

KEMPSEY PARISH COUNCIL

Mrs. S. Baxter
Clerk and Financial Officer

Parish Office,
Community Centre,
Main Road,
Kempsey,
Worcester WR5 3LQ
Email kempseyparishcouncil@btinternet.com
Tel: 01905 828183

Dear Sir/Madam

**YOU ARE SUMMONED TO ATTEND THE NEXT MEETING OF
KEMPSEY PARISH COUNCIL TO BE HELD ON
MONDAY 12TH MARCH 2012 AT 7.30 PM IN THE COMMUNITY CENTRE where the
business set out in the agenda below will be transacted.**

Members of the public are invited to give their views and question the Parish Council during the Open Forum at the start of the meeting. They may also raise issues for future consideration, at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself.

S BAXTER

Clerk & Responsible Finance Officer
Tel: 01905 828183
6th March 2012

AGENDA

1. **Apologies:** To receive apologies for absence
2. **Declarations of interest** in items on the agenda
 - (a) **Declaration of any Personal interests** in items on the Agenda and their nature
 - (b) **Declaration of any prejudicial interests** in items on the Agenda and their nature.A Parish Council Member with a prejudicial interest in a particular issue may make representations, answer questions or give evidence to the Council during the Open Forum on the issue. However, the Councillor must leave the room in the event of an exchange on the issue between the public and the Council during the Open Forum and must also leave the room when the item is discussed during the Parish Council Meeting itself.
3. **Register of Interests** - Members are reminded of the need to update their Register
4. **Open Forum** – Maximum of 30 minutes
5. **Minutes:** To consider the adoption of the following minutes (enclosed)
 - Parish Council Meeting of 13th February 2012
6. **Previous Minutes:** Any recommendations and/or items for update
7. **Reports from representatives:** To receive an update
 - 7.1 Police Report
 - 7.2 County Councillor Report: Mr. Bullock
 - 7.3 District Councillor's Reports: Report from Mr. Rea and Mr. Harrison

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- 7.4 **Environment Committee:** To Discuss
1. Speeding in Kempsey – Update following representation by West Mercia Safer Roads Partnership (M. Legg/M. Stevens)
 2. Consider the purchase of a VAS speed sign for Kempsey
 3. Proposal to carry funds over from FY 2011/2012 budget for the Rocky capital project.
 4. Update on Rocky Improvement Project
 5. Litter bin repairs: Proposal to accept a quotation for work to repair three litter bins (K. Blackwell)
 6. Committee recommendation for grit bins in Kempsey Parish
- 7.5 **Commons and Hams Committee:** To Discuss
1. Control of tenders/quotations and contracts
 2. Kerswell Green grass cutting
 3. Commons residents letter - referral to our solicitors
 4. Letter to Quail Hollow re concrete blocks on KG Common
 5. Teal Turf - letter of appreciation re new stile on Ashmoor
 6. Repair/replacement of Kerswell Green culvert
 7. Clarification of Kempsey Common unfenced boundary with Croome Estate
 8. Response to Eversheds LLP re decommonising CL74
- 7.6 **Recreation Committee:** To Discuss
1. Emergency lighting for Pavilion
 2. Painting of play equipment and buddy shelter
 3. Installing a piece of gym equipment at playing field
 4. Fencing on southern boundary at playing field
 5. Tennis Club Lease
- 7.7 **Community Centre Committee:** To Discuss
1. Bollards/Parking to discuss and seek approval of recommendations made at the recent Committee meeting.
 2. Fire Safety Risk Assessment – To seek approval of recommendations made at recent Committee meeting.
- 7.8 **Chairman's Report**
8. **Finance**
- 8.1 To authorize payment of accounts as per schedule (attached)
 - 8.2 To ratify payments authorized under delegated powers including Staff Salaries (attached)
 - 8.3 Bank Reconciliation Statement Balance – For Information.
 - 8.4 Terms with Internal Auditor
9. **The Worcestershire Agreement** – To Discuss (Mr. Harrison)
10. **Registration of all Parish Council land** (Mr Bowley)
11. **Committee appointments for next Parish Year** (Mr Bowley)
12. **Neighbourhood Planning / Localism Bill** (Mr Bowley)
13. **Annual Parish Magazine**

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14. **Planning:** To Discuss the following:-

Planning Application No: 12/00255/HOU

Proposal: Conservatory

Location: 13 The Limes, Kempsey, WR5 3LG

For Information

Planning Application No: 12/00009/HOU

Proposal: Porch to front

Location: 45 Windmill Lane, Kempsey, WR5 3LL

Planning Application No: 11/01738/HOU

Proposal: Single storey rear extension and garage conversion

Location: Chandlers Cottage, Kerswell Green, WR5 3PE

15. **Correspondence for Information:** All items of correspondence indicated below is available for inspection by Parish Council Members between 7.00p.m and 7.30p.m

16. **Date of next meeting:** Monday 2nd April 2012 at 7.30pm at Kempsey Community Centre.
Please note early date due to Bank Holiday on Monday 9th April 2012

17. **Confidential Item:**
1. Community Centre Rent Reviews
 2. Update on Utility Bills
 3. Bank Update/Request
 4. Staff related matters

CORRESPONDENCE

KEMPSEY PARISH COUNCIL – 12th March 2012

1. Free Training to Bridge the Skills Gap
2. Sunday Bus – Request for Financial Assistance
3. Neighbourhood Planning seminar Austin Court, Birmingham City Centre
10am – 4.30pm 26th March 2012
4. Letter from New Farm Grounds Maintenance – Grass Cutting Contract – For Information
5. Request Grass Cutting – Kerswell Green – Mrs Pugh