

Kempsey Parish Council

Mrs. S Baxter
Clerk and Financial Officer

Parish Office
Community Centre
Main Road
Kempsey
Worcester
WR5 3LQ
Tel: 01905 828183

Email kempseyparishcouncil@btinternet.com

**To all Members of The
Community Centre Committee**

30th October 2012

Dear Sir/Madam,

COMMUNITY CENTRE COMMITTEE

You are summonsed to attend a meeting of **the Community Centre Committee** on
Monday 5th November 2012 at 7.30pm
At Kempsey Community Centre to transact the business listed below.

Yours faithfully,

SBaxter

Clerk to Kempsey Parish Council

AGENDA

- 1. Apologies:** To receive apologies and to approve the reason for absence
- 2. Declarations of Interest**
 1. Register of Interests: Councilors are reminded of the need to update their register of interests.
 2. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 3. To declare any Other Disclosable Interests in items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, **must leave the room for the relevant item/s unless a Dispensation has been granted.** Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

The meeting will be adjourned for Public Question Time

The time allocated is at the discretion of the Council/Chairman. Residents are invited to give their views and question the Parish Council on issues on the agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes.

- 3. Minutes** – To approve minutes of the Community Centre Committee of 28th June 2012
- 4. Review quotations requested or received and recommendations to make to full council.**
- 5. Review existing budget and review if the committee feel all budgeted items are still necessary.**
- 6. Prepare budgets for the next 3 years.**