

# Kempsey Parish Council

Mrs. S Baxter  
Clerk and Financial Officer

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Dear Councillor

YOU ARE DULY SUMMONED TO ATTEND THE NEXT MEETING OF  
THE COMMUNITY CENTRE COMMITTEE OF KEMPSEY PARISH COUNCIL TO BE HELD ON  
THURSDAY 17<sup>TH</sup> OCTOBER 2013  
AT 10.00AM TO CONCLUDE NO LATER THAN 12.00 NOON  
IN THE COMMUNITY CENTRE.

Where the business set out in the agenda below will be transacted.

S BAXTER  
Clerk & Responsible Finance Officer  
Tel: 01905 828183  
9<sup>TH</sup> October 2013

## AGENDA

1. **Apologies:** To receive apologies and to approve the reason for absence
2. **Declarations of Interest**
  1. Register of Interests: Councillors are reminded of the need to update their register of interests.
  2. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
  3. To declare any Other Disclosable Interests in items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, **must leave the room for the relevant item/s unless a Dispensation has been granted.**

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

### **The meeting will be adjourned for Public Question Time**

The time allocated is at the discretion of the Council/Chairman. Residents are invited to give their views and question the Parish Council on issues on the agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes.

3. **Minutes:** To consider the adoption of the minutes of 29.05.13
4. **Matters Arising** - from minutes

5. Plan for reading meters and invoicing correctly.
6. Discuss proposal to install separate electricity meters for tenants and communal areas
7. To report on sourcing new advertising labels for plant displays at front of building.
8. To report on maintenance/works carried out.
9. To action any planned maintenance/works still to be undertaken.
10. To discuss any new work that has become apparent.
11. Discuss and check that fire safety procedures are still compliant.
12. Formulate budget requirements to present at November council meeting.
13. Investigate the cost of running the Community Centre. Is it viable or do we incur a loss?