

# KEMPSEY PARISH COUNCIL

Mrs S Baxter  
Clerk and Financial Officer

Parish Office  
Community Centre  
Main Road  
Kempsey  
Worcester WR5 3LQ  
E-mail: [kempseyparishcouncil@btinternet.com](mailto:kempseyparishcouncil@btinternet.com)  
Tel: 01905 828183

Dear Councillor

**YOU ARE DULY SUMMONED TO ATTEND THE NEXT MEETING OF  
KEMPSEY PARISH COUNCIL TO BE HELD ON  
MONDAY 12<sup>th</sup> AUGUST 2013 AT 7.30 PM  
TO CONCLUDE NO LATER THAN 9.30PM IN THE COMMUNITY CENTRE  
where the business set out in the agenda below will be transacted.**

*S BAXTER*

Clerk & Responsible Finance Officer  
Tel: 01905 828183  
7<sup>th</sup> August 2013

## AGENDA

- 1. Apologies:** To receive apologies and to approve the reason for absence
- 2. To Elect a Vice - Chairman** (following the resignation of Cllr Hay from this position)
- 3. Declarations of Interest**
  1. Register of Interests: Councillors are reminded of the need to update their register of interests.
  2. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
  3. To declare any Other Disclosable Interests in items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, **must leave the room for the relevant item/s unless a Dispensation has been granted.**

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

- 4. To Consider Written Requests from Councillors for the Council to Grant a Dispensation (S33 of the Localism Act 2011) – written requests to be submitted to the clerk prior to the meeting.**

### **The meeting will be adjourned for Public Question Time**

The time allocated is at the discretion of the Council/Chairman. Residents are invited to give their views and question the Parish Council on issues on the agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes.

- 5. Minutes:** To consider the adoption of the minutes of Extra Ordinary Parish Council meeting of Monday 22<sup>nd</sup> July 2013 (enclosed)
- 6. Correspondence for Information:**
  1. Request from undergraduate student to carry out dissertation work in Kempsey – Please refer to agenda item.13
  2. Parishioner request for Skate Park
  3. Update from Mrs. Georgetti – Kerswell Green
  4. Letter from Ms. Howes – Request to install new post outside Farmers Arms
  5. Request from Worcester U3A Walking Group – Access request. Please refer to agenda Item 11.3
  6. Request from Mr. Ellis – Grass cutting at Stonehall Common

**7. Reports from representatives:** To receive an update

- 7.1 Police Report - Crime Statistics
- 7.2 County Councillor
- 7.3 District Councillor
- 7.4 Neighbourhood Development Plan Update (*Mr. Mike Biddle*)

**8. Reports from Committees: (Update Only):**

- 8.1 Recreation Committee
- 8.2 Commons and Hams Committee
- 8.3 Community Centre
- 8.4 Environment Committee: Cllr Stevens
  - 1. Update on Rocky Improvement Scheme
  - 2. Report on Lengthman's Activities
- 8.5 Planning Committee
- 8.6 F&GP Committee

**9. Chairman's Report**

**10. Recreation Committee:** (*Cllr Campbell*)

- 1. Proposal to grant permission for Kempsey Tennis Club to install a storm shelter (4m long x 2m high x 2 m deep - 12 people capacity) in a green colour, with the club members to pay the full cost of purchase, installation and maintenance. (Please refer to information enclosed)
- 2. Proposal to re-site Kempsey Tennis Club noticeboard flat to the side of the storm shelter.
- 3. Proposal to consider accepting a quotation for re-tarring the access drive up to Plovers Rise. (Please refer to information enclosed).
- 4. Proposal to consider the purchase and installation of two pieces of outdoor gym equipment for the playing field at Plovers Rise. (Napleton Lane). Please refer to information enclosed prices to follow.
- 5. Proposal to instruct SME Solicitors to act for Kempsey Parish Council in respect of purchasing The Limes Green from Malvern Hills District Council at a cost up to the value of £2K.

