause was the usage of farm vehicles travelling up and down the lane. However Mr Bullcock confirmed this didn't warrant any warning signs as the actual volume of traffic was minimal.
- (b) Planning Application for plantings dump at Clerkenleap - Mr. Bullcock highlighted that it was his recommendation to REFUSE this application not the fact that he had no objections to it.
- (c) Grit and Grit Bins. Mrs. Hart advised that although she had seen the Road Gritters on Post Office Lane no grit had been dispersed which particularly was a hazard to the elderly and school children and parents who regularly use it. It was confirmed that Post Office Lane had not been prioritized for a grit bin. However the Chairman confirmed a spare grit bin was available for usage.

(d) Mr. Legg referred to the Road Safety Partnership at Kerswell Green traffic and asked if Mr. Bullcock could look into the problems of slowing down traffic. Mr. Bullcock confirmed that he didn't feel much more could be done as speed warning signs were already present.

(e) Mr. Brookes reported that following the hedge being cut from Worcester to Kempsey (on the east side) hedge cuttings had fallen into the drains which potentially could cause serious problems with flooding. He expressed his dissatisfaction that inadequate clearance measures had not taken place and questioned who the onus lays upon weather this is the contractor and/or landowner.

(f) Mr. Bullcock to make enquiries with Worcester County Council regarding guidelines for Path Clearance due to snow following a request.

**7.3 District Council Report -** Mr. Biddle reported on the following:

(a) Section 106 monies. In answer to the question previously raised by Mr. Brookes, he confirmed no monies were available to spend at present. Potential money for future use would be available when works to Florence Close and The Lawns commences.

(b) South Worcestershire Development Plan (SWDP) with specific reference to housing, infrastructure and transport.

**7.4 Environment Committee:** Nothing to report.

**7.5 Commons and Hams:**

(a) Reconsider Quotes Kerswell Green - Mr. Michael apologized for his error in conveying information for the quotes for works to Kerswell Green. Information was misinterpreted over one culvert to be repaired not two. Four quotations were received all complying with the specification. It was proposed by Mr. Michael that for best value to accept the quotation for works from Mr. R Martin at a cost of £1550.00. This was seconded by Mrs. Jones with all in favour to accept.

(b) Fencing Works at Kempsey Common - New specifications were issued requesting works to be carried out from the common side of the hedge. Three quotations were received and for best value Mr. Michael proposed to accept the quotation from Mr. R Martin for £986.00. This was seconded by Ms Baker with all in favour to accept.

(c) The handle on the bridle gate has been replaced to access The Lower Ham.

(d) The signs have now been erected on Kempsey Common stating Access Only Linden House and Caravan Site. This method of control will be reviewed again should problems persist.

(e) Mr. Michael confirmed that it was his intention to attend a forthcoming Open Forum meeting at the University of Gloucester/Cheltenham.

(f) Milestone - Following a request from Mr. Legg, Mr. Michael will look into the request to resurvey the milestone.

**7.6 Recreation Committee:**

(a) LEADER funding reimbursement - Mrs. Campbell made a request for cheques to be written as soon as works were complete to speed up the funding/claims process, due to a tight deadline of 14<sup>th</sup> February 2011. Mr. Brookes expressed his concern that speed should not compromise the level of workmanship and requested that an extra-ordinary meeting be held (after the January 2011 Parish Council meeting but before the February 2011 one) so that all cheques solely relating to the Leader Finding reimbursement process could be presented at a full Parish Council meeting for signature and approval. This was seconded by Mrs. Jones with all members in agreement to accept.

(b) New Equipment at Playing Field - The Wigmans and train have been installed.

(c) Play Equipment at Kings Hill - Mrs. Campbell and Mrs. Gerrard attended a meeting with Festival Housing who are happy for play equipment to be installed at Kings Hill. A further consultation is being held on Thursday 16<sup>th</sup> December 2010 between 12-2pm and 7-9pm.

