

KEMPSEY PARISH COUNCIL

Mrs S Baxter
Clerk and Financial Officer

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Dear Councillor

**YOU ARE DULY SUMMONED TO ATTEND THE NEXT MEETING OF
COMMONS & HAMS COMMITTEE OF KEMPSEY PARISH COUNCIL
TO BE HELD ON WEDNESDAY 16TH OCTOBER 2013
AT 7.45PM TO CONCLUDE NO LATER THAN 9.45PM
IN THE COMMUNITY CENTRE.**

where the business set out in the agenda below will be transacted.

S BAXTER
Clerk & Responsible Finance Officer
Tel: 01905 828183
9TH October 2013

AGENDA

- 1. Apologies:** To receive apologies and to approve the reason for absence
- 2. Declarations of Interest**
 1. Register of Interests: Councillors are reminded of the need to update their register of interests.
 2. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 3. To declare any Other Disclosable Interests in items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, **must leave the room for the relevant item/s unless a Dispensation has been granted.**

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

The meeting will be adjourned for Public Question Time

The time allocated is at the discretion of the Council/Chairman. Residents are invited to give their views and question the Parish Council on issues on the agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes.

- 3. Minutes:** To consider the adoption of the minutes of Commons & Hams Committee of 30.05.13

4. KEMPSEY COMMON

- 1) To receive an update in regard of complaints received in relation to Kempsey Common
- 2) To agree resolution of the following at Kempsey Common
 - a. Areas for gorse removal on Kempsey Common and
 1. Request for quotations
 2. Timeline for completion
 - b. Replacement of broken wooden post adjacent to car park area

5. ASHMOOR COMMON

- 1) To agree the number and method of sale, whether market or private, of cattle on Ashmoor Common
- 2) To discuss resolution of the following at Ashmoor Common
 - a. broken water drainage pipe under entrance gate
 - b. ditching works (information to follow)
 - c. thistle and bramble cutting

6. NORMOOR COMMON

- 1) To discuss possible improvements to security at the entrance of Normoor Common
- 2) To discuss and consider a quote for verge cutting along the drive to private cottage at Normoor Common
- 3) To discuss a culvert at Kerswell Green and agree a plan of resolution (information to follow)
- 4) To discuss and consider a quotation for ditch clearance at Normoor Common

7. STONEHALL COMMON

- 1) To discuss progress of the second pond works on Stonehall common and agree further communications with contractor
- 2) To discuss a contract for grass cutting at Stonehall Common for year 2014

8. OTHER/GENERAL

- 1) To receive a quote and agree the printing and display of Commons Byelaws at the designated ingress and egress of each Common
- 2) To consider additional signposting
- 3) To discuss challenges in obtaining quotations for Commons and Hams work and subsequently to agree a recommendation for Kempsey Parish Council

9. FINANCE

- 1) To agree a preliminary Commons & Hams Committee Budget for financial year FY2014/15.
Note: Could all Commons & Hams coordinators prepare recommendations for respective expenditure