

Kempsey Parish Council

Mrs. S Baxter
Clerk and Financial Officer

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**To all Members of The
Community Centre Committee**

Dear Councillor,

COMMUNITY CENTRE COMMITTEE

You are summoned to attend a meeting of the Community Centre Committee
on Tuesday 6th March 2012 at 7.30pm at Kempsey Community Centre
to transact the business listed on the attached agenda.

Members of the public are invited to give their views and question the Committee on issues on the agenda, or raise issues for future consideration at the discretion of the Chairman during the Open Forum. Members of the public may not take part in the discussions during the meeting.

S BAXTER
Clerk & Responsible Finance Officer
23rd February 2012

AGENDA

1. Apologies for Absence
2. Declaration of Interest – Personal & Prejudicial
3. Open Forum
4. Minutes: To consider the adoption of the following minutes
 - Tuesday 29th November 2011
 - Tuesday 14th December 2011
5. Bollard/Parking – To discuss and agree recommendations to be presented at Full Council

6. Fire Safety Risk Assessment – To discuss and agree recommendations to be presented at Full Council
7. Task Allocation – To identify tasks and duties of the committee and allocate responsibilities