(d) Playing Field - A six feet gap has appeared in the hedge on Napleton Lane. A parishioner has also reported gaps in the hedge. These concerns need to be addressed to the Sports Association.

(e) Tennis Club - A beech hedge has been planted at the rear of the seating area.

### 7.7 Community Centre

- (a) Curtains for Community Centre – An order for the curtains to be installed in Room 1 of the Community Centre has been placed and a deposit paid. These are to be installed after the decoration works are complete. Also, once decoration works are complete estimates will be obtained to carpet the flooring.
- (b) Transfer of Lease of The Hair Gallery – Professional advice is being sought from March & Edwards Solicitors in this matter. All parties involved now need to sign the lease.
- (c) Car Park – Due to icy weather conditions the car park has been de-iced to try to prevent accidents. Sufficient salt supplies are available to de-ice the car park on one more occasion should bad weather conditions continue.
- (d) Office Chairs – Authorization was granted to replace two faulty office chairs to cost approx £75.00.
- (e) The Office Computer System is due to receive an upgrade and repair in the New Year.

### 7.8 Chairman's Report

Mr. Ward referred to a letter received from Mrs. Halford in which she expressed her thanks and gratitude for her wonderful retirement party, gifts, and enormous efforts with catering. A wonderful send off!

The Post Office candidate was due to be interviewed on Friday 17<sup>th</sup> December 2010. The water and power supply are due to be connected within next few weeks.

Mr. Ward encouraged all Councillors to read the information published concerning the Local Communities Bill.

A Budget Consultation Meeting is to be held on Wednesday 19<sup>th</sup> January 2011 at 6.30pm at County Hall. A list of attendees is required.

### 8. FINANCE

8.1 To authorize payment of accounts as per schedule. On the proposal of Mr. Brookes, seconded by Mr. Michael the Parish Council resolved to authorize payment of accounts as stated on the schedule.

In addition the following cheques were also authorised:-

DETAILS	AMOUNT (£)	CHEQUE NUMBER
New Farm Grounds		
Maintenance	61.21	2930
March & Edwards Solicitors	293.75	2931

8.2 To ratify payments authorized under delegated powers including Staff Salaries. These were agreed and authorized for payment.

8.3 Bank Reconciliation Statement Balance – These were verified by Mrs. Campbell and signed by the Chairman

8.4 Banking Arrangements – Bank instructions to authorize that the Clerk Mrs. Sharon Baxter can obtain information, statements and transfer monies when necessary.

8.5 To Allow the Clerk to Join The Local Government Pension Scheme - Mr. Brookes made a proposal to allow the Clerk to Join The Local Government Pension Scheme. This was seconded by Mr. Michael and unanimously agreed.

9. **PLANNING REPORT:** Planning Application Comments and Notification of Decisions:- As indicated on the Agenda.

10. **CORRESPONDENCE FOR INFORMATION:** All items of correspondence both for report and for information had been available for inspection by Parish Council members between 7.00pm and 7.30pm. These were:

1. WCC : Consultation: Worcestershire's third Local Transport Plan – For Information
2. Clerks and Councils Direct – For Information
3. WCC : Winter Service – Areas of priority for gritting
4. Article from the Worcester News – Section 106 Money – For Information
5. Letter from The Limes Action Group – Requesting further information
6. New Lease – Sitting Area at Tennis Courts and Other Matters – Liaise with Solicitors
7. HLS Agreement – Ashmoor Common – Mr. Michael's reply
8. Involve – Planning Aid West Midlands Newsletter – For Information
9. Letter from Mrs. Brook Re: The Rocky – Environment Committee to respond

### 11. CONFIDENTIAL SESSION

In view of the nature of the business about to be transacted, the Parish Council resolved that the public and Press should be asked to withdraw from the meeting.

**THERE BEING NO FURTHER BUSINESS, THE CHAIRMAN DECLARED THE MEETING CLOSED AT 9.10 p.m.**

Mrs. S Baxter  
Clerk and RFO  
16<sup>th</sup> December 2010