

KEMPSEY PARISH COUNCIL

Mrs S Baxter
Clerk and Financial Officer

Parish Office
Community Centre
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Kempsey
Worcester WR5 3LQ

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Dear Councillor

**YOU ARE DULY SUMMONED TO ATTEND THE NEXT MEETING OF
KEMPSEY PARISH COUNCIL TO BE HELD ON
MONDAY 8th APRIL 2013 AT 7.30 PM
TO CONCLUDE NO LATER THAN 9.30PM IN THE COMMUNITY CENTRE
where the business set out in the agenda below will be transacted.**

S BAXTER

Clerk & Responsible Finance Officer
Tel: 01905 828183
2nd April 2013

AGENDA

1. Apologies: To receive apologies and to approve the reason for absence

2. Declarations of Interest

1. Register of Interests: Councillors are reminded of the need to update their register of interests.
2. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
3. To declare any Other Disclosable Interests in items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, **must leave the room for the relevant item/s unless a Dispensation has been granted.**

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

3. To Consider Written Requests from Councillors for the Council to Grant a Dispensation (S33 of the Localism Act 2011) – written requests to be submitted to the clerk prior to the meeting.

The meeting will be adjourned for Public Question Time

The time allocated is at the discretion of the Council/Chairman. Residents are invited to give their views and question the Parish Council on issues on the agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes.

4. Minutes: To consider the adoption of the minutes of Monday 11th March 2013 (enclosed)

5. Talk from Mr. Bill Longmore Police Crime Commissioner (Limited to 15 minutes to include a Question and Answer Session).

6. Correspondence for Information:

1. Western Power Distribution – Invitation to stakeholder Workshop
2. Community First – Annual Report
3. Letter from Mr. Stratton – Commons Leasing Rights
4. Letter of concern from residents from Broomhall Cottages SWDP (45/1) Buffer Zone
 1. Mr. & Mrs. C Martin – 1 Broomhall Cottages
 2. Miss Skate and Mr. Thornton – 9 Broomhall Cottages
 3. Mr. & Mrs. R Hockett - Broomhall Cottages
 4. Mr. & Mrs. M Craythorne
5. ROSPA Play Area Safety Inspection Report 2013
6. Letter from Julie Ladd - Complaint from Pilates Class

7. Reports from representatives: To receive an update

- 7.1 Police Report - Crime Statistics
- 7.2 County Councillor
- 7.3 District Councillor
- 7.4 Update on Neighbourhood Development Plan (*Mr. Biddle*)

8. Reports from Committees (Update Only):

- 8.1 Recreation Committee
- 8.2 Commons and Hams Committee
- 8.3 Community Centre
- 8.4 Environment Committee: (*Cllr Stevens*)
 - 1. Update on Rocky Improvement Scheme
 - 2. Lengthsman Activities
 - For Information: Lengthsman funding for 2013/14 is £1500 plus £25per km of highway.
 - This equates to £2554.88 budget
- 8.5 Planning Committee
- 8.6 F&GP Committee

9. Chairman's Report

10. Community Centre Committee (*Cllr Hay*)

- 1. Motion to accept a quotation for the installation of a suspended ceiling for the Hair Gallery. (Please refer to information attached)

11. Finance:

- 11.1 To consider payments to be made as per schedule (please see attached)
- 11.2 Bank Reconciliation Statement Balance – For Information.
- 11.3 To seek approval to reinvest £70K Santander Business Bond that matured on 31.03.13 (Please refer to information enclosed)
- 11.4 Southern Electric Contract - to renew contract which expires on 30.04.13 (Please refer to information enclosed)

12. Planning Application: To consider planning applications referred by MHDC for comment:

Planning Application No: 13/00197/HOU

Proposal: Single storey rear extension, proposed lean-to roof to front. First floor side extension over existing garage. Render external finish.

Location: The Hollies, 1 Old Road South, Kempsey, WR5 3NZ

Planning Application No: 13/00324/HEX

Proposal: Extension of time limit to commence development on application 10/00175/HEX for extension to form garden room and pool house

Location: Draycott Lodge, 20 Main Road, Kempsey, Worcestershire, WR5 3NY

Planning Application No: 13/00327/LEX

Proposal: Extension of time limit to commence development on application 10/00457/LEX for extension to form garden room and pool house.

Location: Draycott Lodge, 20 Main Road, Kempsey, Worcestershire, WR5 3NY

Planning Application No: 13/00349/HOU

Proposal: Single storey extension to rear and side

Location: 18 The Limes, Kempsey, Worcestershire, WR5 3LG

13. Motion to approve Terms of Reference governing the operation of the NDP Working Party in preparation of the Parish Neighbourhood Development Plan. Please refer to Terms of Reference, Rationale and Statutory Instruments 2012 No.637 distributed February 2013 (*Cllr Bowley*)

14. Resubmission request from Mr. N Butlin to grant permission to create a graveled access across Kerswell Green Common to garage. (Please refer to correspondence circulated in March)

15. Update on production of a logo for the Parish Council (Cllr Stevens)

**16. 1. Motion to change email provider and email address (*Cllr Rea*)
2. Motion to change residential broadband to business use.**

17. Dates of Meetings: Annual Parish Meeting will be held on Monday 22nd April 2013 at 7.30pm at the Youth Centre. Please note an Extra Ordinary Meeting will take place on Thursday 25th April 2013 at Kempsey Community Centre at 7.30pm