

KEMPSEY PARISH COUNCIL

Mrs. S. Baxter
Clerk and Financial Officer

Parish Office,
Community Centre,
Main Road,
Kempsey,
Worcester WR5 3LQ
Email kempseyparishcouncil@btinternet.com
Tel: 01905 828183

Dear Sir/Madam

**YOU ARE SUMMONED TO ATTEND THE NEXT MEETING OF
KEMPSEY PARISH COUNCIL TO BE HELD ON
MONDAY 12TH DECEMBER 2011 AT 7.30 PM IN THE COMMUNITY CENTRE where
the business set out in the agenda below will be transacted.**

Members of the public are invited to give their views and question the Parish Council during the Open Forum at the start of the meeting. They may also raise issues for future consideration, at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself.

S BAXTER

Clerk & Responsible Finance Officer
Tel: 01905 828183
5th December 2011

AGENDA

1. **Apologies:** To receive apologies for absence
2. **Declarations of interest** in items on the agenda
 - (a) **Declaration of any Personal interests** in items on the Agenda and their nature
 - (b) **Declaration of any prejudicial interests** in items on the Agenda and their nature.
A Parish Council Member with a prejudicial interest in a particular issue may make representations, answer questions or give evidence to the Council during the Open Forum on the issue. However, the Councillor must leave the room in the event of an exchange on the issue between the public and the Council during the Open Forum and must also leave the room when the item is discussed during the Parish Council Meeting itself.
3. **Register of Interests** - Members are reminded of the need to update their Register
4. **Open Forum** – Maximum of 30 minutes
5. **Minutes:** To consider the adoption of the following minutes (enclosed)
 - Minutes of the Extra Ordinary Meeting of 24th October 2011
 - Minutes of the Parish Council of 14th November 2011
6. **Previous Minutes:** Any recommendations and/or items for update
7. **Reports from representatives:** To receive an update
 - 7.1 Police Report
 - 7.2 County Councillor's Report: Report from Mr. Bullock
 1. To address issues with School Parking
 - 7.3 District Councillor's Reports: Reports from Mr. Rea and Mr. Harrison
 - 7.4 **Environment Committee:** To Discuss

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1. Dog Fouling Leaflets – To seek permission from the council to distribute leaflets to raise awareness of the issue of Dog Fouling.
2. FY11/12 Budget – Key Objectives (for information)
3. Replacement for Sycamore tree removed from the Rocky (for information)
- 7.5 **Commons and Hams Committee:** To Discuss
 1. Resolution to approve contract for corral improvements on Ashmoor Common
- 7.6 **Recreation Committee:** To Discuss
 1. Pendulum Swing
 2. Cricket Nets
 3. Gullies in car park
 4. Pedestrian entrance on Napleton Lane
 5. Hedging
 6. Playground sign
 7. Tennis Club Lease
- 7.7 **Community Centre Committee:** To Discuss
 1. Kitchen Wall cupboards for approval
 2. Fridge and Microwave – To discuss and approve
 3. Bollards/Parking – To purchase a sample on a sale/return basis
- 7.8 **Chairman's Report**
8. **Finance**
 - 8.1 To authorize payment of accounts as per schedule (attached)
 - 8.2 To ratify payments authorized under delegated powers including Staff Salaries (attached)
 - 8.3 Bank Reconciliation Statement Balance – For Information.
 - 8.4 Resolution to immediately revise existing banking arrangements to ensure no one banking group holds in excess of £80,000 of Parish Funds.
9. **Planning:**

For Information:
Application No: 11/01089/ADV
Proposal: 5 Fascia signs, portique, 3 flag signs and free standing totem
Location: St Peters Peugeot, Bath Road, Broomhall, WR5 3HR
SPLIT DECISION

Application No: 11/01395/FUL
Proposal: Change of use of front room to additional retail area. Erection of single storey stock room
Location: The Original Stores, 2 Church Street, Kempsey, WR5 3JG
APPROVAL OF PLANNING PERMISSION
10. **Request from St. Mary's Church to consider a contribution towards the cost of the magazine and upkeep of Church yard.**
11. **To consider a £300 contribution towards the cost of CPRE (Campaign to Protect Rural England) Hedgerow Survey**
12. **To Organize Working Parties to:**

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1. Review Financial Regulations (as minuted at November PC Meeting)
2. Review Hub – Upload information - training, guidance and organize information
13. **Resolution to approve the Standing Order amendments (re: motions requiring written notice, those not requiring it and parties responsible for confirmation of meeting minutes) as discussed at the November PC Meeting**
14. **Amendments to standing order** – Official representations to outside bodies/meetings
15. **Correspondence for Information:** All items of correspondence are shown on the Appendix this is available for inspection by Parish Council Members between 7.00p.m and 7.30p.m
16. **Date of next meeting:** Monday 9th January 2012 at 7.30pm at Kempsey Community Centre.
17. **In Confidential Session:** Resolution to exclude the public and press
 1. To discuss recruiting a caretaker

CORRESPONDENCE **KEMPSEY PARISH COUNCIL – 12th DECEMBER 2011**

1. Village Halls Energy Efficiency Application – For Information
2. Letter from Dalcour Maclaren – Laying of New Foul Sewer at Kerswell Green
3. Email from MHDC Re Cricket Nets
4. SARA – Severn Area Rescue Association – Press Release
5. Worcestershire Rural Outreach Project Update
6. WCC Addendum to Worcestershire Waste Core Strategy
7. Solicitors letter re: Kempsey Lawn Tennis Club – Fees
8. South Worcester Newsletter
9. SWDP Response made by Kempsey Parish Council