

**MINUTES OF THE MEETING OF KEMPSEY PARISH COUNCIL HELD  
ON MONDAY, 14TH FEBRUARY 2011 AT 7.30 p.m. AT KEMPSEY  
COMMUNITY CENTRE**

**PRESENT:** - Mr. T. Ward, (in the Chair)

Ms M. Baker; Mrs. C. Campbell; Mrs. P. Gerrard ; Mr. D. Harrison; Mr. N Brookes;  
Mrs. H. Willcox; Mrs. J Jones; Mrs.K. Biddle; Mr. J. Michael ; Mr. M Legg and  
Mr. K.Blackwell

**ATTENDANCE:** - County Councillor Mr. R Bullock & District Councillor Mr. M.Biddle

**1. APOLOGIES FOR ABSENCE:** Mrs. A Hart (accepted) District Councillor Mrs. M Walters (received) PC Sarah Ransome -Williams (received)

**2. DECLARATION OF INTERESTS**

As someone holding registered grazing rights in respect of all commonable areas other than Kerswell Green Common, Mr. Harrison declared a personal interest in respect of the Commons and Hams Committee Report at Agenda Item 7.5 (c) and Mr. Blackwell declared an interest in item 9. in respect of his planning application.

**3. REGISTER OF INTERESTS** – Members were reminded to update their Register

**4. OPEN FORUM**

It was proposed by Mrs. Jones, seconded by Mr.Harrison and resolved that Standing Orders be suspended for the Open Forum. At the end of the Open Forum the Chairman re-imposed Standing Orders.

**5. MINUTES OF THE PREVIOUS MEETING**

The Minutes of the previous meeting of the Parish Council held on Monday, 10th January 2011 and minutes of the Special Meeting held on 20<sup>th</sup> January 201 and minutes of the Commons & Hams Committee meeting held on 31<sup>st</sup> January 2011 had been previously circulated to the members. On the proposal of Mrs. Jones, seconded by Mrs.Gerrard the Minutes were then confirmed by the Parish Council and signed by the Chairman.

**6. PREVIOUS MINUTES – RECOMMENDATIONS AND UP-DATES** - None

**7. REPORTS FROM REPRESENTATIVES:**

7.1 **Police Report** – The Chairman reported on behalf of PC Sarah Ransome-Williams that there were ongoing problems with youths upsetting residents at The Firs.

7.2 **County Council Report** – Mr. Bullock reported on traffic control measures at Taylors Lane and Christina Close. A letter from a parishioner was referred to Mr. Bullock concerning speeding traffic problems on the A38. Mr. Blackwell asked Mr. Bullock if an activated speed sign would be more cost effective than perhaps the installation of a pedestrian crossing on the A38. Mr. Bullock highlighted people would just become complacent to it.

Mr. Brookes requested a grit bin to be located Bannut Hill/Plovers Rise adjacent to the crossroads which were particularly treacherous during snow/ice weather conditions.

Mr. Brookes also requested an update concerning a request for a pedestrian crossing at the Ketch roundabout. Mr. Bullock confirmed this would be done and is high priority.

Mr. Harrison asked when would works to the footpaths leading from Kempsey to Worcester be carried out as they were very overgrown and difficult to walk and impossible to cycle. They were not covered under the Lengthsman's remit either as located outside the 30mph limit. Mr. Bullock to make some enquiries Mr. Michael asked if consideration could be given in upgrading the footpath leading from Kempsey to St.Peters to a cycle and pedestrian track and integrating it as a route. Mr. Bullock advised this was unlikely due to the cost implications in doing this.

**7.3 District Council Report** – Mr. Biddle reported on flooding and planning issues.

**7.4 Environment Committee** – Mr. Blackwell reported that he is still waiting for authorized repairs to be made at the Rocky. Repairs to include broken guttering and down pipe to the bus shelter located by the Community Centre were authorized subject to estimates being obtained.

The litter bin located outside the shop has been repaired and the shop owner has agreed to maintain the general upkeep of this bin. Monies remain unspent as a new bin is not required in this location .Mr. Blackwell proposed to purchase additional litter bins (up to the value of £2000) to increase coverage and provide a small reserve for dealing with damaged bins. This was seconded by Ms Baker with all in favour to accept.

### **7.5 Commons and Hams**

Complaints have been received about the number of horses being turned out to graze on Kempsey Common by people who do not have grazing rights. This practice is both unsafe and unlawful and the Parish Council will be taking steps to verify ownership and entitlement to grazing rights for horses turned out on the Common.

Mr. Michael to investigate a query concerning allotments with a legal representative.

Repairs to the fence and culvert have now been completed at Kerswell Green. Mr. Legg reported that debris had been left on the side of the ditch following these works. Mr. Michael to investigate. Mr. Harrison asked when the branches were going to be removed following the work to the fence (Between Kempsey Common and the allotments) Mr. Michael confirmed a burn was to take place to dispose of these. Mr. Harrison also suggested replacing some posts to the fence from the Top Common to the Back Common (Between Kempsey Common and the allotments) to make it more secure.