**11. Commons & Hams Committee:** (*Cllr Bannister*)

- 1. Proposal to accept quotation for the topping of grass on Stonehall Common
- 2. Proposal to accept quotation for the topping of the thistles on Kempsey Common (Please refer to specifications circulated. Quotations to follow)
- 3. Proposal to grant members of Worcester U3A Walking Group access across Kempsey Common on 8<sup>th</sup> September 2013 due to the stile by Prospect Cottage being impassable due to boggy ground. – Please refer to correspondence for further information.

**12. Community Centre Committee**

- 1. Motion to appoint a 'professional' negotiator to conduct rent/lease renewals with Community Centre tenants. (*Cllr Bowley*)

**13. Environment Committee:** (Cllr Stevens)

- 1. Motion to grant permission to Mr Oxley to undertake non-disruptive measurements of the Hatfield Brook within the Rocky to assist with his Geography Degree – See additional information (Cllr Stevens).

**14. Finance:**

- 14.1 To consider payments to be made as per schedule distributed.
- 14.2 Bank Reconciliation Statement Balance – For Information.

**15. Motion to incorporate into Parish Council funds the money currently shown in our records as belonging to the Parish Plan Working Party, this money to be ring fenced for use in any future updating of the Parish Plan. (*Cllr Bowley*)**

**16. Motion to formally request PACT to nominate two or more signatories to authorise any payments from their funds held on their behalf by the PC and to confirm two signatures required for each payment. (*Cllr Bowley*)**

17. Motion to cancel a previous decision to open a Scottish Widows account for a particular purpose and replace it with a similar account - Virgin Charity Deposit Account (*Cllr Bowley*)
18. Proposal to reconsider an alternate Investment provider and term for the deposit of £70,000 plus interest for the matured Santander Investment Bond 2013. Please refer to information enclosed. (*Cllr Michael*)

**19. Planning Application:** To consider planning applications for comment:

Planning Application No: 13/00710/OUT  
Proposal: Outline application for residential development  
Location: Broomhall Grange, Norton Road, Broomhall, WR5 2PD

Planning Application No: 13/00874/HOU  
Proposal: First and ground floor extensions on existing footprint  
Location: Roughwood, 2 Brook Close, Kempsey, WR5 3LE

Planning Application No: 13/00748/HOU  
Proposal: Single storey extension to side and rear  
Location: Long Leap, Stonehall Common, Kempsey, WR5 3QQ

Planning Application No: 13/00918/OUT  
Proposal: Outline application with all detailed matters reserved except for access – for the erection of up to 120 dwellings, access parking, parking, and public open space with play facilities and Landscaping.  
Location: Land at 9Os8552 4989) East of Main Road/North of Brookend Lane

Planning Application No: 13/00865/HOU  
Proposal: Two storey side extension  
Location: 14 Plovers Rise, Kempsey, WR5 3SA

**FOR INFORMATION**

Planning Application No: 13/00745/HOU  
Proposal: Ground floor lounge extension at front of house  
Location: 14 Squires Close, Kempsey, WR5 3JE  
APPROVAL OF PLANNING PERMISSION

**20. Motion to accept a quote for the purchase of:**

- Laptop Computer,
- Projector

For the electronic display of planning applications (*Cllr Rea*).

**21. Update on Community Emergency Plan (*Cllr Michael*)**

22. Motion to approve a Councillor working party to consider the relevancy and necessity of Kempsey Parish Councils appointments to outside bodies. The working party will bring a recommendation on each outside appointment to the November 2013 meeting of Kempsey Parish Council.  
(*Cllr Rea*)

**Under The Public Bodies (Admission to Meeting(s)) Act 1960 to consider excluding the public and press from agenda items 23 as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.**

23. Proposal to accept Tenant Rent Negotiations and Lease Conditions (*Cllr Geens*)

**24. Date of Next Meeting: Monday 9<sup>th</sup> September 2013 at Kempsey Community Centre at 7.30pm**