



PARISH COUNCIL
Kempsey

Mrs S Baxter
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Dear Councillor

**YOU ARE DULY SUMMONED TO AN EXTRA ORDINARY PARISH COUNCIL
MEETING OF KEMPSEY PARISH COUNCIL TO BE HELD ON
MONDAY 25th APRIL 2016 AT 8.00 PM
AT THE COMMUNITY CENTRE**

where the business set out in the agenda below will be transacted.

S BAXTER

Clerk & Responsible Finance Officer
19th April 2016

AGENDA

1. Apologies: To receive apologies for absence and approve reason for absence
2. Declarations of Interest
 1. Register of Interests: Councillors are reminded of the need to update their register of interests.
 2. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 3. To declare any Other Disclosable Interests on items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant item/s unless a Dispensation has been granted.

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

3. To Consider Written Requests from Councillors for the Council to Grant a Dispensation (S33 of the Localism Act 2011) – written requests to be submitted to the clerk prior to the meeting.

The meeting will be adjourned for Public Question Time

The length of time any person can speak during Public Question Time shall be restricted to 5 minutes or longer at the discretion of the Chairman. Points raised by a parishioner should be concise and to:

raise new issues, request an update on a previously raised matter or offer new information on an existing issue. Members of the public may not take part in the Parish Council meeting itself.

This period is not part of the formal meeting; brief notes will be appended to the minutes.

4. Minutes: To consider the adoption of the minutes of The Parish Council Meeting of 11.04.16
5. Finance
 1. To authorize payment of accounts as per schedule

Under The Public Bodies (Admission to Meeting(s)) Act 1960 to consider excluding the public and press from agenda items 6 & 7 as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

6. To discuss the Investigative report and its findings

7. Recommendations from the Investigative Panel:-

Proposal to accept recommendation A of the Investigative Panel

A. The following Parish Council procedures should be reviewed to include complaints and grievances against Councillors as well as employees and to form a coherent set of procedures consistent with employment law and best practice.

Proposal to accept recommendation B of the Investigative Panel

B. Standing orders and all other complaint and employment related procedures of the Parish Council should include consideration of securing professional help and advice at an early stage when dealing with complex or contentious issues.

Proposal to accept recommendation C of the Investigative Panel

C. Councillors should be reminded of the limits of authority given to Standing Committees in the absence of formerly delegated powers.

Proposal to accept recommendation D of the Investigative Panel

D. The findings of this Panel should be placed on the Parish Council's website.

Proposal to accept recommendation E of the Investigative Panel

E. This report should be sent to the MHDC Monitoring Officer with a request for re-evaluation of previous decisions.

Proposal to accept recommendation F of the Investigative Panel

F. The roles of Chair of the Parish Council and Chair the Staff Committee should be separate.

8. **Date of next meeting: Monday 9th May 2016 at 7.30pm at Kempsey Community Centre.**