

Kempsey Parish Council

Mrs. S Baxter
Clerk and Financial Officer

Parish Office
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**To all Members of The
Community Centre Committee**

Dear Councillor,

COMMUNITY CENTRE COMMITTEE

You are summoned to attend a meeting of the Community Centre Committee

On Tuesday 29th November 2011 at 7.30pm at Kempsey Community Centre

to transact the business listed on the attached agenda.

Members of the public are invited to give their views and question the Committee on issues on the agenda, or raise issues for future consideration at the discretion of the Chairman during the Open Forum. Members of the public may not take part in the discussions during the meeting.

S BAXTER
Clerk & Responsible Finance Officer
12th November 2011

COMMUNITY CENTRE COMMITTEE

AGENDA 29th November 2011

1. Apologies for Absence
2. Declaration of Interest – Personal & Prejudicial
3. Open Forum
4. Kitchen Wall Cupboards for discussion.
5. Sanitary Bins – To discuss
6. Bollards/ Parking. To discuss
7. Update on post box
8. Lighting for Kitchen – To discuss
9. Fire Safety – To discuss
10. Review

To review the status of existing projects.

To consider what the committee would like to achieve within the next financial year.

To produce a project list and set costs for each project.

11. Budget

To review this years budget and set next years budget (subject to F&GP approval).

12. Task Allocation

To allocate tasks and responsibilities to committee members.