

# **KEMPSEY PARISH COUNCIL**

Mrs S Baxter  
Clerk and Financial Officer

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Dear Councillor

**YOU ARE DULY SUMMONED TO ATTEND THE NEXT MEETING OF  
COMMONS & HAMS COMMITTEE OF KEMPSEY PARISH COUNCIL TO BE HELD ON  
SATURDAY 1<sup>ST</sup> MARCH 2014  
AT 10.30AM IN THE COMMUNITY CENTRE.  
where the business set out in the agenda below will be transacted.**

S BAXTER  
Clerk & Responsible Finance Officer  
Tel: 01905 828183  
17<sup>TH</sup> February 2014

## **AGENDA**

1. Apologies: To receive apologies and to approve the reason for absence
2. Declarations of Interest
  1. Register of Interests: Councillors are reminded of the need to update their register of interests.
  2. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
  3. To declare any Other Disclosable Interests in items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant item/s unless a Dispensation has been granted.

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

### **The meeting will be adjourned for Public Question Time**

The time allocated is at the discretion of the Council/Chairman. Residents are invited to give their views and question the Parish Council on issues on the agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes.

3. Minutes: To consider the adoption of the minutes of Commons & Hams Committee of 16.01.14
4. To agree content of letter to be sent out to householders with common rights
5. To agree the final two years of the Commons & Hams MTFP
6. To discuss the suitability and appropriateness of additional commons management bodies and make a recommendation to Council
7. To agree to develop a FAQ for future committee members
8. To discuss the condition of the fence bordering south of Kempsey Common and agree resolution
9. To agree final layout and final proof check of new commons byelaws sign