### **7.6 Recreation Committee**

(a) Land at the corner A38 and Brookend

Mrs. Campbell had located an original agreement dated 1975 from MHDC to the Parish Council stating that it was the Parish Council's responsibility to maintain this land. However the District Council has been looking after it.

(b) With reference to the special meeting on the 20<sup>th</sup> January 2011 grant monies had been approved for the play equipment installed at Plovers Rise. and the deadline complied with.

### **7.7 Community Centre**

(a) Electrical Inspection/PAT Testing/Emergency lighting – Inspections are now due and quotes are to be obtained.

(b) Purchase of cleaning equipment – Mr. Harrison requested the purchase of a vacuum cleaner and cleaning equipment i.e. a broom, household bin, dust pan and brush to keep the flooring in room 1 clean and tidy. A proposal to spend £150.00 on cleaning equipment was made. This was seconded by Mrs. Campbell with all members agreeing in favour to accept.

(c)To Discuss Flooring for Room 1 - Three options were available to floor Room 1 being carpet, carpet tiles or wooden flooring. Mr. Harrison made a recommendation for the room to be carpeted. at a cost of £678.00 this was seconded by Mrs. Biddle with a majority in agreement except for Ms Baker who abstained from voting. Members felt this would not inhibit the usage of the room.

Fitting of the carpet will complete the project of works to Room 1. Further work to improve the facilities available for use with Room 1 are planned. Repairs to parts of the Community Centre are required and an assessment of the sequence of these repairs and their costs is to be carried out.

**7.8 Chairman's Report** – Chairman reported on the Post Office and confirmed The Parish Council is still trying to pursue. Complaints concerning the inadequate size and security of the post box located by the Community Centre are to be reported.

## **8. FINANCE**

8.1 To authorize payment of accounts as per schedule. On the proposal of Mrs. Willcox, seconded by Mr. Harrison the Parish Council resolved to authorize payment of accounts as stated on the list.

### **In addition the following cheques were also authorised:-**

|           |  |          |                 |
|-----------|--|----------|-----------------|
| RW Martin | Erect Fence Kempsey Common               | £986.00  | cheque no. 2966 |
| RW Martin | Clean Ditch/Renew Culvert Kerswell Green | £1550.00 | cheque no. 2967 |
| R Cutler  | Replenish Flood Food Supplies            | £31.34   | cheque no. 2968 |

8.2 To ratify payments authorized under delegated powers including Staff Salaries These were agreed and authorized for payment.

8.3 Bank Reconciliation Statement Balance – For Information

**9. PLANNING REPORT:** Planning Application Comments and Notification of Decisions:- Comments as stated on the agenda.

## **10. TO DISCUSS THE WEBSITE**

It was agreed to hold a working party meeting to examine and set publication policies to help identify what items/documents needed posting onto the website and who would maintain the responsibility for it.

## **11. TO DISCUSS MEMBERSHIP OF THE FINANCE AND GENERAL PURPOSES COMMITTEE (amendments)**

Mr. Harrison proposed that the membership of the F & GP Committee be amended from – the Chairman and Vice Chairman of the Parish Council plus the Chairman of each committee (Commons & Hams, Community Centre, Environment and Recreation)

- i. To – the Chairman and Vice Chairman of the Parish Council plus the Chairman or one member of each committee (Commons & Hams, Community Centre, Environment and Recreation) – if the chairman of the Committee is not available or is a representative of another post then one member should attend.

This was seconded by Mrs. Jones with all in favour to accept the amendment.

## **12. TO DISCUSS THE ANNUAL PARISH MEETING**

Given time constraints and public/bank holidays it was proposed by the Chairman to set the date for the Annual Parish Meeting on Wednesday 20<sup>th</sup> April 2011 at 7.30pm at the Community Centre. This was seconded by Mr. Harrison with all members in favour of this date.

**13. CORRESPONDENCE FOR INFORMATION:** All items of correspondence both for report and for information had been available for inspection by Parish Council members between 7.00pm and 7.30pm as indicated below:-

1. Clerks & Councils Direct – For Information
2. Newline (Community First) – For Information
3. WCC Consultation – Bold Review of Subsidised Public Transport  
Bus Service Review Questionnaire for Completion by 1<sup>st</sup> April 2011
4. Letter from Kempsey Parish Council Re: Post Office & response – To read
5. Letter re: Footpath Problem – Address to Tracy Sutton
6. WCC: Worcestershire Waste Core Strategy Development Plan Document:  
Publication document (Regulation 27 consultation) – For Notification
7. E.ON Central Networks: Parish Council Pack – Demonstration pack
8. Letter concerning height of trees on Plovers Rise Sports Field – Referred to Recreation Committee
9. Letter Re: Housing Development: Kempsey Parish Land – Refer to response attached
10. Letter Re: Traffic Problems A38 – referred to County Councillor Mr Bullock

**THERE BEING NO FURTHER BUSINESS, THE CHAIRMAN DECLARED THE MEETING CLOSED AT 9.28p.m.**

Mrs. S Baxter  
Clerk and RFO  
17<sup>th</sup> February 2011