

**MINUTES OF THE MEETING OF KEMPSEY PARISH COUNCIL HELD ON
MONDAY 12th JULY, 2010 AT 7.30 p.m. AT KEMPSEY COMMUNITY CENTRE**

Present :- Mr. T. Ward, in the Chair

Ms M. Baker; Mrs. K. Biddle; Mr. K. Blackwell; Mr. N. Brookes;
Mrs. C. Campbell; Mrs. P. Gerrard; Mrs. A. Hart; Mr. D. Harrison; Mrs. J. Jones;
Mr. M. Legg; Mrs. H. Willcox and Mr. J. Michael.

Also present :- Mr. R. Bullock, County Councillor and Mr. M. Biddle and Mrs. M. Walters, District Councillors.

Apologies for absence There were none.

6887 DECLARATION OF INTERESTS

As someone holding registered grazing rights in respect of all commonable areas other than Kerswell Green Common, Mr. Harrison declared a personal interest in respect of the Commons and Hams Committee Report at Agenda Item 13. However, he stated that this declaration would become prejudicial in the event of the posting works in front of The Gurkha Knight being discussed. He then referred to Minute No. 6873 from the previous meeting and pointed out that although he did not specify his exact interest at the time, it was a personal one. Mr. Harrison also declared a personal interest in respect of the items of correspondence shown at Agenda Item 10 relating to the proposed new play equipment at The Limes as he had received letters about this matter, *and was a nearby resident.* Mr. Michael declared a personal interest in respect of Planning Application MH 681/10 relating to 14 Squires Walk.

Mrs. Campbell declared a personal interest in respect of an item of correspondence shown at Agenda Item 10(f) as the letter was from her husband.

6888 OPEN FORUM

It was proposed by Mrs. Jones, seconded by Mr. Harrison and resolved that Standing Orders be suspended for the Open Forum. Notes from this part of the meeting are annexed to the Signed Minutes. At the end of the Open Forum the Chairman re-imposed Standing Orders.

6889 MINUTES OF THE PREVIOUS MEETING

The Minutes of the previous meeting of the Parish Council held on Monday, 14th June, 2010 had been previously circulated to the members. On the proposal of Mrs. Hart, seconded by Mrs. Jones the Minutes were confirmed by the Parish Council and signed by the Chairman.

6890 MINUTES OF THE RECREATION COMMITTEE

The Minutes of the Recreation Committee held on Tuesday, 29th June, 2010 had been previously circulated to the members. On the proposal of Mrs. Campbell, seconded by Mrs. Jones the Minutes were confirmed by the Parish Council and signed by the Chairman.

6891 PREVIOUS MINUTES – RECOMMENDATIONS AND UP-DATES

(a) **Parish Council**

There were none.

(b) **Recreation Committee**

The first recommendation was that the proposals totaling £32,264.00 as set out in the Recreation Committee Minutes should be formally approved by the Parish Council in order to be able to proceed with this work. The second recommendation was that the zip wire and the pendulum swing should be located in the area by the Napleton Lane vehicular access gate, after removing the small temporary goal post.

Mr. Harrison objected very strongly to both recommendations on the grounds that he had no idea where the items of play equipment were being put, there had been no consultation with Kempsey Sports Association and there had been no consultation with the residents. It was pointed out that the proposed layout of the new equipment was based on ideas suggested by Mr. Harrison.

Mrs. Willcox expressed the view that the Recreation Committee had got the site right for the new equipment.

Mr. Brookes believed that the recommendations should be deferred until such time as consultation had taken place.

As an amendment to the recommendations, Mr. Harrison then proposed that the two recommendations should be deferred until such time as the Sports Association and local residents had been consulted. This amendment was seconded by Mr. Michael and was carried.

6892 COUNTY COUNCIL REPORT ON LOCAL ISSUES

Mr. Bullock reported that the overhanging trees at the junction of Brookend Lane and the A.38 would be cut back by Worcester City Council. He had asked for a speed count to be carried out in Old Road North and footpath repairs in this road would be dealt with in September. Mr. Legg asked if there had been any results from the recent speed checks through Kerswell Green?

6893 DISTRICT COUNCIL REPORT

Mr. Biddle reported that the planning application by Calmneed in respect of Bestmans Lane had been refused by the Area Planning Committee. There had been criticism of the District Council for failing to take enforcement action on previous decisions relating to this Company and the Company had been fined twice in respect of breaches of planning conditions. He understood that the planning application for development at the rear of Florence Close would be discussed at the next Area Committee Meeting.

