

KEMPSEY PARISH COUNCIL

Mrs. S. Baxter
Clerk and Financial Officer

Parish Office,
Community Centre,
Main Road,
Kempsey,
Worcester WR5 3LQ
Email kempseyparishcouncil@btinternet.com
Tel: 01905 828183

Dear Sir/Madam

YOU ARE SUMMONSED TO ATTEND THE NEXT MEETING OF KEMPSEY PARISH COUNCIL TO BE HELD ON MONDAY 11TH APRIL 2011 AT 7.30 PM IN THE COMMUNITY CENTRE where the business set out in the agenda below will be transacted.

Members of the public are invited to give their views and question the Parish Council during the Open Forum at the start of the meeting. They may also raise issues for future consideration, at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself.

S BAXTER

Clerk & Responsible Finance Officer

Tel: 01905 828183

4th April 2011

AGENDA

1. **Apologies:** To receive apologies for absence
2. **Declarations of interest** in items on the agenda
 - (a) **Declaration of any Personal interests** in items on the Agenda and their nature
 - (b) **Declaration of any prejudicial interests** in items on the Agenda and their nature.
A Parish Council Member with a prejudicial interest in a particular issue may make representations, answer questions or give evidence to the Council during the Open Forum on the issue. However, the Councillor must leave the room in the event of an exchange on the issue between the public and the Council during the Open Forum and must also leave the room when the item is discussed during the Parish Council Meeting itself.
3. **Register of Interests** - Members are reminded of the need to update their Register
4. **Open Forum** – Maximum of 30 minutes
5. **Minutes:** To consider the adoption of the minutes of the Community Centre of 2nd March 2011, Recreation Committee of 7th March 2011 and the Parish Council minutes of 14th March 2011 (all enclosed)
6. **Previous Minutes:** Any recommendations and/or items for update
7. **Reports from representatives:** To receive an update
 - 7.1 Police Report
 - 7.2 County Councillor's Report
 - 7.3 District Councillor's Reports
 - 7.4 Environment Committee
 - 7.5 Commons and Hams: To Discuss

KEMPSEY PARISH COUNCIL

Mrs. S. Baxter
Clerk and Financial Officer

Parish Office,
Community Centre,
Main Road,
Kempsey,
Worcester WR5 3LQ
Email kempseyparishcouncil@btinternet.com
Tel: 01905 828183

- 7.6 Recreation Committee: To Discuss
 - 1. Purchase of a mower
 - 2. Manhole Cover at the Playing Field
- 7.7 Community Centre: To Discuss
- 7.8 Chairman's Report

8. Finance

- 8.1 To authorize payment of accounts as per schedule (attached)
- 8.2 To ratify payments authorized under delegated powers including Staff Salaries (attached)
- 8.3 Bank Reconciliation Statement Balance – For Information.
- 8.4 To consider an application for Discretionary Rural Rate Relief in respect of Huntsman Inn, Green Street, Kempsey Parish Council

9. Planning Report: Planning Application Comments and Notification of Decisions:-

For Information:-

Planning Application No: 11/00222/HOU
Proposal: Single and two storey extension
Location: Summerhill, Bath Road, Broomhall, WR5 3HR
Comments: No Objections

Planning Application No: 10/01598/HOU
Proposal: Double doors and balcony to south elevation
Location: Oast House Cottage, Main Road, Kempsey, WR5 3PA
Comments: No Objections. However no ground floor plans either existing or proposed were available to see the impact of this.

Planning Application No: 11/00175/HOU
Proposal: Two storey side extension with single storey rear extension.
Location: Ivy Cottage, Kerswell Green, WR5 3PE
Comments: No Objections.

Planning Application No: 11/00187/FUL
Proposal: Proposed single storey extension (Retrospective)
Location: Broomhall Grange, Norton Road, Broomhall, WR5 2PD
Comments: The Parish Council has an interest in this matter therefore make no comments.

- 10. **Correspondence for Information:** All items of correspondence are shown on the Attached Appendix and are available for inspection by Parish Council Members between 7.00 p.m. and 7.30 p.m.
- 11. **In Confidential Session:** Resolution to exclude the public and press
- 12. **Date of next meeting:** Monday 9th May 2011 at 7.30pm at Kempsey Community Centre.

KEMPSEY PARISH COUNCIL

Mrs. S. Baxter
Clerk and Financial Officer

Parish Office,
Community Centre,
Main Road,
Kempsey,
Worcester WR5 3LQ
Email kempseyparishcouncil@btinternet.com
Tel: 01905 828183

CORRESPONDENCE **KEMPSEY PARISH COUNCIL – 11th APRIL 2011**

1. Non Domestic Rate Bill 2011/12 (Amount Due Nil) – For Information
2. WCC Parish Lengthsman 2011/12 (Budget £2344 based on £1500 plus £20 per km Of highway within the parish boundary) – For Information
3. WCC Concessionary Travel arrangements from 1st April 2011 – For Information
4. WCC Worcestershire Waste Core Strategy Development Plan Document – Consultation Period runs from 22nd March to 5.30pm on 4th May 2011.
5. WCC Pot hole repairs – For Information
6. Malvern Hills Area Committee – Guidelines on Snow Clearance – For Information

Kempsey Parish Council - Payment of Accounts 11th April 2011

PAYABLE TO	DETAILS	AMOUNT (£)	CHEQUE NUMBER
Worcestershire Calc	Power Well Being training	58.75	2993
S Cordell	Cleaning Contract	150.00	2994
Malvern Hills District Council	Garden Waste Service 2011/12	55.38	2995
Malvern Hills District Council	Legal Fees/ The Limes	600.00	2996
Mr K Blackwell	Noticeboard Magnets	2.00	2997
Mr D Harrison	Vacuum Cleaner	94.99	2998
Mr M Legg	Keys Cut For Noticeboards	17.45	2999
Mr R S Clarke	Plovers Rise Playing Field	33.00	3000
Mr R J Stokes	Internal Audit 2010/11	200.00	3001
Accentika Internet Ltd	Host & Support Kempsey Hub	288.00	3002
SB Print	Annual Report 2011	112.78	3003
Mrs S Baxter	Virus Protection	37.35	3004

Bank Reconciliation to 25.02.11

Lloyds Bank Account	£	109106.50
Lloyds Current Account		25520.93
HSBC Deposit Account		35045.34
Cheques paid uncleared		129.74
Balance		<u><u>169543.03</u></u>

KEMPSEY PARISH COUNCIL - PAYMENT OF ACCOUNTS 11TH APRIL 2011
(made under delegated powers)

DETAILS	AMOUNT (£)	CHEQUE NUMBER
Mrs S Baxter	1243.19	2990
Mrs R Cutler	335.80	2989
Mrs G Brookes	150.00	2988
Mr R Clarke	308.00	2992
Worcestershire County Council	401.38	2991