Mrs. Walters reported that she was pursuing the problem of litter bin lids not being locked after being emptied and had reported the missing road sign at Squires Walk.

6894 CORRESPONDENCE

All correspondence, both for report and for information had been made available for inspection by Parish Council Members between 7.00 p.m. and 7.30 p.m.

(b) SWJCS – West Midlands Regional Spatial Strategy

A copy of this letter and enclosures had been given to each Member.

(c) WCC – Winter Service for 2010/2011 season

The Chairman agreed to prepare a response setting out priority areas for snow clearance and gritting.

(d) Mr. J.R. Booton – Kempsey Common – Grazing Rights

Mr. Michael, the Chairman of the Commons and Hams Committee offered to reply to this letter.

(e) Mr. A. Denny – Proposed Play Area at The Limes

The Parish Council noted the contents of this letter which was read out by the Clerk.

(f) Mr. J. Campbell – Proposed Play Area at The Limes

Mrs. Campbell had previously declared an interest in this matter and left the room. The Parish Council noted the contents of this letter which was read out by the Clerk.

(g) MHDC – Proposed Play Area at The Limes

The Parish Council noted the contents of this letter which was read out by the Clerk.

(h) Mrs. G. Jenkins – Trees in Kempsey

The Parish Council agreed that this matter should be referred to the District Council's Tree Officer.

(i) WCC – Parish Paths Partnership Scheme – Unspent Grant

It was noted that the remaining funds had to be returned to the County Council. On the

proposal of Mrs. Jones, seconded by Mrs. Hart the Parish Council resolved to return the unspent grant of £480.67 to the County Council.

(j) MHDC – Malvern Access Guide

The Guide was handed to Ms Baker as the representative for the elderly/disabled with the suggestion that it should be placed in The Firs.

(k) NALC – Quality Parish Scheme

The Parish Council noted the contents of the letter.

(l) Brookend Residents Association – Play Area at The Limes

The Parish Council noted the contents of this letter which was read out by the Clerk.

(m) Mr. B. Sherwood – The Limes Play Area – Policing/Effect on Sale of Property

The Parish Council noted the contents of this letter which was read out by the Clerk.

(n) Mr. A. Rea – Play Area at The Limes

The Parish Council noted the contents of this letter which was read out by the Clerk.

(o) The Limes Action Group – Play Area at The Limes

The Parish Council noted the contents of this letter which was read out by the Clerk.

(p) WCC – Christina Close – Prohibition of Waiting

It was noted that the Parish Council comments of no objections to the proposals had already been sent to the County Council in order to meet the deadline.

6895 ENVIRONMENT COMMITTEE

The Committee Chairman had nothing to report.

(a) Lengthsman – Removal of Fly Posting

The Chairman expressed concerns that the Parish Council were being asked to instruct their Lengthsman to remove fly posting without any clarification about notices which had been placed on privately owned telegraph posts and lamp posts. The Parish Council were advised that the removal of fly posting was a District Council matter which could be carried out by contacting the Street Scene Warden.

(b) Litter Bins

It was reported that the lids of the litter bins were not being locked back into position after being emptied and that Mrs. Walters was already taking this matter up with the District Council.

6896 PLANNING REPORT

(a) For report – MH 681/10 – Garage at 14 Squires Walk

Mr. Michael had previously declared an interest in this matter and left the room.

This application was met with a very strong and unanimous objection from the Parish Council who noted that none of the objections made by them on previous planning applications for this garage had been met.

The proposed residential unit was backland development which would result in dense overdevelopment of a small crowded site. As a result, there were concerns about the impact on the surrounding dwellings.

The very narrow vehicular access off Squires Walk would have to be shared by 3 properties. There did not appear to be space to turn a vehicle on site and cars would have to reverse all the way down the shared drive into Squires Walk. There were concerns that insufficient on site parking space could exacerbate the overspill roadside parking in Squires Walk which was already used by several of the new properties and also as overspill parking for the nearby Parish Hall.

6897 COMMONS AND HAMS COMMITTEE REPORT

Mr. Harrison had previously declared a personal interest in this report.

(a) Commons Conference at Cheltenham

The Committee Chairman reported on the Commons Conference at which he had raised two problems. He had been advised that there was no responsibility on the County Council to maintain the Commons Register in an up to date fashion consequently its

inaccuracies had to be lived with. He had raised the problem about non commoners turning out animals different to those shown on the entitlement of the registered grazier whose rights they were using, for example turning out horses on cattle turnout and had been advised that there were three options for the Parish Council. The first was to do nothing and the second option was to prosecute those people as they were turning animals out illegally. The third option was for the Parish Council to enter into a formal agreement with non-commoners who wished to graze the commons and this would need to be considered at a future meeting of the Commons and Hams Committee.

The Committee Chairman then reported that two quotations had now been received for the ditching works at Normoor Common in the sums of £7,065.00 including VAT and £2,405.00. He proposed that the lower of the two estimates in the sum of £2,405 should be accepted. This was seconded by Mr. Legg and carried.

The Committee Chairman then reported that a specification had been sent out to contractors for works to ditches and culverts at Kerswell Green. Mr. Brookes questioned whether this was work which should be carried out by the Environment Agency if it helped to alleviate flooding in the area?

The fencing works on Ashmoor Common would be commencing in the near future once Natural England had obtained a starting date.

The topping of grass and thistles on the commons was proving to be a problem as a new contractor was needed. The Clerk had now managed to find someone who was willing to do this work at a cost of £50 per hour with a 2.8m. wide topper. Mr. Michael proposed that this estimate should be accepted and this was seconded by Mrs. Biddle. On being put to the vote the proposal was carried.

6898 RECREATION COMMITTEE REPORT

Mrs. Campbell, the Committee Co-Chairman reported that she was still awaiting a further estimate for the new fencing works at the Playing Field and that the statutory declaration in respect of land at The Limes had gone to the Land Registry.

Mr. Blackwell reported that the woodwork in the Pavilion roof had now been replaced, the steelwork had been painted, the guttering had been put right and the verge boards replaced. Work on the new skylights was due to commence during the first week of September.

6899 COMMUNITY CENTRE COMMITTEE REPORT

The Committee Chairman reported that the COMMA bid for funding for Room 1 improvements had been successful and a grant of £7,437 was being given for work which had to be completed by 2011. On the proposal of Mr. Harrison, seconded by Mr. Michael the Parish Council resolved to accept the lower of the two estimates in the sum of £4,790.00 inclusive of VAT for the installation of secondary glazed/double glazed windows and the estimate in the sum of £1,295.00 for works to the suspended ceiling.

6900 PARISH COUNCIL CHAIRMAN'S MONTHLY UPDATE

The Parish Council Chairman reported that the latest candidate for the Sub Post Master position in the Kempsey Post Office had withdrawn and notices advertising the position had been put out.

6901 WORCESTERSHIRE HUB - EFFECTIVENESS

The Chairman agreed to provide a suitable reply.

6902 QUALITY PARISH RE-ACCREDITATION

(a) Communication and Community Engagement

The Chairman pointed out that a Community Engagement Statement was needed for the re-accreditation process. Mrs. Biddle offered to help.

(b) Promoting Local Democracy & Citizenship

The Chairman pointed out that it was necessary to appoint a Democracy Champion. Mrs. Biddle offered to help.

(c) Training

The Chairman pointed out that the Parish Council needed a statement of intent on training for the Members and staff. Mrs. Biddle offered to help.

6903 RECEIPTS & PAYMENTS/RECONCILIATION OF BALANCES TO 30/6/10

The receipts and payments/bank reconciliation to 30th June, 2010 had been previously circulated to the Parish Council Members. Copies of these documents are attached to the Signed Minutes.

6904 CONFIRMATION OF ACTION

On the proposal of Mrs. Jones, seconded by Mrs. Hart the Parish Council ratified the payment of the following urgent accounts which had been made under delegated powers :-
Staff salaries for June - as shown on the list circulated to the Parish Council Members and annexed to the Signed Minutes

Mrs. S. Cordell – Community Centre Cleaning to 7th June - £180.00

Bosch Thermotechnology –Community Centre boilers service-£230.00 (inc. £34.26 VAT)

6905 ACCOUNTS FOR PAYMENT

On the proposal of Mrs. Gerrard, seconded by Mr. Brookes the Parish Council resolved to authorise payment of the following accounts :-

Mrs. A.P. Halford - Petty cash for June - £66.95

Worcestershire CALC – Clerk’s training - £7.50

R. Clarke – Grass mowing at children’s play area - £33.00

R. Clarke – Grass mowing at Community Centre - £19.25

Mrs. S. Cordell – Community Centre cleaning to 28th June, 2010 - £120.00

6906 CONFIDENTIAL SESSION

In view of the nature of the business about to be transacted, the Parish Council resolved that the public and Press should be asked to withdraw from the meeting.

THERE BEING NO FURTHER BUSINESS, THE CHAIRMAN DECLARED THE MEETING CLOSED AT 10.15 p.m.

Signed at the next ensuing meeting of
Kempsey Parish Council

Chairman of such next ensuing meeting